



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

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STATE SUPERINTENDENT

MEMORANDUM

DATE: August 7, 2025

TO: District Transportation and Business Contacts

FROM: Troy Hansbarger, Manager, Building Consolidation/Facilities and Transportation Unit, Office of Health and Safety

SUBJECT: Upcoming Webinars on SE-4107 and SE-4094

The Michigan Department of Education Office of Health and Safety and Office of Special Education will be hosting two upcoming webinars to address recent updates to student transportation reporting documents, systems, and procedures for the upcoming school year. The topic of the first webinar will be Student Transportation Information and School Bus Inventory System Instructions. This first session will be held on Monday, August 18, 2025, from 10:00 – 11:00am. Link to the SE-4107 webinar: [SE-4107](#)

The second webinar topic will be SE-4094 Transportation Expenditure Instructions and Reporting. This session will be held on Monday, August 25, from 1:30 – 2:30pm. Link to the SE-4094 webinar: [Microsoft Virtual Events Powered by Teams](#)

These webinars will be recorded and made available upon request for those who cannot attend. If you have any questions, please contact me directly.

Troy Hansbarger, Office of Health and Safety, HansbargerT@Michigan.gov.

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