Utica Community School District
Registered School Dietitian (Registered School Dietitian 23-24)

JOB POSTING

Job Details
Title
Registered School Dietitian
Posting ID
Registered School Dietitian 23-24
Description
The Registered School Dietician, reporting directly to the Director of Food and Nutrition Services, shall have the primary responsibility of assisting the Food & Nutrition Services Director in the operation of the district’s school breakfast and lunch program for the nearly 26,000 students across thirty-eight locations, in accordance with all local, state and federal program requirements and regulations.

QUALIFICATIONS:

- Bachelor’s degree in food science or dietetics.
- Credentialed as a Registered Dietitian by the Commission on Dietetic Registration (CDR) or related field.
- ServSafe certified or willing to become certified within 3 months of hiring.
- Must possess a valid driver’s license.
- Excellent communication, multi-tasking, and teamwork skills.
- Knowledge of USDA program regulations and programs: National School Breakfast, Lunch and Summer Programs.
- Demonstrated experience working in a food service environment, K12 school nutrition is highly preferred.
- Ability to use various forms of technology including nutrition-based software, Microsoft Office and email.

JOB DESCRIPTION:

- Work collaboratively with building administrators, maintenance and warehouse staff, diverse food service staff, parents/customers, and vendors.
- Conduct internal audits and monitor district compliance with USDA requirements for school breakfast and lunch programs.
- Create menu plans, recipes and provide ingredient management for our special diet plans.
- Utilize and maintain school systems and student information in accordance with district policy.
- Collaborate with other management staff to identify strategic purchasing initiatives.
- Develop and provide training regarding food allergy and medical plan nutritional compliance.
- Build and implement student-centered nutrition education programs.
- Provided consultation to student athletes and coaches regarding nutrition.
- Collaborate with district nurses regarding planning for students with allergy and special diet needs.
- Support the instruction of students on nutrition and nutrition-based topic, as needed.
- Lead and participate in the wellness committee as well as any district wellness initiatives.
- Lead district communications regarding the school breakfast and lunch program.
- Work with management staff to assist in the development of programs, including but not limited to sustainability, taste testing and Farm to School program.
- Conduct periodic site audits to ensure staff are meeting meal preparation safety standards.
- Assist in processing Free and Reduced Meal applications.
- Assist in product evaluation and the development of bid specifications for all food and federal commodity program products.
- Ensures excellence through equity and access for all students.
- Assume other duties as assigned.
WORKING CONDITIONS: Noise level in the work environment is moderate to loud. Occasional prolonged and irregular hours. The employee is frequently required to talk and hear, stand, walk, climb or balance, stoop, kneel, crouch, crawl, reach with arms and hands and lift/move up to 50 pounds. Specific vision abilities include near and far vision and the ability to adjust focus. Environmental temperature ranges from cold to hot and humid.

Applicants must apply online at https://uticak12.tedk12.com/hire/index.aspx. Please scan your letter of application, resume, transcripts, credentials, letters of recommendation, and certificates and upload to your online application. Any questions may be directed via phone at 586.797.1130.

NONDISCRIMINATION It is the policy of the Utica Community Schools that no person on the basis of race, color, religion, nation origin or ancestry, age, sex, marital status or handicap shall be discriminated against, excluded from participation in, denied the benefits of or otherwise be subjected to discrimination by this educational agency.

<table>
<thead>
<tr>
<th>Shift Type</th>
<th>Full-Time</th>
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<tbody>
<tr>
<td>Salary Range</td>
<td>$47,658.00 - $69,000.00 / Per Year</td>
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<tr>
<td>Location</td>
<td>Administrative Services Center</td>
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Applications Accepted
Start Date       12/21/2023