

Michigan Department of Education
Office of Field Services
Fiscal Review
Compliance Plan

Attachment

District: ABC Public Schools

District Code: «Dcode»

Fiscal Review Date: November 16, 2020

Compliance Due Date: February 15, 2021

08/16/11

Exceptions/Findings	Person(s) Responsible	Timeline	Evidence of Completion
The District must have documentation of personnel expenses that adheres to the standards set forth in Title 2 Code of Federal Regulations Section 200.430(h)(8)(i)(1), which was provided to the District as a measure of Technical Assistance.			
Charges for personnel must be recorded in the general ledger in the same function and object codes in which the expenditure was approved in the Consolidated Application.			
Charges for personnel must not exceed the approved amounts in the Consolidated Application by more than the 10 percent overage allowance.			
The Board and administrative staff must ensure that their budget and expenditure classifications are aligned with and do not exceed the approved Consolidated Application.			

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Exceptions/Findings	Person(s) Responsible	Timeline	Evidence of Completion
The district must ensure it records Title expenditures in the general ledger as they are approved in the Consolidated Application; and in the FER as recorded in the general ledger.			
Only items approved in the Consolidated Application can be charged to Title Programs. Items charged cannot exceed the amount approved by more than the 10 percent allowance.			
Expenditures must be classified in the general ledger in the same function-object code as approved in the Consolidated Application.			
When a vendor is contracted to provide services in exchange for Federal Title Program funds, a formal signed contract must be in place and include signatures of all parties, a defined scope of service, the cost of providing the service(s), and the duration of the contract. When a contract is \$10,000 or more, termination provisions must be included in the contract as well.			