

Michigan School Business Officials  
PROFESSIONAL DEVELOPMENT COMMITTEE

Minutes for March 8, 2023

9:00 am – 10:00 am

Chair: Neil Cassabon, Warren Woods

Called to order at 9:01 am

Attendees: Neil Cassabon, Warren Woods Public Schools, Jennifer McKay, Marysville Community Schools, Mary Beth Rogers, Clarkston Community Schools, Shannon Rea, COOR ISD, Carolyn Claerhout, Oakland Schools, J. Gillian, Courtney Byam and Debbie Kopkau, MSBO

**Kopkau Secretary**

Approved minutes from November 2, 2022. McKay motions. Seconded by Rea. M/C

**Elect Chair for 2023-24**

Cassabon is willing to serve again unless someone else would like to step in. Rae motions to accept Cassabon for the 2023-24 fiscal year. Seconded by McKay. M/C

**New Business**

Reviewed the certification numbers through January 31, 2023. More than 3,000 members are in certification either in initial or maintenance of their certification. This is over 90% of MSBO members are involved with certification.

Rogers mentioned that the board is going to be looking at the payroll certification as they felt we have not done a good job of practical applications for this group. She posed to the group about setting up a user's group. Rae and McKay spoke up that they have these user groups already formed. It may need to be by software too. Kopkau recommended that may it could be a listserv dedicated to this group. The board is expected to take this topic up at their summer retreat.

Reviewed the numbers for the conference. We are at 1,548 attendees which is more than last year's numbers but has not hit the number of 1,629 attendees from 2019. Since we are still over a month away, the numbers may be very close to pre-pandemic. The feeling is that people are ready to meet up again.

Meeting ended at 9:26 am

**Next Meeting – April 5 - Zoom Call – 9:00 am**

Respectfully submitted,

Debbie Kopkau