

Michigan School Business Officials
PROFESSIONAL DEVELOPMENT COMMITTEE

Minutes for November 2, 2022

9:00 am – 10:00 am

Chair: Neil Cassabon, Warren Woods

Called to order at 9:02 am

Attendees: Neil Cassabon, Warren Woods Public Schools, Jason Helsen, Muskegon Area ISD, Jennifer McKay, Marysville Community Schools, Mary Beth Rogers, Clarkston Community Schools, Don Ball, South Lake Schools, J. Gillian, Courtney Byam and Debbie Kopkau, MSBO

Kopkau Secretary

Approved minutes from October 12.

Old Business

Reviewed overall certification track and enrollment numbers since 2017. Certification numbers continue to increase each year. Cassabon wondered if they ever dropped off. We have found that in June/July we delete people out of the certification program if they have expired two years prior.

New Business

Reviewed the certification track completion date pre and post pandemic. We found that in the CFO and BOM tracks, that people finished about one year earlier than the normal three years. In some cases, there are tracks that people finish much earlier than the three years but in looking closer at the data we did find that in every track but CFO we either had a small number of members in the track and or some were grandfathered in which would shorten the time of completion.

Ball indicated that a master's degree takes 18 months to 36 months, so the timing of completing CFO and BOM are similar in the completion time. Also indicated that certification should only be one component of hiring and not the only criteria for hiring. Ball also asked if we had been more efficient in remote learning or are we offering more classes. Kopkau responded that it was both. During the pandemic we had several members wanting to still work toward their certification. We found that many of our online classes did warrant them to be available longer than the day they aired. We offered that as our Certification On Demand courses.

Cassabon asked the group if we were still worried about experience vs. receiving certification? Helsen commented that if it was taking two years to receive certification, they were gaining the experience over the two years.

Rogers mentioned that she doesn't remember this discussion at the board meeting so she wasn't sure it was a big deal but having a report with the data would be helpful.

Cassabon asked the group if they felt we should take any action. All agreed that completing certification about one year earlier than the three years didn't seem to be an issue. He would put together a report to be shared with the board with the data after the holidays.

Next Meeting – December 7 - Zoom Call – 9:00 am

Meeting ended at 9:34 am

Respectfully submitted,

Debbie Kopkau