



Michigan School Business Officials

# 2022-23 Investing in MSBO Members Scholarship Application

## MSBO Voluntary Certification Program

**Purpose and Intent:** *To provide opportunities for professional development to individuals currently employed in school business to improve their skills and competencies in school business management.*

### MSBO Voluntary Certification Program Scholarship/Full Certification Track

**A total of four scholarships are available – one scholarship randomly selected from each of the following certification track categories:**

#### **Business Office (1 Scholarship)**

Chief Financial Officer (CFO)  
Business Office Manager (BOM)  
Business Office Specialist (BOS)  
School Payroll Specialist (SPS)

#### **Support Services (1 Scholarship)**

Certified Facilities Director (CFD)  
Certified Operations Director (COD)  
Certified Transportation Director (CTD)  
Child Nutrition Director (CND)



#### **Pupil Accounting (1 Scholarship)**

Pupil Accounting Specialist (PAS)  
Pupil Accounting Auditor (PAA)  
Specialist in Educational Data (SED)


#### **Other (1 Scholarship)**

Certified Purchasing Officer (CPO)  
Chief Technology Officer (CTO)  
Human Resource Specialist (HRS)

#### **Required Criteria:**

-  Must be an MSBO member
-  Each member can only be awarded a scholarship for one certification track. Those members that have already started in a certification track are eligible for a scholarship. (This scholarship is not for certification renewal.)

#### **Expectations of Scholarship Recipients:**

-  Engagement in MSBO. Recommend attending MSBO committee meetings virtually or in person related to your functional area.

**Application Deadline:** Deadline for scholarship consideration is **September 1, 2022**. Random selection will be made after the deadline.

**Program Fees:** Scholarships are for registration fees for classes offered by MSBO (some tracks include classes not offered by MSBO). Scholarships do not include expenses for travel, meals or accommodations.

**Investing in MSBO Members Scholarship  
MSBO Voluntary Certification Program  
Applicant Information:**

Applicant Name: \_\_\_\_\_

Position Title: \_\_\_\_\_ Email: \_\_\_\_\_

District: \_\_\_\_\_

Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Certification Track: \_\_\_\_\_

**Program Fees**

- Scholarships are for registration fees for classes offered by MSBO (some tracks include classes not offered by MSBO).
- Scholarships do not include expenses for travel, meals or accommodations.

**Note:**

Applicants may also apply for the MSBO's Stebbins Scholarship, which can be used for school business related professional development. Criteria can be found on the MSBO website.

**Email Applications to:**

Nancy Hawkins, MSBO Communications  
[nhawkins@msbo.org](mailto:nhawkins@msbo.org)

**Questions about MSBO Certification?**

Debbie Kopkau, MSBO Director of Certification  
[dkopkau@msbo.org](mailto:dkopkau@msbo.org)