Jackson Public Schools (JPS) is seeking an **Assistant Superintendent of Finance and Operations** with a collaborative management style and demonstrated success in K-12 finance and budgeting. JPS educates roughly 5000 students in 14 school buildings, has an operating budget of $55M with 5 collective bargaining units, and is the 5th largest employer in Jackson County. As one of the public faces of Jackson Public Schools, the Assistant Superintendent must be a talented communicator with a knowledge base that spans K-12 school law, financing and operations. Construction and prior bond experience will also be helpful as JPS continues to make facility improvements funded through a $90M bond.

**This position has a start date of September 1, 2020.** Under the direction of the Superintendent, the Assistant Superintendent of Finance and Operations provides leadership for all financial affairs of the District, including the development and maintenance of the annual budget, and maximizes resources for instructional programs to the greatest extent possible. Click [HERE](#) for the full listing of duties.

**QUALIFICATIONS:**

Qualified candidates will have a Bachelor’s degree in Accounting or Finance and a Chief Business Official certification issued by the State of Michigan. A Certified Public Accounting license is preferred. This position requires a minimum ten (10) years of progressive experience in budgeting, purchasing, accounting, data processing; with at least five (5) of these years in leadership role with staff management responsibilities. This is a high-level position requiring strong leadership, communication and interpersonal skills.

**COMPENSATION AND BENEFITS:**

Jackson Public Schools offers a dynamic, challenging work environment with ample opportunity for professional fulfillment and a full benefit package. Compensation for this position is $120,000-135,000 BOE. To express your interest in this position, please submit your resume and cover letter to JodiSchafer@WorkWithHRM.com.

Jackson Public Schools is an Equal Opportunity Employer. It is the policy of the Jackson Public Schools District that no discriminatory practices based on sex, race, color, national origin, religion, height, weight, marital status, handicap, age, political affiliation, sexual orientation, disability, or any other status covered by federal, state, or local law be allowed in providing instructional opportunities, programs, services, job placement assistance, employment, or in policies governing student conduct and attendance. Any person suspecting a discriminatory practice should contact the Human Resources office at Jackson Public Schools, 522 Wildwood Avenue, Jackson, MI 49201 or 517-841-2155.