



## Business Manager Academy – Traverse Bay Area ISD

Traverse Bay Area ISD Career Tech Center, 880 Parsons Road, Traverse City, MI 49686, 231-922-6217

<http://www.tbaisd.org>

### Dates/Locations and Content

<u>Dates/Locations and Content</u>	<u>Time</u>	<u>Room</u>
<b>August 13, 2020</b> Communications and Relationships	9:00 am – 2:00 pm	REMC Conf Room
<b>September 29, 2020</b> Budgeting I	9:00 am – 2:00 pm	REMC Conf Room
<b>October 22, 2020</b> Planning, Managing and Leading	9:00 am – 2:00 pm	REMC Conf Room
<b>November 19, 2020</b> Budget, Cash Flow and Borrowing	9:00 am – 2:00 pm	REMC Conf Room
<b>December 15, 2020</b> Human Resource Basics	9:00 am – 2:00 pm	REMC Conf Room
<b>*January 12, 2021</b> Budgeting II	9:00 am – 2:00 pm	REMC Conf Room
<b>*February 10, 2021</b> Bargaining and Negotiations	9:00 am – 2:00 pm	REMC Conf Room
<b>*March 11, 2021</b> Employee Benefits and District Coverages	9:00 am – 2:00 pm	REMC Conf Room
<b>April 14, 2021</b> Support Areas: Technology, Facilities, Food Service, and Transportation: Internal and External	9:00 am – 2:00 pm	REMC Conf Room
<b>May 11, 2021</b> Bond Issues/Security	9:00 am – 2:00 pm	REMC Conf Room
<b>June 17, 2021</b> Roundtable/Parking Lot/Wrap-up	9:00 am – 2:00 pm	REMC Conf Room

\*January 27, February 16 and March 25 are alternative dates in case of inclement weather