NOTICE OF JOB VACANCY
Technology System Programmer
Hill Center

Job No: #12990

Posting Timeline: Until Filled

Position: Application Specialist
Location: Hill Center
Hours per Week: 40 Hours (1.0 FTE)

Work days per Week: 5 days
Starting Date: ASAP
Bargaining Units: Meet & Confer

Salary: Per appropriate placement on the Meet & Confer Master Agreement Salary schedule

Join the Lansing School District and share in our mission to provide educational excellence in a safe and nurturing environment for all students.

The Technology System Programmer is responsible for developing and supporting software applications. This position will be responsible for working with relational database structures and will coordinate multiple projects and initiatives.

Required Qualifications:

- Associates degree; preferably with an emphasis on application development
- Two years of related work experience; or other equivalent combination of education and experience from which comparable knowledge and abilities can be acquired
- Experience in C# (ASP.NET – MVC and WebApi), SQL (Microsoft SQL Server), and reporting software (ActiveReports, SSRS) preferred.
- Follow established procedures for application development, testing, and implementation

Other Knowledge, Skills, and Abilities:

- Ability to effectively manage multiple responsibilities, prioritize and execute tasks and meet deadlines.
- Ability to establish and maintain effective working relationships with district staff and vendors.
- Excellent customer service skills regarding timeliness of response, meeting established quality standards of practice, and communication.
- Experience working in a team-oriented, collaborative environment.
- Be creative in finding new and innovative solutions to district/department challenges
- Be willing to quickly learn new software programs as needed
- Excellent written and verbal communication skills, including providing technical information in non-technical terms.

Essential Duties & Responsibilities:

- Assist with activities to integrate data flow between diverse software applications.
- Scripting, job automation and extract/transform/load projects.
- Develop and maintain several web services for internal and external use
- Manage SQL Server maintenance as well as data import/export
- Maintain IIS web servers on multiple servers running several applications
- Resolve technical problems; identify and diagnose problem escalation and solution tracking using Technology Department work order system.
• Maintain competency in all activities by attending training as needed.
• Conduct one-on-one and small group training sessions as needed.
• Maintain a well-developed knowledgebase including detailed documentation of procedures and guidelines.
• Research implementation of software and work with Operations team to implement the product.
• Other duties as assigned by supervisor(s).

**ONLY THOSE APPLICATIONS ASSIGNED TO A SPECIFIC JOB NUMBER WILL BE CONSIDERED; A GENERAL APPLICATION DOES NOT SATISFY THE APPLICATION PROTOCOL.**

The Lansing School District accepts on-line applications only. Applicants are to submit a (1) Complete and detailed LSD Application (educational background, specialized/technical training, work experience, most recent performance evaluations), (2) Resume, (3) Cover Letter, (4) Letters of Recommendation, (5) Seniority Date, if applicant is an LSD bargaining unit member.

In the event the applicant cannot upload or scan the additional required documents, they can be submitted by mail or in person on or before the posting expiration date. The applicant shall indicate on the packet of information the position for which the materials are intended using the following statement: Please attach this packet of additional information to my on-line application for job # (insert #), (insert job title). I have submitted an on-line application under the name, (insert your name) and assigned it to the job number indicated.

Lansing School District, Attn: Human Resources Department, 519 W. Kalamazoo, Lansing, MI 48933
Phone: 517-755-2000 Fax: 517-755-2009

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