

# 21st Annual Facilities/Operations Director Conference & Expo Registration Form

## October 6-8, 2019 • Crystal Mountain Resort, Thompsonville

Ms.  Mr.

Name: \_\_\_\_\_

PIC: \_\_\_\_\_

Name for Badge: \_\_\_\_\_

Position: \_\_\_\_\_

District/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address (required): \_\_\_\_\_

MSBO membership (if not previously paid; \$150 active, \$300 primary associate, \$150 secondary associate; membership expires 6/30/20)

I am a first-time attendee

### Special Meal/Special Services

Please specify: \_\_\_\_\_

### Payment Information:

\$295 members/\$445 nonmembers **early bird pricing** (Ends 9/22/19)

\$320 members/\$480 nonmembers **regular pricing** (After 9/22/19)

*Registration fee includes welcoming reception, two full breakfasts, two lunches, one dinner, breaks and materials.*

\$75 fee for spouse attending the conference. This fee covers all meals.

Spouse's Name: \_\_\_\_\_

Check enclosed payable to MSBO for: \$ \_\_\_\_\_

Charge my:  Visa  MasterCard  American Express

Cardholder's Name: \_\_\_\_\_

Card # \_\_\_\_\_

Signature: \_\_\_\_\_

*(Please sign as it appears on your credit card)*

Expiration Date: \_\_\_\_\_ CSV: \_\_\_\_\_

### Sunday, October 6

Check here for nine holes of golf. *(Do not pay now. Payment will be made at the Golf Pro Shop. If you are unable to play, please be sure to cancel with MSBO to avoid any additional fees.)* Tee times begin at 2:00 pm.

Check here if you will attend the Welcoming Reception (5:30 – 7:00 pm)

### Monday, October 7 *(Choose one 3-hour session or two shorter sessions for the morning and afternoon)*

#### 8:30 – 11:30 am

1.\_\_\_\_ 2.\_\_\_\_

#### 8:30 – 9:50 am

3.\_\_\_\_ 4.\_\_\_\_ 5.\_\_\_\_ 6.\_\_\_\_ 7.\_\_\_\_

#### 10:10 – 11:30 am

8.\_\_\_\_ 9.\_\_\_\_ 10.\_\_\_\_ 11.\_\_\_\_ 12.\_\_\_\_

#### 2:30 – 5:30 pm

13.\_\_\_\_ 14.\_\_\_\_

#### 2:30 – 3:50 pm

15.\_\_\_\_ 16.\_\_\_\_ 17.\_\_\_\_ 18.\_\_\_\_ 19.\_\_\_\_

#### 4:10 – 5:30 pm

20.\_\_\_\_ 21.\_\_\_\_ 22.\_\_\_\_ 23.\_\_\_\_ 24.\_\_\_\_

Check here if you will attend the Monday Reception (5:30 – 6:30 pm)

Check here if you will attend the Monday Dinner (6:30 – 7:30 pm)

### Tuesday, October 8 *(Choose one 3-hour session or two shorter sessions)*

#### 8:30 – 11:30 am

25.\_\_\_\_ 26.\_\_\_\_

#### 8:30 – 9:50 am

27.\_\_\_\_ 28.\_\_\_\_ 29.\_\_\_\_ 30.\_\_\_\_ 31.\_\_\_\_

#### 10:10 – 11:30 am

32.\_\_\_\_ 33.\_\_\_\_ 34.\_\_\_\_ 35.\_\_\_\_ 36.\_\_\_\_

Check here if you will attend the Closing Session & Lunch (11:30 am – 1:00 pm)

### Register online at [www.msbo.org](http://www.msbo.org) or:

Register online or mail your completed registration form with a check to: MSBO, 1001 Centennial Way, Suite 200, Lansing, MI 48917. Fax to: 517.327.0768. Questions: 517.327.5920. A \$25 service fee will be charged for cancellations. No refunds are given for cancellations within two weeks of the event. Substitutions may be made at any time. Payment must be received by the date of the event or a \$25 billing fee is assessed. If applying for a scholarship, submit the application on page 9 first.