



## CENTRAL MICHIGAN SCHOOL BUSINESS OFFICIALS

Serving Central Michigan School Districts

### **Meeting Minutes** **Friday, January 10, 2020**

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**Members Present:** Bob Donaldson, Kellsey Fairris, Rick Jensen, Jon Laing, Tina Monroe, Evan Nuffer, Julie Omer, Brian Quinn, Nancy Rasinske, Barry Roney, Lori Schomisch, Michelle Sine, Robert Spagnuolo, Latisha Wolf

**Others Present:** Suzy Corbin, Bev White

**Jon Laing opened the meeting at 1:15 pm**

**Program:** Carol Baaki Diglio, Ed.S., CHRS, Consultant and Owner of Consulting by Diglio:  
“Are You A School District or District of Schools?”

#### **Highlights:**

##### **1. School District or a District of School**

###### **a. Are practices and procedures standardized across the entire district?**

- i. Communicate Job Responsibilities
- ii. How are you communicating across the district?
- iii. Without transparents from district leadership you create a culture that lacks trust, ownership, growth, and accountability.
- iv. What are you doing to build a trusting team that is accountable?

##### **2. Setting Building and District Leaders Up for Success**

- a. Set Clear Expectations
- b. Intentional Support

##### **3. The Hiring Formula**

- a. Financial Impact
- b. Master Schedule
- c. Staffing District Wide
  - i. Start the process early

#### **Communications:**

- a. Next Meeting: February 21, 2020 – Don Sovey “Using Best Practices To Promote District Financial Sustainability”
- b. MSBO events
  1. January 9: Financial Analysis, Webinar
  2. January 14: Insurance and Risk Management, Webinar
  3. January 16: Utilities and Energy Efficiency, Webinar
  4. January 21 & 22: Financial Strategies Conference, Kellogg Center
  5. January 28: Accident Investigation Procedures, Webinar
  6. January 29: Food Service for the Business Manager, Webinar
  7. February 4: Transportation for the Business Manager, Webinar
  8. February 11: Overview of School Finance for Technology, Webinar
  9. February 13: Facility Planning, Design, and Construction, Webinar
  10. February 19: How To Process and Evaluate Bids, Webinar

***Participation & Cooperation - Our Key to Success***

**Regular Business:**

- a. Review of December 13, 2019 Meeting Minutes

**Roundtable Discussion:**

1. Julie Omer: Nominations for MSBO School Business Official of the Year, Meridian Award of Excellence & Distinguished Service Award are due January 31, 2020  
<https://www.msbo.org/newsletter/professional-accomplishments-deserve-recognition>
2. Nancy Rasinske : Looking ideas for MSBO Outing

**Meeting adjourned at 3:08 PM**