

[Template]

## **Energy Management and Resource Conservation Policy**

We believe it to be our responsibility to insure that every effort is made to conserve energy and natural resources while exercising sound financial management.

The implementation of this policy is the joint responsibility of the **Board, Administration, Staff and Students** and its success is based on cooperation at all levels.

The district will maintain accurate records of energy conservation and cost of energy and will provide information on the goals and progress of the energy conservation program.

The **Principal** will be accountable for energy management on his/her campus. The use of the various energy systems of each campus will be the joint responsibility of the Principal and Director of Facilities to ensure that an efficient energy posture is maintained on a daily basis. Energy audits will be conducted and conservation program outlines will be updated.

Specific areas include:

1. Every student and employee will be expected to contribute to energy efficiency in our district. Every person will be an “energy saver” as well as an “energy consumer.”
2. All unnecessary lighting in unoccupied areas will be turned off. All lights will be turned off when students and staff leave school. Staff will turn on lights only in the areas in which they are working.
3. Energy conservation in his/her building will also be a part of the Principal’s responsibility.
4. The (designated position) will be responsible for the complete and total shutdown of the facility when closed each evening.
5. Administrative guidelines will be adopted for the implementation of the energy program.

Whereas the Board bears responsibility for the best use of tax dollars,

Whereas public education can provide leadership in developing a realistic energy ethic and awareness,

Therefore the School Board directs the superintendent and/or his/her agents to develop strategies in the areas of energy awareness, management and conservation.