

STATE OF MICHIGAN



JOHN ENGLER, Governor

DEPARTMENT OF TREASURY

TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

79-4110

December 8, 2000

Mr. Curtis Pinch  
Reese Public Schools  
9535 Center Street  
Reese, Michigan 48757

Dear Mr. Pinch:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated October 11, 2000, appears to meet the requirements of the act.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink that reads "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

63-4-270



JOHN ENGLER, Governor  
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922  
August 26, 1998

Mr. Ronald A. West, Director of Operations  
School District of the City of Clawson  
626 Phillips Street  
Clawson, Michigan 48017

Dear Mr. West:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01--95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated August 18, 1998, appears to meet the requirements of both the act and the numbered letter.

If I can assist further, let me know.

Sincerely,

A handwritten signature in black ink, reading "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

# **SCHOOL DISTRICT OF THE CITY OF CLAWSON**

626 Phillips Street  
Clawson, Michigan 48017

PHONE: (248) 435-7500

FAX: (248) 280-9632

August 18, 1998

Ms. Linda Rairigh  
State of Michigan  
Department of Treasury  
Local Audit and Finance Division  
430 West Allegan  
Lansing, Michigan 48922

Dear Ms. Rairigh:

This letter is to confirm our telephone conversation on July 30, 1998 requesting approval to use sinking fund monies for the replacement of the gym floor at Clawson Middle School due to a sewer backup during a severe thunderstorm.

This request was made because our insurance policy does not cover sewer back-ups, therefore, the district has to cover the cost to replace the floor. The total cost for removing the old floor and installing a new floor is \$49,185.

In our discussion that day you gave me verbal approval, and you requested that I follow up with a letter.

Please do not hesitate to contact me at (248) 435-7500, extension 210, should you have any questions.

Sincerely,



Ronald A. West  
Director of Operations

63-4270



JOHN ENGLER, Governor  
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

**DEPARTMENT OF TREASURY**

TREASURY BUILDING

LANSING, MICHIGAN 48922

April 17, 1998

Mr. William D. Hannon, Director of Business Services  
School District of the City of Clawson  
626 Phillips  
Clawson, Michigan 48017

Dear Mr. Hannon:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01-95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the school district may temporarily advance funds from its General Operating Fund for allowable Sinking Fund expenditures. You will need to send additional information, if you would like specific approval for the renovations projects mentioned in your letter.

If I can assist further, let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

**School District of the City  
of Clawson**

626 Phillips  
Clawson, MI 48017

March 23, 1998

**RECEIVED**  
DEPT. OF TREASURY

Ms. Linda Rairigh  
State of Michigan  
Department of Treasury  
Local Audit and Finance Division  
430 West Allegan  
Lansing, MI 48922

**MAR 26 1998**


LOCAL AUDIT & FINANCE DIV.

Dear Ms. Rairigh:

I am sending you this letter to request your opinion regarding whether the District may advance funds from its General Operating Fund to its Sinking Fund pending receipt of tax monies.

We are planning to perform certain renovations on one of our buildings to prepare it for an Alternative Education Program. We expect to have the work done during October through December 1998. Since our levy is a winter levy, we will not have any significant collections before January of 1999. We would like you to address the permissibility of the General Fund advancing sufficient dollars to the Sinking Fund to pay for these projects until such time the Sinking Fund has the funds available to reimburse the General Fund.

Sincerely,



William D. Hannon, CPA  
Director of Business Services

Cc: Jim Pinsoneault, Superintendent  
Ron West, Director of Operations

63-4-270



JOHN ENGLER, Governor  
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

October 3, 1996

Mr. Ronald A. West, Director of Operations  
School District of the City of Clawson  
626 Phillips Street  
Clawson, Michigan 48017

Dear Mr. West:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01-95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list, dated September 26, 1996, appears to meet the requirements of both the act and the numbered letter assuming that none of the funds will be used for maintenance.

If I can assist further, let me know.

Sincerely,

A handwritten signature in black ink that reads "Mark A. Hilpert".

Mark A. Hilpert  
Deputy State Treasurer

Attachment

# SCHOOL DISTRICT OF THE CITY OF CLAWSON

*Mr. Ronald West, Director of Operations  
(Transportation)*

September 26, 1996

Ms. Linda Rairigh  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, Michigan 48992

RECEIVED  
SEP 27 1996

LOCAL AUDIT & FINANCE DIV

Re: School District Sinking Fund

Dear Ms. Rairigh:

On September 16, 1996, the School District of the City of Clawson held a special election to levy 3 mills to establish a building and site sinking fund for building and site purposes. The ballot language was as follows:

**Millage Proposition  
Building and Site Sinking Fund Tax Levy**

"Shall the School District of the City of Clawson be authorized to levy against all property within the school district, no more than 3 mills (\$3.00 on each \$1,000.00 of tax valuation) for a period of ten (10) years, being 1997 to 2007 inclusive, to be used for the creation of a sinking fund for the construction to or repair of existing school buildings? General Fund monies advanced to the Sinking Fund for the start-up of this project will be transferred back to the General Fund as the money is collected from tax revenues."

\_\_\_\_ YES  
\_\_\_\_ NO

The voters of the School District of the City of Clawson approved the millage proposition two to one. Therefore, I am requesting your approval to do the following building and site projects for the first year of the ten year millage. These projects were recommended to the voters and are estimates only:

STATE OF MICHIGAN



JOHN ENGLER, Governor  
DEPARTMENT OF TREASURY  
TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

78-4-110

March 9, 2001

Ms. Janet Yachim, Business Manager  
Owosso Public Schools  
P.O. Box 340  
Owosso, Michigan 48867-0340

Dear Ms. Yachim:

We recently received a letter from Facility Consultation & Management Services, Inc. on your behalf regarding the School Code Sinking fund requirements. He is requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated January 23, 2001, appears to meet the requirements of the act, with the following exceptions and clarifications:

- ✓ Lockers are considered to be equipment and are not allowable sinking fund expenditures *unless* they are structurally designed to be part of the building, are permanently mounted into the walls and are a part of the structure.
- ✓ Painting walls and ceilings is not an acceptable use of sinking fund money and is considered to be routine maintenance. Painting of *new* construction is, however, an acceptable use of sinking funds.
- ✓ Telecommunications systems and technology installation and replacement are, in part, acceptable. The equipment itself has been determined to be unacceptable, however, sinking fund money may be used for wiring or materials used for installation.
- ✓ Clean, seal and caulk exterior masonry, is acceptable only if it is for purposes of repairing the masonry. Maintenance is not an acceptable use of sinking funds.
- ✓ Lighting upgrades are acceptable if they are replacements of existing lighting.

If I can assist further let me know.

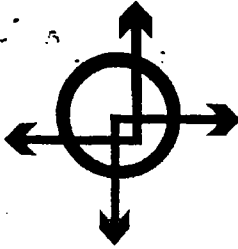
Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

Cc: Gavin Gardi; Facility Consultation & Management Services, Inc.





## Facility Consultation & Management Services, Inc.

January 23, 2001

Department of Treasury  
Local Audit and Finance Division  
Department of Treasury  
430 West Allegan Street  
Lansing, MI 48922

RECEIVED  
Dept. of Treasury

JAN 26 2001

LOCAL AUDIT & FINANCE DIV.

Attn: Linda Rairigh

Re: Owosso Public Schools Sinking Fund Projects

Dear Linda:

We have been retained by Owosso Public Schools to assist them with implementation of their Sinking Fund Program. To that end, we have worked with the School District to quantify the specific projects that the School District had identified to be accomplished and have prepared the attached list.

In order to ensure that the Sinking Fund proceeds are spent according to the Sinking Fund requirements, we request an official opinion from the Department of Treasury as to whether any of the identified projects would not be allowed to be funded with Sinking Fund proceeds.

Please send your official opinion to Janet Yachim, Business Manager, PO Box 340, Owosso, MI 48867-0340; and a copy to us. Thank you for your attention to this request. I look forward to working with you again on this and other School District projects.

Sincerely,

  
Gavin Gardi  
President  
Facility Consultation & Management Services, Inc.

GG/mg

//enclosure

cc: Larry Audet, Superintendent, Owosso Public Schools  
Janet Yachim, Business Manager, Owosso Public Schools



78-4-110

JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JAY B. RISING  
STATE TREASURER

February 24, 2003

Ms. Julie A. Omer, Business Manager  
Owosso Public Schools  
1405 West North Street, P. O. Box 340  
Owosso, Michigan 48876

Dear Ms. Omer:

Thank you for your letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the items listed in your correspondence dated January 8, 2003, meet the requirements of the act.

If I can assist further let me know.

Sincerely,

Frederick Headen, Director  
Bureau of Local Government Services

Enclosure

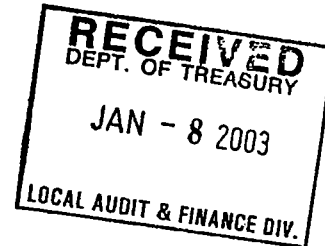


# OWOSSO PUBLIC SCHOOLS

*Centered on Excellence*

January 3, 2003

Local Audit and Finance  
Department of Treasury  
Attn: Linda Rairigh  
430 West Allegan Street  
Lansing, MI 48922



RE: Owosso Public Schools 2002 Sinking Fund Projects

Dear Linda:

The Owosso Public Schools would like to respectfully request an official written Opinion on the following projects planned for implementation the summer utilizing the revenue from the Sinking Fund Millage:

- Window Replacement – This project includes window replacement at several of the elementary buildings in the District.
- Emerson and Washington Interior Upgrades – Upgrade interior finishes in the central hallways and certain classrooms, including more efficient lighting, flooring, and the painting of affected walls and ceilings.
- Emerson Masonry Restoration – Stabilize exterior masonry through tuckpointing, sealing, and waterproofing.
- Construction of new classroom – construction of new classroom for new buildings trades program on currently owned property.
- High School Parking lot repair – Repair parking lot and bus loop.
- Design and create Bus Pick up/Drop off area – create bus pick up and drop off area.

Each of these projects was planned using the specifications outlined in Section 1212 of the School Code and Letter No. 01-95.

Please let me know if you have any questions regarding these projects. I sincerely appreciate your time in responding to this request.

Sincerely,

Julie A. Omer  
Business Manager

78-4-110



STATE OF MICHIGAN  
John Engler, Governor

DEPARTMENT OF TREASURY  
Douglas B. Roberts, State Treasurer



July 12, 2001

Mr. Gavin Gardi, President  
Facility Consultation & Management Services  
6090 Park Lake Road  
Bath, Michigan 48808

Dear Mr. Gardi:

Thank you for your recent letter on behalf of Owosso Public Schools regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated May 7, 2001, appears to meet the requirements of the act, with the following exceptions:

- Owosso High School Bank – our concern is that this may not be an acceptable use of school district funds *including* but not limited to use of sinking fund money. In what way is this a school district project and not a private purpose?

If I can assist further let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

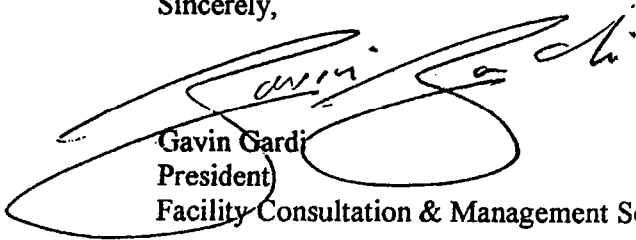
Attachment

Cc: Owosso Public Schools  
Ms. Kathy Weller, Office of Audits, Michigan Department of Education

May 7, 2001  
Ms. Linda Rairigh  
Page 2

Please send your official Opinion to Ms. Julie Omer, Business Manager, Owosso Public Schools, PO Box 340, Owosso, Michigan 48867-0340, and a copy to us. Thank you for your attention to this request. We look forward to your prompt reply as these projects are about to begin.

Sincerely,



Gavin Gardi  
President  
Facility Consultation & Management Services, Inc.

GG/mg

cc: Larry Audet, Superintendent, Owosso Public Schools  
Julie Omer, Business Manager, Owosso Public Schools

## STATE OF MICHIGAN



JOHN ENGLER, Governor

## DEPARTMENT OF TREASURY

TREASURY BUILDING, LANSING, MICHIGAN 48922

MARK A. MURRAY, State Treasurer

RECEIVED  
BY *mg* DATE *3/19*

March 9, 2001

Ms. Janet Yachim, Business Manager  
Owosso Public Schools  
P.O. Box 340  
Owosso, Michigan 48867-0340

Dear Ms. Yachim:

We recently received a letter from Facility Consultation & Management Services, Inc. on your behalf regarding the School Code Sinking fund requirements. He is requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated January 23, 2001, appears to meet the requirements of the act, with the following exceptions and clarifications:

- ✓ Lockers are considered to be equipment and are not allowable sinking fund expenditures *unless* they are structurally designed to be part of the building, are permanently mounted into the walls and are a part of the structure.
- ✓ Painting walls and ceilings is not an acceptable use of sinking fund money and is considered to be routine maintenance. Painting of *new* construction is, however, an acceptable use of sinking funds.
- ✓ Telecommunications systems and technology installation and replacement are, in part, acceptable. The equipment itself has been determined to be unacceptable, however, sinking fund money may be used for wiring or materials used for installation.
- ✓ Clean, seal and caulk exterior masonry, is acceptable only if it is for purposes of repairing the masonry. Maintenance is not an acceptable use of sinking funds.
- ✓ Lighting upgrades are acceptable if they are replacements of existing lighting.

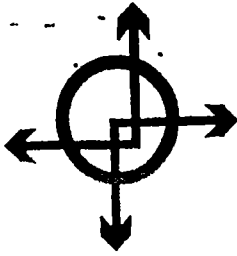
If I can assist further let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

Cc: ✓ Gavin Gardi; Facility Consultation &amp; Management Services, Inc.



## Facility Consultation & Management Services, Inc.

January 23, 2001

Department of Treasury  
Local Audit and Finance Division  
Department of Treasury  
430 West Allegan Street  
Lansing, MI 48922

**RECEIVED**  
Dept. of Treasury

**JAN 26 2001**

LOCAL AUDIT & FINANCE DIV.

Attn: Linda Rairigh

Re: Owosso Public Schools Sinking Fund Projects

Dear Linda:

We have been retained by Owosso Public Schools to assist them with implementation of their Sinking Fund Program. To that end, we have worked with the School District to quantify the specific projects that the School District had identified to be accomplished and have prepared the attached list.

In order to ensure that the Sinking Fund proceeds are spent according to the Sinking Fund requirements, we request an official opinion from the Department of Treasury as to whether any of the identified projects would not be allowed to be funded with Sinking Fund proceeds.

Please send your official opinion to Janet Yachim, Business Manager, PO Box 340, Owosso, MI 48867-0340; and a copy to us. Thank you for your attention to this request. I look forward to working with you again on this and other School District projects.

Sincerely,

  
Gavin Gardi  
President

Facility Consultation & Management Services, Inc.

GG/mg

//enclosure

cc: Larry Audet, Superintendent, Owosso Public Schools  
Janet Yachim, Business Manager, Owosso Public Schools

78-4-110



JOHN ENGLER, Governor  
~~XXXXXXXXXXXX~~ State Treasurer  
MARK A. MURRAY

STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

March 17, 1999

Mr. Patrick J. Berardo  
Thrun, Maatsch and Nordberg  
P.O. Box 40699  
Lansing, Michigan 48901-7899

Dear Mr. Berardo:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01--95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated February 16, 1999, appears to meet the requirements of both the act and the numbered letter with the qualification that central air conditioning systems are acceptable, room air conditioning units are considered to be equipment and are not acceptable.

If I can assist further, let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

c: Mr. R. Michael Hubert, Director of Business; Owosso Public Schools

Attachment





## OWOSSO PUBLIC SCHOOLS

*Centered on Excellence*

RECEIVED  
DEPT. OF TREASURY

FEB 17 1999

LOCAL AUDIT & FINANCE DIV.

November 5, 1998

Mr. Patrick J. Berardo  
Thrun, Maatsch and Nordberg, P.C.  
501 S. Capitol Avenue, Suite 500  
PO Box 40699  
Lansing, MI 48901-7899

Dear Pat:

As you are aware, the voters of Owosso Public Schools approved a Sinking Fund on September 19, 1998. We are now at the point where we would like to obtain written approval that the projects outlined in the Sinking Fund are permissible under Section 1212 of the Revised School Code.

I would like for you to facilitate obtaining written approval from the appropriate state agencies to allow us to move forward with the planning for the completion of the referenced projects. The projects will be limited to replacing existing roofs, replacing existing windows, and adding air-conditioning in certain computer labs. I would additionally like approval for the associating professional fees (architect, legal, audit, etc.) to be allowable expenditures of the Sinking Fund.

Should you have any questions regarding the project items noted herein, or have any other questions, please don't hesitate to contact me.

Sincerely,

R. Michael Hubert, CPA  
Director of Business

# Owosso Public Schools Millage Proposal

## Ballot Question September 19, 1998:

Shall the limitation on the amount of taxes which may be assessed against all property in Owosso Public Schools, Shiawassee County, Michigan be increased by and the board of education be authorized to levy not to exceed 3 mills (\$3 on each \$1,000.00) on taxable valuation for a period of three (3) years, 1998 to 2000, inclusive, to create a sinking fund for the construction or repair of school buildings; the estimate of revenue the school district will collect if the millage is approved and levied in the 1998 calendar year is approximately \$990,000.

## Owosso Public School Facts:

1. The millage provides a "first line of defense" against the weather, which will destroy the community's investment if repairs are not made.
2. Air Conditioning will protect the community's investment in technology. The cost is approximately \$112.00 per year or \$9.38 per month for property with a market value at \$75,000.
3. Owosso High School was constructed in 1962 and is 36 years old.
4. Bentley Elementary School, our newest school, was originally constructed in 1969 and is 29 years old. Washington Elementary School, our oldest school, was originally constructed in 1924 and is 74 years old.

## Summary:

> Roofs

Bentley Elementary School  
Bryant Elementary School  
Cass Street Warehouse  
Cedar Street Warehouse  
Central Elementary School  
Emerson Elementary School  
High School  
Junior High School

Total Cost for Roofing: ..... \$2,296,249

> Window Replacement

Emerson Elementary School  
Junior High School  
Washington Elementary School  
Cost for Window Replacement ..... \$ 440,000  
Computer Room Air Conditioning  
Emerson Elementary School  
Junior High School  
Cost for Air Conditioning ..... \$ 155,000

Total Amount for the Millage ..... \$2,891,249

## Three Year Plan 1999 - 2001

### Details:

Year One 1999:

> Roofs:

Bentley Portable ..... \$ 3,500  
Bryant (section H\*) ..... 87,400  
Cass Street Warehouse ..... 75,000  
Cedar Street Warehouse ..... 15,000  
Emerson Portable ..... 3,500  
High School

Section E\* ..... 108,000  
Section J\* ..... 190,000  
Perimeter Facia ..... 22,000

> Windows:

Emerson Elementary School ..... 210,000  
Junior High School ..... 170,000  
Air Conditioning Computer Rooms:  
Bentley Elementary  
Washington Elementary  
Junior High School ..... 80,000

Year Two 2000:

> Roofs:

Emerson Elementary School ..... 240,000  
Central Elementary School ..... 233,700  
High School

Section H\*

Section B\*

> Air Conditioning:

Bryant Elementary School ..... 190,000  
Central Elementary School ..... 223,000  
Emerson Elementary School ..... 75,000

Year Three 2001:

> Roofs:

High School  
Sections G, L, K, M, N\* ..... 339,742  
Junior High School ..... 296,700  
Bentley Elementary School ..... 122,240  
Bryant Elementary School

Section D, E\*

> Windows:

Washington Elementary School ..... 60,000

Total Amount For Three Years ..... \$2,891,249

STATE OF MICHIGAN



JOHN ENGLER, Governor  
**DEPARTMENT OF TREASURY**  
TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

76-4-140

April 10, 2000

Mr. Duane Lange, Superintendent  
Marlette Community Schools  
3051 Moore Stree  
Marlette, Michigan 48453

Dear Mr. Mr. Lange:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated March 3, 2000, appears to meet the requirements of the act.

If I can assist further let me know.

Sincerely,

A handwritten signature in cursive script, reading "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

# MARLETTE COMMUNITY SCHOOLS

Superintendent's Office  
6230 Euclid Street

Marlette High School  
3051 Moore Street

Marlette Middle School  
6230 Euclid Street

Bea McDonald Elementary  
3197 Sterling Street

3051 Moore Street  
Marlette, Michigan 48453  
517-635-7425



*"Expect The Best"*



Accredited by the  
North Central Association of  
Colleges and Schools

March 3, 2000

RECEIVED  
DEPT OF TREASURY

MAR 08 2000

LOCAL AUDIT & FINANCE DIV.

Mrs. Linda Rairigh  
Local Audit Finance Division  
Michigan Department of Treasury  
430 West Allegan  
Lansing, Michigan 48922

Dear Mrs. Rairigh,

Thank you for taking the time to speak with me this week regarding a sinking fund millage. As I stated on the phone, Marlette Community Schools Board of Education is discussing the possibility of proposing a sinking fund millage to the citizens of district.

Prior to proceeding with this process I would like you to confirm that the following projects could be funded with sinking funds.

- Repair and replacement of several of the districts flat roofs. These are the original roofs that have been on for a minimum of twenty-five years.
- Replacement of entrance doors and locks throughout the district.
- Repair, resealing and re-striping of the district's parking lots.
- Sanding, painting, and refinishing the high school gym floor. It was last done in June of 1988.
- Expansion of the bus garage.
- Repair cracks, reline, and reseal the high school running track.

If you have any questions, please contact me at (517) 635-4900 or by fax at (517) 635-7103.

Sincerely,

Duane Lange, Superintendent  
Marlette Community Schools



STATE OF MICHIGAN  
John Engler, Governor

DEPARTMENT OF TREASURY  
Douglas B. Roberts, State Treasurer



MICHIGAN  
DEPARTMENT OF  
TREASURY

August 31, 2001

Ms. Vicki S. Watson, Business Manager  
Sturgis Public Schools  
216 Vinewood  
Sturgis, Michigan 49091

Dear Ms. Watson:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the items listed in your correspondence dated July 27, 2001 meet the requirements of the act.

If I can assist further let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment



# STURGIS PUBLIC SCHOOLS

"BUILDING QUALITY AND PRIDE THROUGH EXCELLENCE"

ROBERT M. OLSEN, SUPERINTENDENT  
DIANE L. BAILEY, ASSISTANT SUPERINTENDENT  
VICKI S. WATSON, BUSINESS MANAGER

216 VINEWOOD, STURGIS MI, 49091  
PHONE (616) 659-1500  
FAX (616) 651-4270

July 27, 2001

Mark A. Hilpert, Director  
Bureau of Local Government Services  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

Dear Mr. Hilpert:

Sturgis Public Schools Sinking Fund Projects scheduled for 2001 – 2002 include:

- Replacement of Tennis Courts (does not include equipment expense)
- Elementary school unit ventilator replacement
- Elementary school window replacement

Please review the list and call me if you have any questions or need further clarification. If you feel these proposed projects are in compliance with the sinking fund requirements, please respond in writing.

Thank you for your time and consideration.

Cordially,

Vicki S. Watson  
Business Manager

STATE OF MICHIGAN



JOHN ENGLER, Governor

DEPARTMENT OF TREASURY

TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

75-4-010

September 8, 2000

Ms. Vicki S. Watson, Business Manager  
Sturgis Public Schools  
216 Vinewood  
Sturgis, Michigan 49091

Dear Ms. Watson:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated July 11, 2000, appears to meet the requirements of the act, with the following clarification: Replacement of tennis courts does not include nets or other equipment expenses.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment



# STURGIS PUBLIC SCHOOLS

"BUILDING QUALITY AND PRIDE THROUGH EXCELLENCE"

ROBERT M. OLSEN, SUPERINTENDENT  
DIANE L. BAILEY, ASSISTANT SUPERINTENDENT  
VICKI S. WATSON, BUSINESS MANAGER

216 VINEWOOD, STURGIS MI, 49091  
PHONE (616) 659-1500  
FAX (616) 651-4270

July 11, 2000

Mark A. Hilpert, Director  
Bureau of Local Government Services  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

**RECEIVED**  
Dept. of Treasury

JUL 21 2000

LOCAL AUDIT & FINANCE DIV.

Dear Mr. Hilpert:

Sturgis Public Schools Sinking Fund Projects scheduled for 2000 -2001 and their estimated costs include:

- Replacement of Tennis Courts \$ 30,000
- High School Ticket Booth/Storage Building \$ 5,000
- Roof Replacement Survey and Replacement of North Addition High School Roof \$110,000

Please review the list and call me if you have any questions or need further clarification. If you feel these proposed projects are in compliance with the sinking fund requirements, please respond in writing.

Thank you for your time and consideration.

Cordially,

Vicki S. Watson  
Business Manager

Enclosure





# STURGIS PUBLIC SCHOOLS

"BUILDING QUALITY AND PRIDE THROUGH EXCELLENCE"

ROBERT M. OLSEN, SUPERINTENDENT  
DIANE L. BAILEY, ASSISTANT SUPERINTENDENT  
VICKI S. WATSON, BUSINESS MANAGER

216 VINEWOOD, STURGIS MI, 49091  
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July 11, 2000

Mark A. Hilpert, Director  
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JUL 21 2000

LOCAL AUDIT & FINANCE DIV.

Dear Mr. Hilpert:

Sturgis Public Schools Sinking Fund Projects scheduled for 2000-2001 and their estimated costs include:

- Replacement of Tennis Courts \$ 30,000
- High School Ticket Booth/Storage Building \$ 5,000
- Roof Replacement Survey and Replacement of North Addition High School Roof \$110,000

Please review the list and call me if you have any questions or need further clarification. If you feel these proposed projects are in compliance with the sinking fund requirements, please respond in writing.

Thank you for your time and consideration.

Cordially,

Vicki S. Watson  
Business Manager

Enclosure

STATE OF MICHIGAN

75-4-010



JOHN ENGLER, Governor

**DEPARTMENT OF TREASURY**

TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

October 4, 1999

Ms. Vicki S. Watson, Business Manager  
Sturgis Public Schools  
216 Vinewood  
Sturgis, Michigan 49091

Dear Ms. Watson:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01—95, you are requesting and opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated August 30, 1999, appears to meet the requirements of both the act and the numbered letter, with the following exceptions and clarifications:

**1998-99 Projects:**

*Bleachers – HS gym, baseball, portables all sites to meet codes – portable bleachers have been determined to be equipment and are not allowable expenditures from sinking funds.*

**1999-2000 Projects:**

*Restroom renovation ADA Compliance all schools and Building Entrances ADA compliance all schools – these expenditures are acceptable unless they include any furniture or equipment. Those expenditures would not allowable from sinking fund money.*

If I can assist further let me know.

Sincerely,

Mark Hilpert, Director  
Bureau of Local Government Services

Attachment



# STURGIS PUBLIC SCHOOLS

"BUILDING QUALITY AND PRIDE THROUGH EXCELLENCE"

ROBERT M. OLSEN, SUPERINTENDENT  
DIANE L. BAILEY, ASSISTANT SUPERINTENDENT  
VICKI S. WATSON, BUSINESS MANAGER

216 VINEWOOD, STURGIS MI, 49091  
PHONE (616) 659-1500  
FAX (616) 651-4270

August 30, 1999

Mark A. Hilpert, Director  
Bureau of Local Government Services  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

Dear Mr. Hilpert:

Enclosed is a revised list of Sinking Fund Projects scheduled for 1999 and beyond. We received approval for many of these projects from you on June 12, 1998, June 11, 1997 and October 16, 1996. Project costs have been adjusted to reflect current estimates. Please review the list and let me know if you have any questions or need further clarification. If you feel the attached list of projects is in compliance with the sinking fund requirements, please respond in writing.

Thank you for your time and consideration.

Cordially,

Vicki S. Watson  
Business Manager

Enclosure

**STURGIS PUBLIC SCHOOLS  
BUILDING & SITE SINKING FUND**

		<u><b>Balance</b></u>
<b>1996-97 Property Tax Revenue</b>	<b>289,152</b>	<b>289,152</b>
<b>1996-97 Completed Projects:</b>		
High School/Middle School Gym Roof Replacement	<u>136,582</u>	<u>(136,582)</u>
<b>Fund Balance 6/30/97</b>		<b>152,570</b>
<b>1997-98 Property Tax Revenue</b>	<b>300,988</b>	<b>453,558</b>
<b>1997-98 Completed Projects:</b>		
Sidewalk along Lakeview Ave.-new constr.	4,370	
Sidewalk along Orange & Wenzel Sts.-new constr.	1,840	
Sidewalk along Franks Ave.-new constr.	15,163	
High School Streets & Parking Lots-repairs	157,069	
Wall School Parking Lot-repair	21,100	
Fawn River Parking-repairs	4,000	
Complete MS gym/locker room window replacement	65,455	
Wall/Wenzel School Fence-new construction	13,478	
Girls softball diam.-new constr.	24,544	
High School north addition/drafting ceiling tile repl.	25,620	
Transportation Building Addition preliminary drawings	<u>2,238</u>	<u>(334,877)</u>
<b>Fund Balance 6/30/98</b>		<b>118,681</b>
<b>1998-99 Property Tax Revenue</b>	<b>319,715</b>	<b>438,396</b>
<b>1998-99 Completed Projects:</b>		
High School north addition/drafting ceiling tile repl.	13,997	
Transportation Building Addition	-	
Restroom renovation ADA Compliance all schools	2,871	
Building Entrances ADA compliance all schools	47,448	
Jerolene asbestos removal	8,300	
Athletic Field Pole Barn	21,467	
Baseball field renovation	3,436	
Bleachers- HS gym,baseball, portables all sites to meet codes	18,606	<u>(116,126)</u>
<b>Fund Balance 6/30/99</b>		<b>322,271</b>
<b>1999-2000 Estimated Property Tax Revenue</b>	<b>338,325</b>	<b>660,596</b>
<b>1999-2000 Scheduled Projects:</b>		
Transportation Building Addition	150,000	
Restroom renovation ADA Compliance all schools	25,000	
Building Entrances ADA compliance all schools	25,000	
Middle School roof replacement-art/music addition & boiler room	<u>75,000</u>	<u>(275,000)</u>
<b>Estimated Fund Balance 6/30/00</b>		<b>385,596</b>
<b>Future Anticipated Revenues:</b>		
<b>2000-2001</b>	<b>325,000</b>	<b>325,000</b>
<b>Estimated Future Funds Available</b>		<b>710,596</b>
<b>Future Projects:</b>		
High School roof - north addition - replacement	100,000	
Eastwood School Fence	50,000	
Window replacement-Congress/Wall/Wenzel Schls.	250,000	
Window replacement - High School	<u>200,000</u>	
<b>Estimated Cost of Future Projects</b>		<b>600,000</b>



JOHN ENGLER, Governor  
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

75-4010

June 11, 1997

Ms. Holly A. Keyser, Business Manager  
Sturgis Public Schools  
216 Vinewood  
Sturgis, Michigan 49091

Dear Ms. Keyser:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01-95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the new items on the attached project list/letter, dated May 30, 1997, appear to meet the requirements of both the act and the numbered letter, with the reminder that sinking fund money can not be used for furnishing or equipping. Please send specific information if you feel that any of the proposed expenditures may fall into that category.

If I can assist further, let me know.

Sincerely,

  
Mark A. Hilpert  
Deputy State Treasurer

Attachment

# Sturgis Public Schools

Lyle F. Sisson, Superintendent  
Jay Newman, Ass't to Sup't  
Holly Keyser, Business Manager

216 Vinewood  
Sturgis, Michigan 49091  
616-659-1500 FAX 616-651-4270

May 30, 1997

Ms. Linda Rairigh, Manager  
Local Audit and Finance Division  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

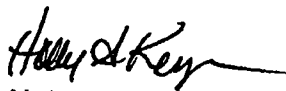
RECEIVED  
JUN 03 1997  
LOCAL AUDIT DIVISION

Dear Linda:

Enclosed is a revised list of Sinking Fund Projects scheduled for 1997 and beyond. We received approval for many of these projects from you on October 16, 1996. Project costs have been adjusted to reflect current estimates and new projects are indicated in bold. Please review the list and let me know if you have any questions or need further clarification. If you feel the attached list of projects is in compliance with the sinking fund requirements please respond in writing.

Thank you for your time and consideration.

Sincerely,

  
Holly A. Keyser  
Business Manager

## FUTURE BUILDING PROJECTS

### 1996-1997

High School/Middle School Gym Roof Replacement \$135,000

#### Sidewalk Repairs

Sidewalk along Lakeview Ave. - new construction 5,000  
 Sidewalk along Orange & Wenzel Streets - new construction 2,715  
 Sidewalk along Franks Ave. - new construction 17,000  
**Sub Total 1997** **\$159,715**

### 1997-1998

#### Parking Lot/Street Projects

High School Streets and Parking Lots - repairs 156,000  
 Wall School Parking Lot - repairs 21,100  
 Fawn River Parking - repairs 4,000

#### Window Project

Complete Middle School gym/locker room window replacement 35,000

#### Fence Projects

Wall School Fence - new construction 13,000  
 Wenzel School Fence - new construction 7,500  
 Tennis Courts Fence - new construction 3,000

#### Bleacher Repairs

Girls Softball Diamond - new construction 20,000

**Sub Total 1997** **\$259,600**

### 1998-1999

Transportation Building Addition 125,000

#### ADA - Building Code Requirements

Restroom renovation ADA compliance all schools 50,000  
 Building entrances ADA compliance all schools 120,000  
 High School north addition/drafting ceiling tile replacement 50,000  
 High School Gym, Baseball, Portables, All Sites to Meet Codes 30,000

#### Roof Replacement or Restoration

High School roof north addition - Replacement 100,000

#### Fence Projects

Eastwood School Fence 50,000

**Sub Total 1999** **\$525,000**

### 1999-2000

#### Window Projects

Window Replacement, Congress/Wall/Wenzel Schools 250,000  
 Window Replacement, High School 200,000

#### Roof Replacement

Middle School roof replacement - art/music addition & boiler room 75,000

**Sub Total 1999-2000** **\$525,000**

RECEIVED  
JUN 03 1997

75-4-010



JOHN ENGLER, Governor  
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

October 23, 1997

Ms. Holly A. Keyser, Business Manager  
Sturgis Public Schools  
216 Vinewood  
Sturgis, Michigan 49091

Dear Ms. Keyser:

Thank you for your recent letter regarding the School Code Sinking Fund requirements in relation to a gym roof replacement project that was previously approved by this office for expenditure from sinking fund money. You are requesting that I look at the report of actual expenditures and determine if they are all appropriate. That is a determination that must be made initially by your auditors during the course of their audit. We will then review that audit and if necessary will send our own auditors to determine if the expenditures were appropriate. I can, however, reiterate that gym roof replacement is an appropriate expenditure from sinking funds.

If I can assist further, let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment



# Sturgis Public Schools

Lyle F. Sisson, Superintendent  
Jay Newman, Ass't to Sup't  
Holly Keyser, Business Manager

216 Vinewood  
Sturgis, Michigan 49091  
616-659-1500 FAX 616-651-4270

October 1, 1997

Ms. Linda Rairigh, Manager  
Local Audit and Finance Division  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

96-1010-13

OCT 6 1997

Dear Linda:

Enclosed is a final line item printout from our 96/97 Building and Site sinking fund. All of the expenditures listed relate to the roofing project that was already approved by your office. Please review the list and let me know if you have any questions or need further clarification. If you question any of the expenditures listed please respond in writing. The purpose of this letter is to ensure that we continue to be in compliance with the sinking fund requirements.

Thank you for your time and consideration.

Sincerely,



Holly A. Keyser  
Business Manager

# STURGIS PUBLIC SCHOOLS BUILDING & SITE SINKING FUND

<b>1996-97 Funds Available</b>	<b><u>Revenues</u></b> <b>\$289,151</b>	<b><u>Expenditures</u></b>	<b><u>Balance</u></b> <b>\$289,151</b>
--------------------------------	--	----------------------------	---

Projects to complete this FY (est):  
High School/Middle School Gym Roof Repl.

	<b>136582</b>	<b><u>152,569</u></b>
<b>Ending Fund Balance</b>		<b>\$152,569</b>

<b>1997-98 Revenues</b>	<b>\$272,000</b>	<b>\$424,569</b>
-------------------------	------------------	------------------

Projects to complete 97/98 FY (est.):

Sidewalk along Lakeview Ave.-new constr.	<b>5000</b>	<b>419,569</b>
Sidewalk along Orange & Wenzel Sts.-new constr.	<b>2715</b>	<b>416,854</b>
Sidewalk along Franks Ave.-new constr.	<b>15163</b>	<b>401,691</b>
High School Streets & Parking Lots-repairs	<b>157069</b>	<b>244,622</b>
Wall School Parking Lot-repair	<b>21100</b>	<b>223,522</b>
Fawn River Parking-repairs	<b>4000</b>	<b>219,522</b>
Complete MS gym/locker room window replace.	<b>61894</b>	<b>157,628</b>
Wall/Wenzel School Fence-new construction	<b>13478</b>	<b>144,150</b>
Tennis Courts Fence-new construction	<b>3000</b>	<b>141,150</b>
Bleacher repairs girls softball diam.-new constr.	<b>20000</b>	<b>121,150</b>

<b>Ending Fund Balance</b>	<b>\$121,150</b>
----------------------------	------------------

<b>1998-99 Revenues</b>	<b>284000</b>	<b>\$405,150</b>
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Projects to complete 98-99(est):

Transportation Building Addition	<b>125000</b>	<b>280,150</b>
Restroom renovation ADA Compliance all schools	<b>50000</b>	<b>230,150</b>
Building Entrances ADA compliance all schools	<b>120000</b>	<b>110,150</b>
High School north addition/drafting ceiling tile repl.	<b>50000</b>	<b>60,150</b>
Bleacher repairs-HS gym,baseball, portables all sites to meet codes	<b>30000</b>	<b>30,150</b>
High School roof - north addition - replacement	<b>100000</b>	<b>-69,850</b>
Eastwood School Fence	<b>50000</b>	<b>-119,850</b>

<b>Ending Fund Balance</b>	<b>-119,850</b>
----------------------------	-----------------

<b>1999-00 Revenues</b>	<b>293000</b>	<b>\$173,150</b>
-------------------------	---------------	------------------

Projects to complete 99/00(est):

Window replacement-Congress/Wall/Wenzel Schls.	<b>250000</b>	<b>-76,850</b>
Window replacement - High School	<b>200000</b>	<b>-276,850</b>
Middle School roof replacement-art/music addition & boiler room	<b>75000</b>	<b>-351,850</b>

<b>Ending Fund Balance</b>	<b>-\$351,850</b>
----------------------------	-------------------

RECEIVED  
OCT 06 1997  
FINANCE

STURGIS PUBLIC SCHOOLS  
GENERAL LEDGER YEAR-TO-DATE THROUGH 06/30/97

PAGE # 4

DESCRIPTION.....

JE#

DATE

DEBIT AMOUNT

REF#

CREDIT AMOUNT

PO#

P.O. AMOUNT

ACCT NO.: 41-200-6100-000-0000

ACCT NAME: LAND

BUDGET: 0.00

BUDGET: 0.00 PO BAL: 0.00

AVAL BAL: 0.00

ACCT NO.: 41-200-6200-000-0000

ACCT NAME: BLDGS &amp; ADDITIONS

BUDGET: 150,000.00

CITY ROOFING INC

11/26/96

76,000.00

4174

CITY ROOFING INC

01/15/97

48,256.00

4176

CITY ROOFING INC

02/26/97

266.76

4178

C. BABER ARCHITECT

07/26/96

3,441.41

4172

C. BABER ARCHITECT

09/26/96

232.87

4173

C. H. BABER ARCHITECT

10/28/96

402.22

4175

C. H. BABER ARCHITECT

12/27/96

650.00

4175

C. H. BABER ARCHITECT

01/24/97

526.50

4177

C. H. BABER ARCHITECT

03/25/97

252.00

4179

C. H. BABER ARCHITECT

06/13/97

6,554.04

4179

C. H. BABER ARCHITECT

06/24/97

0.00

4179

BRYANT EXCAVATING

03/28/97

0.00

4179

BRYANT EXCAVATING

06/11/97

136,581.80

(TOTAL)

BUDGET: 150,000.00 PO BAL:

0.00

AVAL BAL: 13,418.20

ACCT NO.: 41-200-6300-000-0000

ACCT NAME: IMPROVEMENTS OTHER THAN BLDGS

BUDGET: 90,000.00

METH-RILEY CONSTRUCTION

07/26/96

500.00

4002

METH-RILEY CONSTRUCTION

09/20/96

500.00

4002

JUSTICE FENCE CO

05/20/97

12,350.00

4005

JUSTICE FENCE CO

06/11/97

12,350.00

4005

BUDGET: 90,000.00 PO BAL:

0.00

AVAL BAL: 90,000.00

75-4-010



JOHN ENGLER, Governor  
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

June 12, 1998

Ms. Holly A. Keyser, Business Manager  
Sturgis Public Schools  
216 Vinewood  
Sturgis, Michigan 49091

Dear Ms. Keyser:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01-95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the Athletic Field Pole Barn can be constructed from sinking fund money and appears to meet the requirements of both the act and the numbered letter.

If I can assist further, let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

# Sturgis Public Schools

Lyle F. Sisson, Superintendent  
Jay Newman, Ass't to Sup't  
Holly Keyser, Business Manager

216 Vinewood  
Sturgis, Michigan 49091  
616-659-1500 FAX 616-651-4270

June 4, 1998

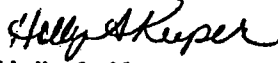
Ms. Linda Rairigh, Manager  
Local Audit and Finance Division  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

Dear Linda:

Enclosed is a revised list of Sinking Fund Projects scheduled for 1998 and beyond. We received approval for many of these projects from you on October 16, 1996. Project costs have been adjusted to reflect current estimates and new projects are indicated in bold. Please review the list and let me know if you have any questions or need further clarification. If you feel the attached list of projects is in compliance with the sinking fund requirements please respond in writing.

Thank you for your time and consideration.

Sincerely,

  
Holly A. Keyser  
Business Manager



68-4-30

JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JAY B. RISING  
STATE TREASURER

February 24, 2003

Mr. Bruce Nelson, Superintendent  
Fairview Area Schools  
1879 East Miller Road, P. O. Box 129  
Fairview, MI 48621

Dear Mr. Nelson:

Thank you for your letter regarding the School Code sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the items listed in your correspondence dated January 6, 2003, meet the requirements of the act, with the following exceptions/qualification/clarification:

- (2) *Signs* that are structures that require design work, are constructed, and are intended to be a permanent structure are an acceptable use of sinking fund expenditures; lettering that is added is an unacceptable use of sinking fund expenditures.
- (4) *Automated system*; (5) *water softener system*; (20) *surveillance cameras* (22) *building and grounds maintenance equipment*—these items are considered to be equipment and are not acceptable sinking fund expenditures.
- (12) and (13) *Upgrading of computer technology*—wiring or materials used for installing technology are acceptable use of sinking fund expenditures; equipment and software are not acceptable uses of sinking fund expenditures.
- (23) *Playground*—acceptable uses of sinking fund expenditures includes structures that require design work; site preparation; an estimated life of at least 20 years; built in compliance with federal guidelines; constructed (not portable or snap together); and are intended to be a permanent structure. This will not include equipment that is used as part of the structure, such as swings, slides, ropes, nets, and rubber or other items that are detachable and/or must be replaced on a regular basis. Single pieces of equipment, even if permanently attached to the ground, such as swing sets, slides, merry-go-rounds and teeter-totters, are not considered to be a structure, but are equipment.

Mr. Bruce Nelson, Superintendent

Page 2

February 24, 2003

- (10) Additional information concerning the *drinking fountains* is necessary before a determination can be made regarding whether it is an acceptable use of sinking fund expenditures.

If I can assist further let me know.

Sincerely,



Frederick Headen, Director  
Bureau of Local Government Services

Enclosure

c: Beverly J. Bonning, Thrun, Maatsch and Nordberg

o

BOARD OF EDUCATION

Beth Miller, President  
Galyn Troyer, Vice President  
Chris Neff, Treasurer  
Jeff Gusler, Secretary  
James Yoder, Trustee  
Tony Fortin, Trustee  
Mike DeJarlais, Trustee

## *Fairview Area Schools*

1879 E. Miller Road, P.O. Box 129  
Fairview, MI 48621  
Phone: (989) 848-7000 Fax 848-7073  
Info@fairview.k12.mi.us  
http://fairview.k12.mi.us

ADMINISTRATION

Bruce Nelson, Superintendent  
Ronald Messner, H.S. Principal  
Elem. Principal  
Betty Handrich, H.S. Counselor  
Betty Handrich, H.S. Counselor  
Rick Handrich, Elem. Counselor

January 06, 2003

Ms April Griffin  
Department of the Treasury  
Local Audit and Finance Division  
First Floor, Treasury Building  
Lansing, MI 48922

**RECEIVED**  
Dept. of Treasury

JAN 08 2003

LOCAL AUDIT & FINANCE

Re: Use of Sinking Fund Monies

Dear Ms Griffin:

The purpose of this letter is to request approval to use sinking fund monies for several projects set forth below. Each is described in the enclosure:

1. Brick replacement and tuck point mortar work on several outside walls
2. Construction of a lighted, electronic school sign
3. Replacement of the central water heaters for the building
4. Purchase and installation of water treatment and chemical regulation system to be attached to the school's heating system
5. Purchase and installation of a water softener system
6. Replacement of four room heat/ventilation units and tie them in to the central heating computer
7. Replacement of the multipurpose room air-return heater/ventilation units
8. Purchase and installation of rooftop or exterior air conditioning units using the existing heat and ventilation ducts to deliver cooled air (Units would air-condition the media center, several business offices, and a computer lab)
9. Resurface and repair of the multipurpose room hardwood flooring
10. Replacement of three aging public drinking fountains
11. Purchase and hardwire installation of free field amplification units in school classrooms
12. Replace outmoded Novell Netware Production Server, Macintosh Server, Web Server, and Filtering Server
13. Replace MDF, IDF Fast Ethernet Managed Switches, Mobile Lab Fast Switches and Firewall Application
14. Purchase and install a telephone warning system for the freezer/cooler system
15. Remodeling of three restrooms and two office suites, replace windows with thermal pane windows and insulate the remaining wall, repaint the rooms due to the remodeling, remodel two of the entry ways leading to the high school
16. Asbestos abatement to become asbestos free, it would require carpet removal and replacement
17. Acquire four acres of neighboring land to relocate the bus maintenance garage, place a well and septic, and alter the traffic flow for the school and student parking

*"Expect Excellence"*



Ms. April Griffin  
Department of the Treasury  
January 06, 2003  
Page 2

18. Remove and replace blacktop in driveway and parking in front of school, resurface rear parking, restrip the parking lines
19. Refinish the track surface and reline the lanes
20. Fence the property for security reasons, installing surveillance cameras
21. Replace building shingles with either a new shingled roof or a longer lasting metal roof
22. Purchase equipment for building and grounds maintenance
23. Bring the elementary playground up to safety standards through replacement and addition of play units
24. Replace heating units in elementary wing and tie in to the heating computer
25. Install irrigation system to the soccer field

Your prompt review of this letter is greatly appreciated. I realize that some of the items may not be approved but knowing in advance helps us to both plan effectively and avoid making an error. Please do not hesitate to contact me if you have any questions regarding the enclosure.

Very truly yours,



Bruce Nelson  
Superintendent



STATE OF MICHIGAN  
John Engler, Governor

DEPARTMENT OF TREASURY  
Douglas B. Roberts, State Treasurer



MICHIGAN  
DEPARTMENT OF  
TREASURY

August 17, 2001

Ms. Tina M. Powers, Executive Director of  
Business and Finance  
Gaylord Community Schools  
615 South Elm Street  
Gaylord, Michigan 49735-1253

Dear Ms. Powers:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the items listed in your correspondence dated June 7, 2001 meet the requirements of the act, with the following qualification:

- Sinking fund moneys may be used for purposes of making bond principal and interest payments on energy bonds if the proceeds of the bonds were used for purposes for which sinking fund moneys could be used.

If I can assist further let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

Carl H. Hilling  
Superintendent

Tina Powers  
Executive Director of  
Business & Finance

# Gaylord Community Schools

## State and National Exemplary Schools

Paul St. Germaine  
Executive Director  
of Curriculum,  
Staff Development,  
& Special Education

Linda Rairigh  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

RECEIVED  
Dept. of Treasury

JUL 16 2001

LOCAL AUDIT & FINANCE DIV.

June 7, 2001

Dear Ms. Rairigh,

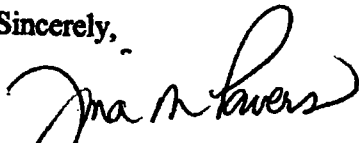
This letter is to request prior approval for an item that we are considering and would like to include in Sinking Fund Expenditures.

We are facing a project for light replacement throughout the district that will realize a 42% energy savings for the district. This complete light replacement was planned for a few years down the road as part of our sinking fund but with increases in electricity facing the district we would like to complete the project now and issue energy bonds to pay for the project. We would like to know if it is permissible to issue the energy bonds, complete the project and pay back the bonds through the sinking fund?

If you have any questions that I can answer please call me at (517) 705-3002. We are working with Bev Bonning at Thrun, Maatsch and Nordberg and our Architect is Terrence M. Morgridge from DEM Architects in Gaylord. The engineers who have prepared the RFP is Bayshore Engineering out of Traverse City Michigan.

Thank you in advance for your time and consideration.

Sincerely,



Tina M. Powers  
Executive Director of Business and Finance

STATE OF MICHIGAN



JOHN ENGLER, Governor  
**DEPARTMENT OF TREASURY**  
TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

69-4-020

December 26, 2000

Ms. Tina M. Powers, Executive Director  
Of Business and Finance  
Gaylord Community Schools  
615 South Elm Street  
Gaylord, Michigan 49735-1253

Dear Ms. Powers:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated December 1, 2000, appears to meet the requirements of the act with the following clarification:

- ✓ Radio connectivity for technology – only includes the radio transmitters and antennas on the buildings and related wiring. Other receiving equipment within the buildings is considered to be equipment and is not an authorized use of sinking fund money.

If I can assist further let me know.

Sincerely,

A handwritten signature in cursive script, reading "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

R. Mason Buckingham  
Interim Superintendent

Tina Powers  
Executive Director of  
Business & Finance

# Gaylord Community Schools

## State and National Exemplary Schools

Paul St. Germaine  
Executive Director  
of Curriculum,  
Staff Development,  
& Special Education

DEC 05 2000

DEC 05 2000

LOCAL AUDIT & FINANCE DIV.

Linda Rairigh  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

December 1, 2000

Dear Ms. Rairigh,

This letter is to request prior approval for items that we are considering and would like to include in our Sinking Fund Expenditures.

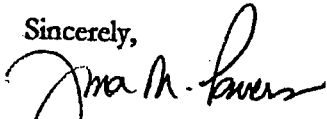
We currently have a Dust Collection System for our Middle School Wood Shop that has broken down and cannot be repaired. This system has been ordered due to safety issues but we would like to pay for the system out of sinking fund. Please issue a determination.

Secondly, our district has 7 buildings that are non-contiguous; five of them are connected leaving two unconnected. We have researched several options for connecting these buildings for technology. Running cables underground is cost prohibitive and running cables overland presents us with two problems, first of all we would have to pay pole rental charges and would still be responsible for any damages to the cabling such as when the pole is knocked down by an accident or storm. These costs would be a continuing cost and therefore a long-term strain on the budget of the district. The third option is the one that we would like to proceed with, radio connectivity for technology. This would be accomplished by placing radio transmitters and antennas on these buildings. Two buildings would have the uni-directional systems and the central office would have the Omni-directional system. This could be considered in the realm of equipment, but the use is for the function of wiring to connect technology. A site survey must be completed in order to determine that the system would be totally functional. We would like to purchase the system through sinking funds. Please issue a determination.

Thirdly, there is a University Center and Technology Center being built in Gaylord within close proximity of our high school. We have been offered the opportunity of connecting to this center if we were to run the cable. This would result in allowing our students access to much more technology than we currently have. I understand that technology wiring is an acceptable use of funds under sinking fund, but the issue that one of the buildings that we would be connecting to is not owned by our school district and I would like your determination on the appropriateness of this expenditure for our sinking fund.

If you have any questions in regards to these items please call me at (517) 705-3002. Thank you for your time and attention.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tina M. Powers". The signature is fluid and cursive, with a large initial "T" and "P".

Tina M. Powers  
Executive Director of Business & Finance



JOHN ENGLER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

DOUGLAS B. ROBERTS  
STATE TREASURER

October 2, 2002

Mr. D. Michael Wescott  
Assistant Superintendent  
Frankenmuth School District  
941 East Genesee  
Frankenmuth, MI 48734

Dear Mr. Wescott:

Thank you for your letter regarding the School Code sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the items listed in your correspondence dated May 13, 2002, meet the requirements of the Act.

If I can assist further let me know.

Sincerely,

Frederick Headen, Acting Director  
Bureau of Local Government Services

Attachment

# FRANKENMUTH SCHOOL DISTRICT

ADMINISTRATION OFFICE

941 EAST GENESEE  
TELEPHONE (517/989) 652-9958 FAX (517/989) 652-9780

FRANKENMUTH, MI 48734

MICHAEL MURPHY  
SUPERINTENDENT

D. MICHAEL WESCOTT  
ASST. SUPERINTENDENT

May 13, 2002

Mark A. Hilpert  
Bureau of Local Government Services  
Mich. Dept. of Treasury  
4<sup>th</sup> Floor Treasury Bldg.  
Lansing, Mich. 48922

Dear Mr. Hilpert,

I am submitting the following list of Sinking Fund projects we plan to complete during the 2002-03 school year.

1. Roof replacement at List Elementary School
2. Athletic Storage Building
3. Additional Sidewalks at List Elementary
4. Under ground utilities to a new concession stand
5. Protective dugout fencing at our baseball, softball, and soccer fields

Would you please forward your opinion regarding whether these expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

Sincerely,



D. Michael Wescott  
Asst. Superintendent



73-4-190



STATE OF MICHIGAN  
John Engler, Governor

DEPARTMENT OF TREASURY  
Douglas B. Roberts, State Treasurer



MICHIGAN  
DEPARTMENT OF  
TREASURY

July 12, 2001

Mr. D. Michael Wescott, Asst. Superintendent  
Frankenmuth School District  
941 E. Genesee St.  
Frankenmuth, Michigan 48734

Dear Mr. Wescott:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated May 22, 2001, appears to meet the requirements of the act.

If I can assist further let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

# FRANKENMUTH SCHOOL DISTRICT

ADMINISTRATION OFFICE

941 EAST GENESEE  
TELEPHONE (517/989) 652-9958 FAX (517/989) 652-9780

FRANKENMUTH, MI 48734

MICHAEL MURPHY  
SUPERINTENDENT

D. MICHAEL WESCOTT  
ASST. SUPERINTENDENT

May 22, 2001

Mark A. Hilpert  
Bureau of Local Government Services  
Mich. Dept. of Treasury  
4<sup>th</sup> Floor Treasury Bldg.  
Lansing, Mich. 48922

Dear Mr. Hilpert,

I am submitting the following list of Sinking fund projects we plan to complete during the 2001-02 school year.

1. Parking Lot improvements at our Baseball/Softball Complex
2. Storm Drain - Ditch Improvements
3. New Fuel Tank for the Transportation Center
4. District Office repairs (porch, handicap ramp, gutters)
5. Develop new athletic practice area
6. Relocation of existing service building to Athletic Complex

Would you please forward your opinion regarding whether these expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

Sincerely,



D. Michael Wescott, Asst. Superintendent  
Frankenmuth School District  
941 E. Genesee St.  
Frankenmuth, Mi. 48734