

30-4-080



STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

JOHN ENGLER, Governor

~~XXXXXXXXXXXX~~ State Treasurer  
MARK A. MURRAY

24  
May 14, 1999

Mr. Robert M. Thrun  
Thrun, Maatsch and Nordberg  
P.O. Box 40699  
Lansing, Michigan 48901-7899

Dear Mr. Thrun:

Thank you for your recent letter on behalf of the Waldron Area Schools regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01-95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project lists/letters, dated April 19, 1999 and May 3, 1999, appears to meet the requirements of both the act and the numbered letter with the exception of the P.A. system. Public address systems in general have been determined to be equipment with the following clarification: wiring, installation costs and built into the wall speakers are an acceptable use of sinking fund money. Mount on the wall and stand alone equipment expenditures are considered to be equipment and are not an acceptable use of sinking fund money.

If I can assist further, let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

c: Dr. David Anspaugh, Superintendent; Waldron Area Schools

# WALDRON AREA SCHOOLS

13380 Waldron Road P.O. Box 229 Waldron, Michigan 49288-0229 Phone: 517-286-6251 Fax: 517-286-6254

## BOARD OF EDUCATION

RICHARD STOREHALDER, *President*  
THOMAS SCHAEGLER, *Vice-President*  
BONNIE LEININGER, *Secretary*  
HAROLD EMENS, *Treasurer*  
TIMOTHY EMENS, *Trustee*  
MARK BAKER, *Trustee*  
SCOTT KNAPP, *Trustee*



**RECEIVED**  
Dept. of Treasury

MAY 03 1999

LOCAL AUDIT & FINANCE DIV.

DR. DAVID ANSPAUGH  
*Superintendent*

JOHANNA CURSON  
*Elementary Principal*

FRED C. BOWERS  
*High School Principal*  
*Athletic Director*

April 19, 1999

Thrun, Maatsch & Nordberg, P.C.  
501 S. Capitol Avenue, Suite 500  
P.O. Box 40699  
Lansing, Michigan 48901-7899

Dear Mr. Thrun:

Last year at our regular school election we passed a five year Sinking Fund levy, and we have completed a number of projects from the list we prepared for the state.

Our building and grounds committee has developed the following list of projects for the coming year:

- P.A. system for the elementary classrooms
- Water system for athletic fields
- Build and wire room in library for computer lab
- Baseball and football lights
- Asphalt in parking lot
- New fixtures in girls shower room
- Parking lot light
- Basketball court in elementary playground
- Set aside money for boiler

Please review this list we have put together for the 1999-2000 school year to see if these are all acceptable projects which fall under the guidelines established for sinking funds. I thank you in advance for your help in this area.

I am also enclosing a letter of waiver that our community gives to the parents of little league baseball players. They are using our facilities and purchase no liability insurance. They believe



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

JAY B. RISING  
STATE TREASURER

March 17, 2003

Mr. John Ewen  
Director of Support Services  
East Lansing Public Schools  
841 Timberlane Drive, Suite A  
East Lansing, MI 48823

Dear Mr. Ewen:

Thank you for your letter regarding the School Code sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in section 1212 of Public Act 451 of 1976, as amended, the Revised School Code and the interpretations of the Department of Treasury.

In my opinion, the items listed in your correspondence dated February 13, 2003, meet the requirements of the act.

I am not aware of any statutory authority that establishes a time limit on the usage of sinking fund expenditures.

If I can assist further let me know.

Sincerely,

A handwritten signature in cursive script that reads "Frederick Headen".

Frederick Headen, Director  
Bureau of Local Government Services

Enclosure



**East  
Lansing  
Public  
Schools**

February 13, 2003



Mr. Frederick Headen, Acting Director  
Bureau of Local Government Services  
Michigan Department of Treasury  
430 West Allegan  
Lansing, MI 48922

Dear Mr. Headen:

- 1) As requested in your January 15, 2003 letter regarding acceptable use of our Sinking Fund, I am supplying additional information regarding reevaluating the Asbestos Hazard Emergency Response Act. I have found the original reports completed in 1989 to have many inconsistencies and found areas listed as non-asbestos to actually be asbestos containing. I have also found areas marked abated in the plans to not be abated. I believe that the elementary schools need to be reevaluated in order to confirm areas containing asbestos.

The high school and middle school are being remodeled and part of the project includes removal of most asbestos in those buildings. Upon completion of the remodeling project, a new survey of the buildings will have been completed and the plans updated to reflect the true asbestos content of the buildings. This is funded as part of the remodeling plan.

- 2) I have a comment regarding the air-conditioning units for the computer rooms that were denied in your January 15, 2003 letter. These units are split units with the condensers on the roof and the evaporators in the computer rooms. They are part of the building HVAC design and are not just removable units in windows or one-piece portable units in the computer rooms. I consider the units as important components of the building function that need to be replaced when their useful life is over.

I am not questioning your opinion, however. I just want to make sure you understand that these are not portable units and that they are needed to insure the computer labs in the buildings remain functional as a teaching tool.

- 3) Does the State set a time limit when Sinking Funds must be spent after collected? As an example, if we collected \$1.2 million in 2000, is there a time limit that an audit has to show when the \$1.2 million was spent?

Thank you for your consideration. Please contact me if you have any questions or if I can provide additional information.

Sincerely,

John Ewen  
Director of Support Services

cc: file

*Rec'd 1-17  
AIC OK*

STATE OF MICHIGAN



JOHN ENGLISH, Governor  
**DEPARTMENT OF TREASURY**  
TREASURY BUILDING, LANSING, MICHIGAN 48822  
MARK A. MURRAY, State Treasurer

33-4-010

October 27, 1999

Ms. Brenda L. Palmer,  
Director of Finance and Support Services  
East Lansing Public Schools  
509 Burcham  
East Lansing, Michigan 48823

Dear Ms. Palmer:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01—95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated October 15, 1999, does not appear to meet the requirements of the act and the numbered letter. We have determined that water softeners and water softening systems are equipment and can not be purchased with sinking fund moneys.

If I can assist further let me know.

Sincerely,

Mark Hilpert, Director  
Bureau of Local Government Services

Attachment



**EAST  
LANSING  
PUBLIC  
SCHOOLS**

October 15, 1999

Ms. Linda Rairigh  
Municipal Finance Division  
Michigan Department of Treasury  
Fourth Floor, Treasury Bldg.  
Lansing, MI 48922

**RE: Permissible Use of Building and Site Funds**

Dear Linda:

We are requesting your opinion on the permissible use of building and site sinking funds for the following proposed project. Please review the following proposed use and provide an opinion whether these projects may be funded through our building and site sinking fund.

***Proposed Project:***

***Estimated Cost***

Installation of Water Softening Systems  
in our buildings to supply the boilers only.  
We have determined through extensive research  
that treated water extends the life of the boilers.

**\$4,800**

Thank you in advance for your attention to this request.

Sincerely,

Brenda L. Palmer  
Director of Finance and Support Services

**RECEIVED**  
Dept. of Treasury

**OCT 19 1999**

**LOCAL AUDIT & FINANCE DIV.**

STATE OF MICHIGAN



JOHN ENGLER, Governor  
**DEPARTMENT OF TREASURY**  
TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

33-4-10

January 28, 2000

Ms. Brenda Palmer  
Director of Finance and Support Services  
East Lansing Public Schools  
509 Burcham  
East Lansing, MI 48823

Dear Ms. Palmer:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01—95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated January 19, 2000, appears to meet the requirements of both the act and the numbered letter with the exception of painting walls and ceiling of the High School auditorium. The painting is considered a maintenance expense and not appropriate for sinking fund expenditures.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Hilpert".

Mark Hilpert, Director  
Bureau of Local Government Services

Attachment



**EAST  
LANSING  
PUBLIC  
SCHOOLS**

January 19, 2000

**RECEIVED**  
DEPT. OF TREASURY

**JAN 25 2000**

LOCAL AUDIT & FINANCE DIV.

Ms. Linda Rairigh  
Municipal Finance Division  
Michigan Department of Treasury  
Fourth Floor, Treasury Bldg.  
Lansing, MI 48922

**RE: Permissible Use of Building and Site Sinking Funds**

Dear Linda:

We are requesting your opinion on the permissible use of building and site sinking funds for the following proposed project. Please review the following proposed use and provide an opinion whether these projects may be funded through our building and site sinking fund.

***Proposed Project:***

***Estimated Cost***

✓ Provide electricity to varsity baseball field including power to concession and ancillary power for equipment	\$5,000
✓ Outdoor storage shed at High School atl. site	\$2,000
✓ Replace stadium lights	\$6,800
— Paint walls and ceiling of High School auditorium	\$8,200

Thank you in advance for your attention to this request.

Sincerely,

Brenda L. Palmer

Director of Finance and Support Services



STATE OF MICHIGAN



JOHN ENGLER, Governor

DEPARTMENT OF TREASURY

TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

33-4-010

July 12, 1999

Ms. Brenda L. Palmer  
Director of Finance and Support Services  
East Lansing Public Schools  
509 Burcham  
East Lansing, Michigan 48823

Dear Ms. Palmer:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01—95, you are requesting and opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated June 29, 1999, appears to meet the requirements of both the act and the numbered letter *with the following clarifications:*

1. *Asphalt resurfacing and resealing* – If this is repair it is an acceptable use of sinking funds, if maintenance, it is not appropriate.
2. *Lighting upgrades including ballast replacement* – will not be approved if the existing light fixture will have anything less than all of the existing components removed and only portion of the components will be replaced. In this instance the procedure is determined to be maintenance and is not an acceptable use of sinking fund money.
3. *Chemical application and fertilization by contractor to all grounds and athletic fields* – This is regular and reoccurring landscaping expense and is considered to be maintenance, which is not an approved use of sinking fund money.

If I can assist further let me know.

Sincerely,

Mark Hilpert, Director  
Bureau of Local Government Services

Attachment



**EAST  
LANSING  
PUBLIC  
SCHOOLS**

June 29, 1999

RECEIVED  
DEPT. OF TREASURY  
JUN 30 1999  
LOCAL AUDIT & FINANCE DIV.

Ms. Linda Rairigh, Manager  
Local Audit & Finance Division  
State of Michigan  
Department of Treasury  
Lansing, MI 48922

Dear Linda:

Below are some projects we anticipate completing during the 1999-2000 fiscal year. Please review these projects and let me know at your earliest convenience whether they can be approved from Sinking Fund proceeds:

<u>Project Description</u>	<u>Estimated Costs</u>
Roofing Replacements:	
Glencairn Elementary	\$61,900
Donley Elementary	\$74,500
MacDonald Middle School	\$15,800
Miscellaneous Annual Repairs	\$25,000
Asphalt resurfacing and resealing	\$70,000
Concrete walk replacement around bldgs.	\$50,000
Lighting upgrades including ballast replacement	\$40,000
Replace steam traps at various buildings	\$25,000
Heating, Ventilating & Air Conditioning system upgrade and replacement in portion of High School	\$12,000
Install new fencing around sites of Alternative High School and MacDonald Middle School	\$15,000

Chemical application and fertilization by Contractor to all grounds and athletic fields	\$50,000
Replace carpet and tile floor at Alternative High School site	\$7,500
Tree removal at various sites	\$5,000
Replace exterior doors including frames at various buildings	\$20,000
Upgrade athletic fields including grading, excavating, seeding	\$25,000
Reconstruct and renovate restroom facilities at High School football/track site	<u>\$8,500</u>
Total	<u>\$485,200</u>

I look forward to your reply.

Sincerely,



Brenda L. Palmer  
Director of Finance & Support Services

/gg

33-4-010

STATE OF MICHIGAN



JOHN ENGLER, Governor

DEPARTMENT OF TREASURY

TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

July 14, 2000

Ms. Brenda L. Palmer  
Director of Finance and Support Services  
East Lansing Public Schools  
509 Burcham  
East Lansing, Michigan 48823

Dear Ms. Palmer:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached <sup>\*</sup>project list/letter, dated July 10, 2000, appears to meet the requirements of the act, with the following exceptions:

- ✓ Site Improvements and landscaping that is not of a reoccurring nature (filling, grading, trees, shrubs, etc) are acceptable uses of sinking fund money. Annual planting of flowers, replacement of wood chips or re-seeding and similar projects are not allowable from sinking fund money.
- ✓ Public address systems in general have been determined to be equipment with the following clarification: wiring, installation costs and built into the wall speakers are an acceptable use of sinking fund money. Mount on the wall and stand-alone equipment expenditures are considered to be equipment and are not an acceptable use of sinking fund money.

If I can assist further let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment



**EAST  
LANSING  
PUBLIC  
SCHOOLS**

**RECEIVED**  
DEPT. OF TREASURY

July 10, 2000

**JUL 11 2000**

LOCAL AUDIT & FINANCE DIV.

Ms. Linda Rairigh  
Municipal Finance Division  
Michigan Department of Treasury  
Fourth Floor, Treasury Bldg.  
Lansing, MI 48922

RE: Permissible Use of Building and Site Sinking Funds

Dear Linda:

We are requesting your opinion on the permissible use of building and site sinking funds for the following proposed projects. Please review the following proposed use and provide an opinion whether these projects may be funded through our building and site sinking fund.

***Proposed Project:***

***Estimated Cost***

Replace concrete pads, sidewalks curbs as needed throughout district	\$25,000
Resurface, seal & line asphalt parking areas	\$52,000
Rebuild, grade entire amphitheater at Red Cedar Elementary	\$20,000
Replace gym floor at Pinecrest Elementary	\$35,000
Replace flooring in hallways at Whitehills Elementary, Pinecrest Elementary and Towar HS sites	\$50,000
Replace lighting fixtures including ballasts to T-8 at High School, Marble Elementary, MacDonald Middle School and Spartan Village Elementary sites	\$35,000
Repair and replace broken cement blocks along foundation wall of Whitehills Elementary	\$8,000
Replace exterior doors at various buildings and install fire doors in stairwells	\$20,000

BRENDA L. PALMER, CPA, MCSBO, DIRECTOR OF FINANCE AND SUPPORT SERVICES  
509 BURCHAM • EAST LANSING, MI 48823 • (517) 388-7432 • FAX: (517) 388-7441 • PALMER@INET.ELPS.K12.MI.US

Site improvements on athletic fields including filling, grading and re-seeding	\$15,000
Plumbing upgrades for gym at MacDonald Middle School and kitchen facility at High School	\$15,000
Replace steam traps in High School	\$10,000
Upgrade and replace ventilation system including exhaust fans at High School	\$5,000
Replace PA system in High School gym including rewiring	\$8,000
Install new fencing and gates at High School football stadium and Marble Elementary	\$9,000
Replace and upgrade HVAC unit for High School auditorium and music rooms	\$100,000

Thank you in advance for your attention to this request.

Sincerely,



Brenda L. Palmer

Director of Finance and Support Services

33-4-010



STATE OF MICHIGAN  
John Engler, Governor

DEPARTMENT OF TREASURY  
Douglas B. Roberts, State Treasurer



MICHIGAN  
DEPARTMENT OF  
TREASURY

July 12, 2001

Ms. Brenda L. Palmer,  
Director of Finance & Support Services  
East Lansing Public Schools  
509 Burcham  
East Lansing, Michigan 48823

Dear Ms. Palmer:


Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated June 21, 2001, appears to meet the requirements of the act, with the following exceptions or clarifications:

- Resurface, patch, seal and line parking lots and other asphalt surfaces – this is an allowable expenditure if the purpose is to repair the existing asphalt surfaces. Regularly reoccurring maintenance to these asphalt surfaces is not an allowable sinking fund expenditure.
- Replace A/C coils at MacDonald Middle School and Upgrade HVAC units and connect energy management system – as indicated above, repairs are allowable, but maintenance expenditures are not an allowable use of sinking funds.

If I can assist further let me know.

Sincerely,

  
Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment



**EAST  
LANSING  
PUBLIC  
SCHOOLS**

June 21, 2001

**RECEIVED**  
Dept. of Treasury

**JUN 26 2001**

LOCAL AUDIT & FINANCE DIV.

Linda Rairigh  
Municipal Finance Division  
Michigan Department of Treasury  
Fourth Floor, Treasury Bldg.  
Lansing, MI 48922

**RE: Permissible Use of Building & Site Sinking Funds**

Dear Linda:

We are requesting Treasury's opinion on the permissible use of Building & Site Sinking Funds for the following proposed projects.

<u>Proposed Project</u>	<u>Estimated Costs</u>
Replace gym floors at six elementary buildings	\$250,000
Replace and install new sidewalks and other concrete surfaces around building sites	\$20,000
Resurface, patch, seal and line parking lots and other asphalt surfaces	\$25,000
Roof replacements	\$160,000
Install new exterior lighting on buildings and parking areas	\$3,500
Replace furnaces at various elementary schools	\$15,000
Replace exterior doors at various sites	\$4,000
Construct storage shed at Spartan Village Elementary	\$3,000

SHRENDAL PALMER, CPA, MCSBO, DIRECTOR OF FINANCE AND SUPPORT SERVICES  
509 BURCHAM + EAST LANSING, MI 48823 + (517) 333-7432 + FAX: (517) 333-7470 + PALMER@ELPS.K12.MI.US



Replace A/C coils at MacDonald Middle School	\$5,500
Upgrade HVAC units and connect energy management system	\$7,000
Replace track surface for high jump and pole vault area	\$40,000
Replace track surface at High School Stadium	\$300,000

Thank you for your prompt response.

Sincerely,



Brenda L. Palmer  
Director of Finance & Support Services

/gg

33-4-170

STATE OF MICHIGAN



JOHN ENGLER, Governor

DEPARTMENT OF TREASURY

TREASURY BUILDING, LANSING, MICHIGAN 48922

MARK A. MURRAY, State Treasurer

May 26, 2000

Ms. Diane Baldori, Director of Finance  
Okemos Public Schools  
4406 N. Okemos Road  
Okemos, Michigan 48864

Dear Ms. Baldori:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated May 16, 2000, appears to meet the requirements of the act, including the design costs related to allowable sinking fund expenditures. Roof maintenance would, however, not be allowable.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment



## Administration Center

*Director of Finance:* Diane Baldori

May 16, 2000

Mr. Mark Hilpert, Director  
Bureau of Local Government Services  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

RECEIVED  
Dept. of Treasury

MAY 18 2000

LOCAL AUDIT & FINANCE

Dear Mr. Hilpert,

We would like the use Sinking Funds for roof repairs at Okemos Public Schools. Would you please let me know in writing if roof repair is allowable under the Sinking Fund requirements? Additionally, is the cost for the roof repair design allowable?

Thank you for your assistance.

Sincerely,

OKEMOS PUBLIC SCHOOLS

Diane Baldori  
Director of Finance



STATE OF MICHIGAN



JOHN ENGLER, Governor

DEPARTMENT OF TREASURY

TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

33-4-010

August 25, 1999

Ms. Brenda L. Palmer, Director  
Finance and Support Services  
East Lansing Public Schools  
509 Burcham  
East Lansing, Michigan 48823

Dear Ms. Palmer:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01—95, you are requesting and opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated August 4, 1999, appears to meet the requirements of both the act and the numbered letter.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Hilpert".

Mark Hilpert, Director  
Bureau of Local Government Services

Attachment



**EAST  
LANSING  
PUBLIC  
SCHOOLS**

August 4, 1999

RECEIVED  
AUG 09 1999  
LOCAL AUDIT & FINANCE DIV.

Ms. Linda Rairigh  
Municipal Finance Division  
Michigan Department of Treasury  
Fourth Floor, Treasury Bldg.  
Lansing, MI 48922

RE: Permissible Use of Building and Site Funds

Dear Linda:

We are requesting your opinion on the permissible use of building and site sinking funds for the following proposed project. Please review the following proposed use and provide an opinion whether these projects may be funded through a building and site sinking fund.

***Proposed Project:***

***Estimated Cost***

Painting walls and ceiling of MacDonald  
Middle School gymnasium

\$11,000

Refinish gym floor including sand, seal coat and lining  
at MacDonald Middle School.

\$8,500

Thank you in advance for your attention to this request.

Sincerely,

Brenda L. Palmer

Director of Finance and Support Services

STATE OF MICHIGAN



JOHN ENGLER, Governor

DEPARTMENT OF TREASURY

TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

3 34010

December 26, 2000

Ms. Brenda L. Palmer, Director  
Finance & Support Services  
East Lansing Public Schools  
509 Burcham  
East Lansing, Michigan 48823

Dear Ms. Palmer:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated November 9, 2000, appears to meet the requirements of the act.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment



**EAST  
LANSING  
PUBLIC  
SCHOOLS**

November 9, 2000

Mark Hilpert, Director  
Bureau of Local Government Services  
Michigan Department of Treasury  
Treasury Building  
Lansing, MI 48922

**RE: Permissible Use of Building & Site Sinking Funds**

Dear Mr. Hilpert:

We are requesting your opinion on the permissible use of Building and Site Sinking Funds for the following proposed project. Please review the following proposed use and provide an opinion whether this project may be funded through our Building and Site Sinking Fund.

Proposed Project:

Estimated Cost

To share the cost of constructing bleachers with the City of East Lansing at the City/District shared soccer complex

\$100,000 <sup>1</sup>

Thank you for your consideration of this project.

Sincerely,

Brenda L. Palmer  
Director of Finance & Support Services

/gg

cc Dr. Giblin, Superintendent  
Ted Staton, City Manager

<sup>1</sup> District share of cost, approximately 50% of total cost.

STATE OF MICHIGAN



JOHN ENGLER, Governor  
**DEPARTMENT OF TREASURY**  
TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

33-4-10

February 22, 2000

Ms. Brenda L. Palmer  
Director of Finance and Support Services  
East Lansing Public Schools  
509 Burcham  
East Lansing, MI 48823

Dear Ms. Palmer:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01—95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated February 14, 2000, appears to meet the requirements of both the act and the numbered letter.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Hilpert".

Mark Hilpert, Director  
Bureau of Local Government Services

Attachment



33-4-10



**EAST  
LANSING  
PUBLIC  
SCHOOLS**

February 14, 2000

**RECEIVED**  
DEPT. OF TREASURY

**FEB 17 2000**

LOCAL AUDIT & FINANCE DIV.

Ms. Linda Rairigh  
Municipal Finance Division  
Michigan Department of Treasury  
Fourth Floor, Treasury Bldg.  
Lansing, MI 48922

**RE: Permissible Use of Building and Site Sinking Funds**

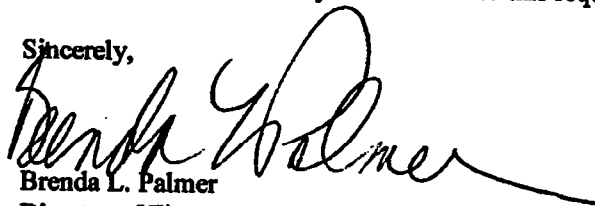
Dear Linda:

We are requesting your opinion on the permissible use of building and site sinking funds for the following proposed project. Please review the following proposed use and provide an opinion whether these projects may be funded through our building and site sinking fund.

<i>Proposed Project:</i>	<i>Estimated Cost</i>
Replace condensate tank for boiler (Donley Elementary)	\$2,700
Coil replacement for HVAC system (MacDonald Middle School)	\$3,000

Thank you in advance for your attention to this request.

Sincerely,

  
Brenda L. Palmer  
Director of Finance and Support Services



JOHN ENGLER, Governor  
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

December 30, 1997

Ms. Brenda L. Palmer,  
Director of Finance and Support Services  
East Lansing Public Schools  
509 Burcham Drive  
East Lansing, Michigan 48823

Dear Ms. Palmer:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01-95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated December 12, 1997, appears to meet the requirements of both the act and the numbered letter.

If I can assist further, let me know.

Sincerely,

*Nancy Taylor*  
Nancy M. Taylor  
Deputy Treasurer

Attachment



East Lansing  
Public Schools

RECEIVED  
DEC 17 1997

December 12, 1997

Ms. Linda Rairigh, Manager  
Local Audit and Finance Division  
State of Michigan  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

RE: Approval for Sinking Fund Project

Dear Linda:

We are preparing to have one of our boilers in a school completely rebuilt rather than purchasing a new boiler. We believe that the cost versus useful life (it will add 15-20 years to this boiler) this is our best option at this time.

We estimate the costs for the rebuild to be in a range of \$12,000-\$14,000. Please consider approving this project from Sinking Fund proceeds.

Thank you for your consideration of this project. If you have any questions, please don't hesitate to call me.

Sincerely,

Brenda L. Palmer  
Director of Finance and Support Services

/gg



STATE OF MICHIGAN  
John Engler, Governor

DEPARTMENT OF TREASURY  
Douglas B. Roberts, State Treasurer



MICHIGAN  
DEPARTMENT OF  
TREASURY

June 21, 2001

Mr. Robert M. Thrun  
Thrun, Maatsch & Nordberg  
P.O. Box 40699  
Lansing, Michigan 48901

Dear Mr. Thrun:

Thank you for your recent letter on behalf of Haslett Public Schools regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated June 11, 2001, appears to meet the requirements of the act.

If I can assist further let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

# HASLETT PUBLIC SCHOOLS

A+

David R. Martell, CPA  
Director of Finance  
Voice • (517) 339-7000 Ext 203  
Fax • (517) 339-1360  
E-mail • martelldr@haslett.k12.mi.us

BUSINESS OFFICE  
5593 FRANKLIN STREET  
HASLETT • MI • 48840-8434

June 6, 2001

Ms. Linda Rairigh, Manager  
Local Audit and Finance Division  
Michigan Department of Treasury  
Treasury Building  
Lansing, MI 48922

RECEIVED  
Dept. of Treasury  
JUN 11 2001  
LOCAL AUDIT & FINANCE DIV.

Dear Ms. Rairigh:

We have the following proposed sinking fund project for Haslett Public Schools:

Removal and Replacement of High School Football Field Lights and Light Poles.

This project includes the removal of old, rusted and unsafe lighting structures and warped/leaning light poles and installing new light poles and lighting structures at our football athletic field.

Please review the proposed project and let us know of any questions you may have. We also request that you indicate in writing whether or not this project is a proper expenditure from our Building and Site Sinking Fund.

We will need to award this project quickly so that the installation can happen before the end of August. We appreciate any ability to expedite the approval process. Please fax your response to 517/339-1360. Thank you for your assistance in this matter.

Sincerely,



David Martell  
Director of Finance

cc: Robert Regan, Superintendent  
Robert Thrun, Thrun, Maatsch and Nordberg

STATE OF MICHIGAN



JOHN ENGLER, Governor  
**DEPARTMENT OF TREASURY**  
TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

33-4-60

January 24, 2000

Mr. David Martell  
Director of Finance  
Haslett Public Schools  
5593 Franklin Street  
Haslett, MI 48840-8434

Dear Mr. Martell:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01—95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated January 6, 2000, appears to meet the requirements of both the act and the numbered letter.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Hilpert".

Mark Hilpert, Director  
Bureau of Local Government Services

Attachment

C: Robert Thrun, Thrun, Maatsch and Nordberg

# HASLETT PUBLIC SCHOOLS



David R. Martell, CPA  
Director of Finance  
Voice • (517) 339-7000 Ext 203  
Fax • (517) 339-1360  
E-mail • martelldr@haslett.k12.mi.us

**BUSINESS OFFICE**  
**5593 FRANKLIN STREET**  
**HASLETT • MI • 48840-8434**

January 6, 2000

Mr. Robert M. Thrun  
Thrun, Maatsch and Nordberg, P.C.  
501 South Capital Avenue, Suite 500  
P.O. Box 40699  
Lansing, MI 48901-7899

RECEIVED  
Dept. of Treasury

JAN 13 2000

Dear Mr. Thrun:

LOCAL AUTH. 1-800-275-1111

I have enclosed an original and a copy of a letter to the Michigan Department of Treasury. The letter requests them to approve expenditures from our Building and Site Sinking Fund in writing.

You had indicated in the past that you would like us to send the letter to you first. Could you please review the letter attached list for appropriateness. If everything appears to be in order, I understand that you will send the original to the Department with a cover letter from your firm.

Thank you for your assistance with this matter. Please contact me with any questions or concerns.

Sincerely,



David Martell  
Director of Finance

Enclosures

cc: Robert Regan, Superintendent

**HASLETT PUBLIC SCHOOLS**  
**BUILDING AND SITE SINKING FUND**  
**PROPOSED PROJECTS**

**Tennis Court Reconstruction**

Project includes:

1. Removing 3 inches of asphalt.
2. Replace and repair areas of damage that still remain after step 1.
3. Lay 3 inches of new asphalt, seal and paint lines.
4. Replace any fencing or fence posts that cannot be reused.
5. Budget \$67,000.

**Elementary School Addition**

Project includes:

1. Adding 500 square feet of general storage space for Ralya Elementary School.
2. Renovate existing 500 square feet of general storage space/physical education instructor office.
3. Budget \$52,000.

**Soccer Field Irrigation and Fencing**

Project includes:

1. Install irrigation system for performance and practice soccer field.
2. Install fence along north end of soccer field to eliminate vandals driving vehicles on soccer field.
3. Budget \$13,500

**Infrastructure for Phone System**

Project includes:

1. Install the infrastructure portion only of a new phone system so all classrooms can interact with the school office in case of emergency and to increase communication between classroom teachers and parents.
2. No equipment purchases or programming time, only wiring and conduit.
3. Budget \$16,000.





STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JOHN ENGLER  
GOVERNOR

DOUGLAS B. ROBERTS  
STATE TREASURER

October 2, 2002

Ms. Deanna M. Rowe  
Business Manager  
Mason Consolidated Schools  
2400 Lakeside Road  
Erie, MI 48133

Dear Ms. Rowe:

Thank you for your letter regarding the School Code sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the items listed in your correspondence dated May 22, 2002, meet the requirements of the Act.

If I can assist further let me know.

Sincerely,

A handwritten signature in cursive script, reading "Frederick Headen".

Frederick Headen, Acting Director  
Bureau of Local Government Services

Attachment

# Mason Consolidated Schools

Marlene Mills, Superintendent of Schools  
2400 Lakeside Road Erie, MI 48133 tel. (734) 848-5475 fax (734) 848-2516  
web site: <http://scnc.eriemason.k12.mi.us>

May 22, 2002

Ms. Linda Rairigh  
Financial Specialist  
Municipal Finance Division  
Michigan Department of Treasury  
2<sup>nd</sup> Floor, Treasury Building  
Lansing, MI 48922

RECEIVED  
Dept. of Treasury

MAY 28 2002

ADJUTANT GENERAL

Dear Ms. Rairigh:


Mason Consolidated Schools passed a sinking fund millage last year. We have received the first year of proceeds and will soon begin preparing jobs for the 2002-03 school year. I would like the guidance of the Department of Treasury in reviewing our proposed projects to be certain we are using the funds in compliance with the Department of Treasury and Section 1212 of the School Code.

The projects listed below are suggested for the summer of 2002. If you have any questions or concerns, please do not hesitate to contact me.

1. Remodeling of the student restrooms in the High School. This will include complete renovation of the current restrooms including new plumbing, sinks, toilets, and urinals, new floors and wall coverings. Estimated cost: \$40,000
2. Install emergency lighting in all buildings. Estimated cost: \$95,000
3. Pave the parking area at the transportation compound. Estimated cost: \$50,000
4. Install new fire alarm system at the High School. Estimated cost: \$185,000
5. Install new boiler at North Elementary School. Estimated cost: \$65,000
6. Replace roof at Bus Garage and North Elementary School. Estimated cost: \$116,225

We appreciate your review and acceptance of these projects and await your official opinion. If you have questions or need further information, please do not hesitate to contact me. My email address is: [rowe@scnc.eriemason.k12.mi.us](mailto:rowe@scnc.eriemason.k12.mi.us). Phone: 734-848-5475.

Sincerely,

  
Deanna M. Rowe  
Business Manager

Board of Education

Sharon Rice  
President

Donavon Tarry  
Vice President

Kent Swick  
Secretary

William Saul  
Treasurer

Lewis Johnson  
Trustee

Donald Pearce  
Trustee

Pamela E. Cousino  
Trustee

STATE OF MICHIGAN



JOHN ENGLER, Governor  
**DEPARTMENT OF TREASURY**  
TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

33-4-170

October 9, 2000

Ms. Diane Baldori, Director of Finance  
Okemos Public Schools  
4406 N. Okemos Road  
Okemos, Michigan 48864

Dear Ms. Baldori:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated August 17, 2000, does not appear to meet the requirements of the act. Clean up and removal of mold is considered to be maintenance and would not be an allowable sinking fund expenditure.

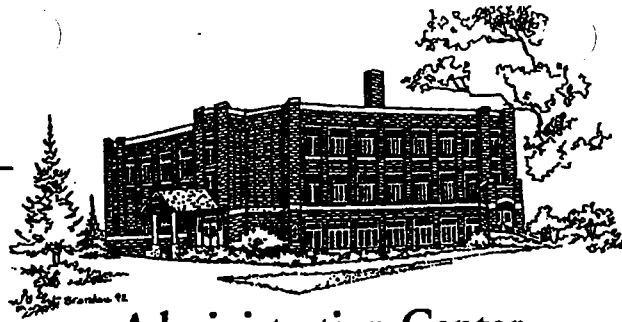
If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment



## Administration Center

*Director of Finance:* Diane Baldori

August 17, 2000

Mr. Mark Hilpert, Director  
Bureau of Local Government Services  
Department of Treasury  
Treasury Building  
Lansing, MI 48922

Dear Mr. Hilpert,

Attached are some costs that we have received for some work that needs to be completed to clean up and remove mold from two of our schools. Would you please let me know in writing if the proposed expenditures for this work meet the Sinking Fund requirements?

Thank you for your assistance.

Sincerely,

OKEMOS PUBLIC SCHOOLS

Diane Baldori  
Director of Finance



**Okemos Public Schools  
Facilities**

# Memo

**To:** Dan Wertz  
**From:** Steve Lathrop  
**Date:** 8 - 16 - 00  
**Re:** IAQ clean-up costs

---

I have received the bids for removing the mold and clean up of the Cornell tunnel and Chippewa locker room. This was bid out to two qualified firms, Industrial Abatement of Lansing and Certified Abatement of Flint. Due to the sensitive nature of this situation I believe that it needs to be considered an emergency and we need to proceed in order to complete the project before school is in session. I have contacted the low bidder, Industrial Abatement, and informed them that they have been awarded the contract and to begin ASAP. They should begin mobilization today and complete the project by August 24.

**BIDS**

	<u>Cornell tunnel</u>	<u>Chippewa locker room</u>
Industrial Abatement	\$12,762.00	\$16,220.00
		<b>TOTAL \$28,982.00</b>
Certified Abatement	\$22,500.00	\$18,000.00
		<b>TOTAL \$40,500.00</b>

This price does not reflect the cost of Fibertec overseeing the project. That will be an added expense.

If you have any questions or concerns please give me a call.

Steve

STATE OF MICHIGAN



JOHN ENGLER, Governor  
**DEPARTMENT OF TREASURY**  
TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

33-4-170

October 9, 2000

Mr. Steve Lathrop, Director of Facilities  
Okemos Public Schools  
Okemos, Michigan 48864

Dear Mr. Lathrop:

Thank you for your recent letter regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated September 22, 2000, appears to meet the requirements of the act, with the following exceptions or clarifications:

- ✓ Architectural/engineering services for various projects (roofs, boilers, etc.) are an acceptable use of sinking fund money if the services are provided in conjunction with an acceptable sinking fund project.
- ✓ Patching and painting of auditorium that was damaged from roof leaks – Painting of new construction or repair projects is acceptable. Other painting is considered to be maintenance and is not an acceptable use of sinking fund money.
- ✓ Indoor air quality clean up (removal of mold from building services tunnel and storage area) – this is determined to be maintenance and is not an acceptable use of sinking fund money.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Hilpert".

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

**OKEMOS PUBLIC SCHOOLS ♦ Okemos, Michigan 48864**

---

Facilities ♦ Phone (517) 349-2783 ext 2032 FAX (517) 349-0609

September 22, 2000

Mr Mark Hilpert, Director  
Bureau of Local Government Services  
Department of Treasury  
Treasury Building  
Lansing, Michigan 48922

Dear Mr. Hilpert,

Following is a list of projects that we would like to use School Sinking Funds for. All work would be done by outside contractors.

- Roof repairs/replace.
- Removal of asbestos pipe wrap.
- Architectural/engineering services for various projects, (roofs, boilers, etc.).
- Bleacher repairs/new safety rails.
- Door replacement; install windows in existing doors.
- Patching and painting of auditorium that was damaged from roof leaks.
- Indoor air quality clean up (removal of mold from building service tunnel and storage area, \$28,000).
- Energy management system for building heating and cooling.

Would you please let me know in writing if the proposed expenditures for these projects meet the Sinking Fund requirements?

Thank you for your assistance.

Sincerely,



Steve Lathrop  
Director of Facilities

STATE OF MICHIGAN



JOHN ENGLER, Governor  
**DEPARTMENT OF TREASURY**  
TREASURY BUILDING, LANSING, MICHIGAN 48922  
MARK A. MURRAY, State Treasurer

33-4-170

January 28, 2000

Ms. Diane Baldori, Director of Finance  
Okemos Public Schools  
4406 N. Okemos Road  
Okemos, MI 48864

Dear Ms. Baldori:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01—95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated January 17, 2000, appears to meet the requirements of both the act and the numbered letter.

If I can assist further let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Hilpert".

Mark Hilpert, Director  
Bureau of Local Government Services

Attachment





33-4-170

## Administration Center

*Director of Finance:* Diane Baldori

January 17, 2000

Ms. Linda Rairigh, Manager  
Local Audit and Finance Division  
State of Michigan, Department of Treasury  
Treasury Building  
Lansing, MI 48922

RECEIVED  
STATE OF MICHIGAN

JAN 24 2000

LOCAL AUDIT & FINANCE DIV.

Dear Ms. Rairigh:

The Okemos Public Schools is in the process of purchasing property. One parcel is in Alaiedon Township for \$335,000 and the other two parcels are in Meridian Township for \$26,000. We would like approval to use our Sinking Fund for these purchases.

If you have any questions or need further clarification would you please call me at 517-349-2093, ext. 2012? If you have no questions, please let me know in writing, that the proposed expenditures for property purchase from the Okemos Public Schools Sinking Fund meet the requirements.

Thank you for your assistance.

Sincerely,

Diane Baldori  
Director of Finance

Cc: Dr. Dan Wertz





STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

JOHN ENGLER  
GOVERNOR

DOUGLAS B. ROBERTS  
STATE TREASURER

October 2, 2002

Mr. Timothy Peruzzi  
Superintendent  
West Iron County Public Schools  
601 Garfield Avenue  
Iron River, MI 49935

Dear Mr. Peruzzi:

Thank you for your letter regarding the School Code sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the item listed in your correspondence dated July 11, 2002, meets the requirements of the Act.

If I can assist further let me know.

Sincerely,

Frederick Headen, Acting Director  
Bureau of Local Government Services

Attachment



# WEST IRON COUNTY PUBLIC SCHOOLS

601 Garfield Avenue  
Iron River, Michigan 49935



TIMOTHY A. PERUZZI  
Superintendent

Phone: (906) 265-9218  
Fax: (906) 265-9736

July 11, 2002

Ms. Linda Rairigh  
Michigan Department of Treasury  
Local Audit and Finance Division  
Box 30728  
Lansing, MI 48909-8228

RECEIVED  
DEPT. OF TREASURY

JUL 15 2002

LOCAL AUDIT & FINANCE DIV.

Dear Mrs. Rairigh:

*I appreciated speaking with you by phone earlier today. So that you might recall the matter that I raised during our conversation, please permit me to again present the following information:*

- 1. The voters of the West Iron County Public Schools on June 10, 2002 approved a ½ mill ballot proposal for fifteen years to establish a sinking fund.*
- 2. The district immediately wishes to address the needed resurfacing of the playground area at West Iron County Middle School. Attached, please find a description of the project including an estimate of the cost.*
- 3. Starting the work immediately permits the West Iron County Public Schools to take advantage of the current construction season. It also provides the opportunity to complete the work while the students are on summer vacation.*

*I am seeking confirmation that our project is permitted using sinking fund revenues. You indicated during our conversation that the project would be acceptable. Please confirm this to me in writing as soon as possible.*

*Thank you.*

Sincerely,

*Timothy Peruzzi*  
Timothy Peruzzi, Superintendent

37-4-060



JOHN ENGLER, Governor  
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

April 5, 1996

Mr. James T. Maatsch  
Thrun, Maatsch and Nordberg  
P.O. Box 40699  
Lansing, Michigan 48901-7899

Regarding: Shepherd Public Schools, County of Isabella

Dear Mr. Maatsch:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01-95, you are requesting an opinion regarding whether certain expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list, dated March 29, 1996, appears to meet the requirements of both the act and the numbered letter **for construction costs only**. Furnishing and equipping are specifically excluded when using sinking fund moneys. If you would like to submit a more detailed list, I will respond to each listing.

If I can assist further, let me know.

Sincerely,

A handwritten signature in dark ink, appearing to read "Mark A. Hilpert".

Mark A. Hilpert  
Deputy State Treasurer

Attachment

**THRUN, MAATSCH AND NORDBERG, P.C.**

ATTORNEYS AND COUNSELORS AT LAW

ROBERT M. THRUN  
JAMES T. MAATSCH  
PATRICK J. BERARDO  
JOE D. MOSIER  
DONALD J. BONATO  
G. MICHAEL WHITE  
MICHAEL A. ESCHELBACH  
KEVIN S. HARTY  
MICHAEL B. FARRELL  
GORDON W. VAN WIEREN, JR.  
BEVERLY J. BONNING

MARTHA J. MARCERO  
C. GEORGE JOHNSON  
PHILIP A. ERICKSON  
LISA L. SWEN  
TIMOTHY R. WINSHP  
ROY H. HENLEY  
JEFFREY J. SOLES  
ROBERT G. HUBER  
MICHAEL D. GRESSENS  
CHERYL TAKACS BELL  
CHRISTOPHER J. IANARINO

SUITE 500, 501 SOUTH CAPITOL AVENUE  
P.O. BOX 40699  
LANSING, MI 48901-7899  
(517) 484-8000

FRED M. THRUN  
1896-1970  
CAROLINE W. THRUN  
1897-1983  
OF COUNSEL  
THOMAS J. NORDBERG  
DAVID OLMSTEAD  
FAX: (517) 484-0041  
FAX: (517) 484-0081

March 29, 1996

Ms. Linda Rairigh  
Municipal Finance Division  
Michigan Department of Treasury  
4th Floor, Treasury Building  
Lansing, MI 48922

RE: Shepherd Public Schools  
Counties of Isabella, Gratiot and Midland, Michigan  
Annual School Election

RECEIVED  
DEPT. OF TREASURY  
APR 02 1996  
LOCAL AUDIT & FINANCE DIV

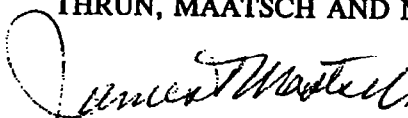
Dear Ms. Rairigh:

Please be advised that the above-referenced district has requested to vote on a 2 mills for 3 years building and site sinking fund proposition at their annual school election. They propose to use the revenues to construct a track, weight room, concession stand and restrooms. Would you please confirm in writing that this will be permissible within the purposes of the building and site statutory language? Please address your response to the undersigned.

Your prompt reply to this inquiry will be appreciated. Thank you for your anticipated cooperation in this regard.

Very truly yours,

THRUN, MAATSCH AND NORDBERG, P.C.

  
James T. Maatsch  
(517) 374-8819

/ljp  
cc: Mr. Doug Dodge, Superintendent

ljp\elect\shepherd.111



JOHN ENGLER, Governor  
DOUGLAS B. ROBERTS, State Treasurer

STATE OF MICHIGAN

## DEPARTMENT OF TREASURY

TREASURY BUILDING

LANSING, MICHIGAN 48922

August 4, 1997

Mr. Daniel M. Woodward, Superintendent  
Jonesville Community Schools  
417 East Chicago Street  
Jonesville, Michigan 49250-1005

Dear Woodward:

Thank you for your recent letter regarding the School Code Sinking Fund requirements. Pursuant to Department of Treasury Letter No. 01-95, you are requesting an opinion regarding whether specific expenditures comply with the restrictions in both Section 1212 of the School Code and the interpretations of the Department of Treasury.

In my opinion, the attached project list/letter, dated July 16, 1997, appears to meet the requirements of both the act and the numbered letter, with the following exceptions:

Remodeling of High School Assistant Principal's Office: Counters and cabinets are considered to be furniture/equipment and are not authorized purchases with sinking fund money.

Installation of Sound System for Gymnasium: Sound systems are considered to be equipment and can not be paid for from sinking fund money.

Exterior Painting at Elementary School and Superintendent's Office: Painting is maintenance and upkeep, unless you are painting new construction, and is not an authorized expenditure from this fund.

Add Classroom Area to Auto Shop and Expanding Bus Garage and Work Room: New construction and remodeling is an acceptable expenditure. You may not, however, use sinking fund money for furnishing or equipping either facility.

Landscaping around Playground Equipment: Landscaping that is not of a re-occurring nature may be paid for from sinking fund money. This excludes things such as planting flowers or replacing wood chips.

If I can assist further, let me know.

Sincerely,

Mark A. Hilpert, Director  
Bureau of Local Government Services

Attachment

c: Ms. Beverly Bonning; Thrun, Maatsch and Nordberg





Jonesville Community Schools

417 East Chicago Street, Jonesville, Michigan 49250-1005

Daniel M. Woodward, Superintendent

517/849-3875 - Fax: 517/849-2434

July 16, 1997

Ms. Linda Rairigh, Director  
Michigan Department of Treasury  
Local Audit and Finance Division  
Second Floor  
Treasury Building  
Lansing, MI 48922

RECEIVED  
DEPT. OF TREASURY

JUL 18 1997

LOCAL AUDIT & FINANCE DIV

Dear Ms. Rairigh:

I am writing this letter on behalf of the Jonesville Community School District Board of Education to request approval of expenditures from our 1997-98 Building and Site Sinking Fund Millage for improvement projects. All of the improvements are being completed by licensed contractors, and none of our requests are for furniture or equipment.

Listed below are the proposed improvements and the approximate costs of each project:

**Exterior Masonry Restoration.** This project will repair all defective mortar joints, replace defective brick, and replace decorative limestone which has decayed. This is a two year project, and the first phase cost is \$36,425.

**Replacement of Urinals.** This is identical to the project you approved last year which replaced leaky, stand up urinals with handicapper accessible urinals. Cost: \$2,800.

**Remodeling of High School Assistant Principal's Office.** This project will add sound proofing for greater confidentiality in dealing with student issues and will eliminate closets and small back rooms to create a larger, more efficient office with a counter for attendance and discipline. Cost is \$9,000.

**Replacement of Leaky Water Main at High School.** The cost for this project is \$6,300.

**Removal of Asbestos Floor and Ceiling Tile at High School.** This project will use contractors who specialize in removing all asbestos tile and disposing of it appropriately. The cost is approximately \$9,000.

**Laying of Floor Tile at High School.** This is the replacement for the old tile that was removed. Cost is \$7,000.

**Installation of Sound System for Gymnasium.** This new system will upgrade the old system, which was inadequate. The upgrade will enable the district to schedule music programs, banquets, drama performances, etc. in the gym. The total cost of this project is \$20,000.

**Refinishing of Gym Floor.** This will involve converting our existing gym to one with two volleyball courts instead of one for more efficient usage of space. In addition, the current floor has many years of varnish build-up. The plan is to completely strip the old floor, add three coats of finish, and replace the current

basketball and volleyball lines. The total cost of this project is \$10,500.

Refinishing Hardwood Classroom Floors. This is similar to the refinishing that you approved last year. Rather than carpeting older wood floors, we are going to try to maintain the original look. The total cost for the floors is \$4,000.

Exterior Painting at Elementary School and Superintendent's Office. Both buildings need touch up painting. The approximate cost is \$3,000.

Carpet Central Offices. The existing carpeting is old and worn. The cost is approximately \$2,500.

Add Classroom Area to Auto Shop. The plan is to drop the ceiling and add some windows. This will allow some students to have a quiet spot to do their written work while other students are working in the shop. The cost is \$3,900.

Adding Parking Lot for Staff. Currently staff must park on U.S. 12 or side streets. This new lot will allow staff parking with approximately 35 spaces. It requires the clearing and resurfacing of unused land adjacent to the school. It is a much needed improvement. The cost is \$12,000.

Expanding Bus Garage and Work Room. Our buses are too long to fit in our work bay. We are requesting to expand the depth of the building by ten feet. We also are requesting that the bus drivers have a spot to gather before and after their bus runs. The cost is approximately \$20,000.

Landscaping around Playground Equipment. The equipment was installed last year, but grass and landscaping need to be completed. The cost is \$3,000.

Your response would assist us in our planning for this year in both the Sinking Fund and the general fund and facilitate our ability to get these projects completed. Our bond attorney, Beverly Bonning, of Thrun, Maatsch, and Nordberg, has advised me that the expenditures appear to be appropriate, but she emphasized that your approval was necessary before making the payments.

I sincerely hope that you will approve these requests.

Please call me if you have any questions over them. Thank you for your consideration. I also appreciate your assistance on other Department of Treasury issues.

Sincerely,



Daniel M. Woodward  
Superintendent

cc: Patricia Norman, Bookkeeper  
School Board Members





STATE OF MICHIGAN  
John Engler, Governor

DEPARTMENT OF TREASURY  
Douglas B. Roberts, State Treasurer



MICHIGAN  
DEPARTMENT OF  
TREASURY

December 6, 2001

Mr. Tom Noverr, Assistant Superintendent  
Portage Public Schools  
8111 S. Westnedge Ave.  
Portage, Michigan 49002-5433

Dear Mr. Noverr:

Thank you for your recent e-mail regarding the School Code Sinking fund requirements. You are requesting an opinion regarding whether specific expenditures comply with the restrictions in Section 1212 of the School Code and the interpretations of the Michigan Department of Treasury.

In my opinion, the items listed in your correspondence, dated October 13, 2001, meet the requirements of the Act.

If I can assist further, let me know.

Sincerely,

*Mark A. Hilpert*

Mark A. Hilpert, Director  
Bureau of Local Government Services

ELECTRONIC MAIL

*Sent 12/14/01*

*39-40-01*

**Linda J. Rairigh - Football Stadium - Bathroom Facilities Using BSSF**

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**From:** "Noverr, Tom" <tnoverr@PortagePS.org>  
**To:** "Linda J. Rairigh (E-mail)" <RAIRIGHL@state.mi.us>  
**Date:** 10/13/2001 9:09 PM  
**Subject:** Football Stadium - Bathroom Facilities Using BSSF  
**CC:** "Spencer, John" <JSpencer@PortagePS.org>, "Colestock, Karla" <KColestock@PortagePS.org>, "Rikkers, Jim" <jrikkers@PortagePS.org>

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Linda - in conjunction with the local Rotary Club funding a renovation project for our football concession stand, the District desires to fund \$35,000 for badly needed renovation of the bathroom facilities in this same building from our Building and Site Sinking Fund. While we have already received Dept of Treasury authorization for our 2001/02 BSSF budget, this project would represent an amendment to this budget and we would like to get your authorization. Since the Rotary Club is going to fund over \$140,000 of this project which is for the concession area the District would like to step forward on the bathroom facilities. This renovation would make the bathroom area ADA compliant and substantially improve the traffic flow. From my past experience with the BSSF it certainly appears this project would qualify but feel better (and so do our auditors!) with receiving your authorization. Since we are planning on taking this to our next Board meeting on October 22nd I'd really appreciate your reply earlier next week. Thanks again for all of your assistance. Tom Noverr, Assistant Superintendent