



MICHIGAN SCHOOL  
BUSINESS OFFICIALS

**25/26**  
**SCHEDULE**  
**OF EVENTS**

[www.msbo.org](http://www.msbo.org)

# 25/26 SCHEDULE OF EVENTS

## Log in to MY MSBO for more!

Visit [www.msbo.org](http://www.msbo.org) and log in to My MSBO to view the full list of available events. Sort by category, topic, or certification track, view detailed event information, and register, all in one convenient place!

AUGUST 5 - 7, 2025

Back-To-School Workshop

SEPTEMBER 9, 2025

Certification Wrap-up

SEPTEMBER 11, 2025

MDE/MSBO Workshop

SEPTEMBER 17, 2025

Developing and Managing RFPs

SEPTEMBER 23 - 24, 2025

Introduction to School Business

OCTOBER 5 - 7, 2025

27<sup>th</sup> Annual Facilities/Operations Director Conference

OCTOBER 9 - 10, 2025

School Finance Services Committee Up North Workshop

OCTOBER 14, 2025

Technology in Education

OCTOBER 15, 2025

Effective Communications

OCTOBER 15, 2025

Principles of Education

OCTOBER 16, 2025

ORS Processors Workshop

OCTOBER 16, 2025

Archetypes and the Drama of Change

OCTOBER 16, 2025

Team Leadership

OCTOBER 21, 2025

Food Service for the Business Manager

OCTOBER 28, 2025

Year-End Payroll & Tax Returns (941), W-2's, Etc.

OCTOBER 29, 2025

Group Solutions - Current Issues

NOVEMBER 6, 2025

Technology for the Business Manager

NOVEMBER 11, 2025

Group Solutions for Payroll

NOVEMBER 12, 2025

Principles of Education

NOVEMBER 12, 2025

Effective Communications

NOVEMBER 13, 2025

Educational Data and Its Uses

NOVEMBER 18, 2025

Organizational Technology Audits

NOVEMBER 19, 2025

Introduction to Facilities Management

NOVEMBER 19, 2025

Introduction to Operations Management

DECEMBER 2, 2025

Payroll and Related Personnel Issues

# 25/26 SCHEDULE OF EVENTS

DECEMBER 2, 2025

**A Guide to Navigating Grants for Education**

DECEMBER 5, 2025

**Time Management**

DECEMBER 11, 2025

**Purchasing Overview**

DECEMBER 16, 2025

**Facilities for the Business Manager**

JANUARY 7, 2026

**Certification Wrap-up**

JANUARY 13, 2026

**Insurance and Risk Management**

JANUARY 21 - 22, 2026

**Financial Strategies Conference**

JANUARY 22, 2026

**Overview for School Finance for Technology**

JANUARY 27, 2026

**Strategic Planning**

JANUARY 28, 2026

**Accident Investigation Procedures**

JANUARY 29, 2026

**Transportation for the Business Manager**

FEBRUARY 3, 2026

**Cash Management**

FEBRUARY 5, 2026

**Group Solutions for Transportation**

FEBRUARY 10, 2026

**Group Solutions for Technology**

FEBRUARY 17, 2026

**Technology in the Classroom**

FEBRUARY 18, 2026

**Collective Bargaining Agreements, Contracts**

FEBRUARY 24, 2026

**Group Solutions for Facilities East**

FEBRUARY 25, 2026

**Data Mining**

FEBRUARY 25, 2026

**Group Solutions for Human Resources**

MARCH 4, 2026

**Group Solutions for Facilities West**

MARCH 5, 2026

**Team Leadership - Morning Session**

**Team Leadership - Afternoon Session**

MARCH 11, 2026

**Labor Relations/Employment Law**

MARCH 17, 2026

**Registry of Educational Personnel (REP)**

MARCH 25, 2026

**Group Solutions for Pupil Accounting**

APRIL 21 - 23, 2026

**87<sup>th</sup> MSBO Annual Conference & Exhibit Show**

JUNE 2, 2026

**Financial Statement Preparation Workshop**

JUNE 3, 2026

**Business Manager/CPA Workshop**