

Michigan School Business Officials  
PROFESSIONAL DEVELOPMENT COMMITTEE  
**Agenda for November 19, 2025**  
9:00 am – 10:00 am

Join Zoom Meeting  
<https://melg.zoom.us/j/85407977393>

Meeting ID: 854 0797 7393  
Passcode: 521720

Chair: Neil Cassabon, Warren Woods Public Schools

- 1) Welcome/Introductions
- 2) Review Agenda/Additions
- 3) Approve [minutes](#) of May 14, 2025
- 4) Old Business
  - a. Reminder that Group Solutions will be a requirement starting July 1, 2027, for all tracks except for Child Nutrition Director and School Purchasing Specialists.
  - b. Evaluations are being reviewed by MSBO Technology Committee and support from MPAAA for the two piloted classes: For CTO: Educational Data Management: A primer for Michigan Technology Leader and SED: Foundations of Educational Data Management: Outcomes and Data Quality.
- 5) New Business
  - Review of enrollment numbers for all certification tracks
- 6) Practical Professional Development – what are you hearing and/or seeing.
- 7) Roundtable

**Next Meeting – December 10, 2025 – 9 am - Zoom call**