

Michigan School Business Officials
PROFESSIONAL DEVELOPMENT COMMITTEE

Minutes for October 12, 2022

9:00 am – 10:00 am

Chair: Neil Cassabon, Warren Woods

Called to order at 9:00 am

Attendees: Neil Cassabon, Warren Woods Public Schools, Jason Helsen, Muskegon Area ISD, Jake Sheltroun, Iosco RESA, Jeffrey Hill, Dr. J.F. Pollack Academic Center of Excellence, Jennifer McKay, Marysville Community Schools, Tracy Schell, Morenci Area Schools, Jennifer Emmendorfer, Saginaw Twp Schools, Bikash Jha, Jackson County ISD, Mary Beth Rogers, Clarkston Community Schools, Carolyn Claerhout, Oakland Schools, Vestita Ortiz, Michigan Online Schools, Courtney Byam and Debbie Kopkau, MSBO

Kopkau Secretary

Approve minutes from May 11 – Helsen motioned and seconded by Cassabon. M/C

New Business

Review certification program timelines and requirements. Cassabon gave a good overview of the board's concern that people are going through the certification quicker than in the past and that the member is not getting the experience before they become certified. The lack of experience has caused concerns that members are not totally prepared for the position after receiving certification.

Kopkau will be pulling data pre- and post-pandemic to identify people in each of the different tracks to see how fast they have received their certification.

Helsen mentioned that starting with data to see how people used to go through the program and what has happened over the pandemic is a great starting point. If we decide to go on a fast track, then we might need to investigate an exam. Helsen was not sure we want to go down that road. He recommends that his staff should not be rushing through it.

Cassabon talked about some previous experiences before getting into the program.

Hill mentioned the continuing course requirement may be helpful in meeting training. Maybe having a specific class available only at a certain time.

Byam shared her experience that sometimes it is the supervisor pushing the member to become certified right away.

McKay shared that her previous district did not push certification but now she has four years in schools and is enrolled in certification.

Sheltroun shared his experience coming to the Introduction to the School Business Conference and wasn't aware of the on-demand classes. Feels he can complete CFO in 1.5 years.

Schell mentioned that it is very convenient to have the on-demand classes but maybe having them in order so you can't always go through it so quickly because one needs to be before you can take the next one.

Rogers mentioned that maybe we should look at experience. Maybe two years, three years, four years... of experience before entering the program.

Roundtable

Cassabon mentioned at the next meeting we will review the data to see how quickly people went through the program pre- and post- pandemic.

Claerhout mentioned that we should look at trends of how many people are signing up. For recertification, it doesn't hurt to identify which classes to take and label them as "highly recommended."

McKay thinks that having credit for leadership role and other work should be considered toward recertification.

Next Meeting – November 2 - Zoom Call – 9:00 am – we will look at overall data and who is in the process and who is currently in the program along with data on pre- and post-pandemic

Meeting ended at 9:46 am

Respectfully submitted,

Debbie Kopkau