

Michigan School Business Officials
PROFESSIONAL DEVELOPMENT COMMITTEE

Minutes for February 12, 2025

9:00 am – 10:00 am

Chair: Neil Cassabon, Warren Woods

Called to order at 9:00 am

Attendees: Neil Cassabon, Warren Woods Public Schools, Dan Zehr, Kentwood Public Schools, Liz Eastway, Wexford-Missaukee ISD, Nicholas Vajda, Marquette-Alger RESA, Jennifer McKay, Marysville Public Schools, Rachel Carlson, Black River Public School, Mary Beth Rogers, Clarkston Community Schools, Laura Terbrack, Wayne RESA, Tammy Budnick, Rogers City Area Schools, Kevin Hustek, Warren Woods Public Schools, Austin Shumaker, Innoacademy, Scott Endicott, Huron Valley Schools, Amber Ellington, Multicultural Academy, Lynn Lund, Central Montcalm Public Schools, Debbie Kopkau and Courtney Byam, MSBO

Approved minutes from January 8, 2025. McKay motions. Sine seconds. M/C.

Adding Group Solutions as a requirement of the renewal of certification

1. Review of Group Solutions evaluations – saw overwhelming information that it should be included as a renewal requirement.

- a. These are the recommended tracks that will require a Group Solutions.
 - Facilities/Operations Director
 - Transportation Director
 - Child Nutrition Director
 - Pupil Accounting Specialist/Auditor/SED
 - Chief Technology Officer
 - Human Resource Specialist
 - School Payroll Specialist
- b. July 1, 2027, is the recommended time to implement the addition. Child Nutrition Director may be delayed due to development or when their certification is up for renewal.
- c. A recommendation will be submitted to the board for the March meeting.

Practical Professional Development

- a. Facilities Manager Academy – Todd Bell has shared his interest with Mary Beth Rogers in leading this program if developed.
- b. Offer Safety/Certification training and maybe move into a certification track or just an additional endorsement.

Michelle Sine wanted to mention that she has heard excitement about the MSBO Annual Conference and expecting to take her whole office.

Neil Cassabon had said he has been bringing his whole office for years.

Meeting ended at 9:38 am

Next Meeting March 12 - Zoom Call – 9:00 am

Respectfully submitted,

Debbie Kopkau