

Michigan School Business Officials
PROFESSIONAL DEVELOPMENT COMMITTEE
Agenda for December 8, 2021
9:00 am – 10:00 am

Join Zoom Meeting

Chair: Neil Cassabon, Warren Woods Public Schools

- 1) Welcome/Introductions
- 2) Review Agenda/Additions
- 3) Approve [Minutes](#) of October 20, 2021
- 1) Old Business – Specialist in Educational Data has been completed and communicated to enrollees in October.
- 2) New Business
Financial Statement Preparation and Group Solutions Requirement for Business Office Manager and Chief Financial Officer.

Future meetings

- 1/12/2022
- 2/2/2022
- 3/9/2022
- 4/6/2022
- 5/4/2022
- 6/8/2022

Next Meeting – January 12, 2022 – Zoom Call – 9:00 am