

Michigan School Business Officials  
PROFESSIONAL DEVELOPMENT COMMITTEE

**Agenda for October 9, 2024**

9:00 am – 10:00 am

Join Zoom Meeting

<https://melg.zoom.us/j/87055922760>

Meeting ID: 870 5592 2760

Passcode: 366317

Chair: Neil Cassabon, Warren Woods Public Schools

- 1) Welcome/Introductions
- 2) Review Agenda/Additions
- 3) Approve [minutes](#) of May 15, 2024
- 4) New Business
  - a. Review of Child Nutrition Director and Purchasing Officer certification.
    - i. Should we change the name to Chief Purchasing Officer?
    - ii. Review content of each track for relevancy.
    - iii. Review the number of people in each track.
  - b. Overview Document for Both Classes: [MSBO Certification - Google Docs](#)
- 5) Practical Professional Development – what are you hearing and/or seeing.
- 6) Roundtable

**Next Meeting – November 13, 2024 – 9 am - Zoom call**