

NexSys- SBO and Auditor Access and Use



Kevin Walters

Michigan Department of Education



TOPICS

NexSys System: Gaining Access to NexSys



NexSys : Pertinent Information for Audit



NexSys : Support and Technical Assistance

NexSys : Gaining Access to NexSys

[MDE - NexSys \(michigan.gov\)](https://michigan.gov/mde)

Accessing NexSys

CMS to NexSys Transition Timeline and Training

[CMS to NexSys Transition Timeline and Training](#) >

[NexSys Accounting Requesting Payment Training Guide](#) >

[NexSys Guide to Adding Users to an Organization or Application](#) >

[NexSys Quick Guide to Budgets](#) >

CMS to NexSys Transition Timelines

[CMS to NexSys Transition Timelines](#) >

[NexSys External User Guide](#) >

[NexSys One Pager](#) >

[Creating a MILogin Account](#) >

[NexSys Getting Started Trainings Nov-Dec 2021](#) >

[NexSys Quick Guide for External Users](#) >

Access/Authentication Changes Coming to NexSys and MEGS+

- **NexSys** will use MILogin Third-Party access.
 - Please review the guide attached in this section for detailed steps on:
 - Creating a MILogin Account.
 - Linking your MEIS / MILogin accounts
 - Requesting access to NexSys.
- **MEGS+** will be transitioning to the MILogin, Single Sign-On platform, in June 2021.
 - In preparation for this transition agency users of MEGS+ are encouraged to register for a MILogin – Third Party Account.
 - MEGS+ users can register for a Third-Party account at: <https://milogintp.michigan.gov>

MEGS+: Pertinent Information for the Audit **Start with MEGS+**

Sandusky Community School District - 76210






















Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2020 - Elementary & Secondary School Emergency Relief (ESSER Fund - Formula) A7 | **Status:** Grant Funds Available | **Security Level:** Not Assigned

 [Details](#)

Please complete all required forms below.

Forms

Status	Page Name	Comments	Created By	Last Modified By
	Cover Page		7/16/2020 1:58:29 PM	
	Assurances and Certifications		6/30/2020 9:25:31 AM	
	Important Information		6/15/2020 7:10:48 PM	
	Amendment Justification		Mrs. Kendra Messing 9/11/2020 9:02:56 AM	Mrs. Kendra Messing 3/16/2022 2:00:49 PM
	MDE ESSER Fund Formula FAQ 11 May 2020			
General				
	Accept/Refuse Elementary and Secondary School Emergency Relief Formula (ESSER) Funds		Mrs. Kendra Messing 6/15/2020 7:08:09 PM	
	Educational Needs Assessment		Mrs. Kendra Messing 7/16/2020 2:02:52 PM	
	Equitable Access		6/15/2020 7:08:15 PM	Mrs. Kendra Messing 7/16/2020 2:00:09 PM
	ESSER Funds USED Guidance on Eq Svcs			
	Participation of Private Schools		Mrs. Kendra Messing 6/15/2020 7:08:59 PM	
	Eq Svcs Calc Wrksht CARES Act Final Guidance			
Budget Information				
	ESSER Formula Funds		5/8/2020 3:30:37 PM	3/30/2021 11:57:56 AM
	ESSER Formula Funds II		3/1/2021 12:27:18 PM	3/8/2022 1:24:17 PM
Attachments				
	Attachments			

MEGS+: Pertinent Information for the Audit Next Step...Budget

Sandusky Community School District - 76210

















Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

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Attachments				
	Attachments			

MEGS+: Pertinent Information for the Audit Pertinent Information on Budget Page

Recipient Code	Grant Number	Project Number	CFDA Number	Starting Date	Ending Date	Fiscal Year
76210	203710	1920	84.425D	03/13/2020	06/30/2022	2020
ESSER Formula Funds for Sandusky Community School District						

[Budget Summary](#) | [Budget Detail](#) | [Capital Outlay](#)

[Combined Budget Summary](#) | [Budget Summary +/-](#) | [Flagged Budget Detail](#)

Function Codes	Function Titles	Salaries 1000	Benefits 2000	Purchased Services 3000, 4000	Supplies & Materials 5000	Capital Outlay 6000	Other Expenditures 7000	Total
110	Basic Programs							\$0
120	Instruction - Added Needs	\$23,640	\$8,475					\$32,115
130	Adult Continuing Education							\$0
210	Pupil Support Services							\$0
220	Instructional Staff Services							\$0
230	Support Services - General Administration							\$0
240	Office of the Principal							\$0
250	Business Support Services							\$0
260	Operations and Maintenance				\$56,139			\$56,139
270	Pupil Transportation Services							\$0
280	Central Support Services				\$80,198			\$80,198
290	Support Services - Other							\$0
310	Community Services - Direction							\$0
320	Community Recreation							\$0
330	Community Activities							\$0
340	Public Library							\$0
350	Custody and Care of Children							\$0
360	Welfare Activities							\$0
370	Non-Public School Pupils							\$0
390	Other Community Services							\$0
	SUBTOTAL	\$23,640	\$8,475		\$136,337			\$168,452
450	Facilities Acquisition							\$0
	Indirect Costs \$	4,040.00					\$4,040	\$4,040
	Enter dollar amount only, do not enter %. Restricted Rate (Max allowed: 2.40%)							
	TOTAL	\$23,640	\$8,475		\$136,337		\$4,040	\$172,492
	Total Allocation Amount							\$172,492

MEGS+

Pertinent Information for the Audit Budget Version is Important

Recipient Code	Grant Number	Project Number	CFDA Number	Starting Date	Ending Date	Fiscal Year
76210	203710	1920	84.425D	03/13/2020	06/30/2022	2020
ESSER Formula Funds for Sandusky Community School District						

[Budget Summary](#) | [Budget Detail](#) | [Capital Outlay](#)

[Combined Budget Summary](#) | [Budget Summary +/-](#) | [Flagged Budget Detail](#) | [Download Budget Detail](#)

Version:

Func. Code	Description	FTE / Hours (h)	Salaries 1000	Benefits 2000	Purchased Services 3000, 4000	Supplies & Materials 5000	Capital Outlay 6000	Other Expenditures 7000	Total
Develop & Implement Procedures and Systems to Improve Preparedness/Response efforts									
260	Operations and Maintenance								
261	AMEND: Full PPE & Plexi-Glass Enclosures with applicable training on procedures for disinfecting/preventing the spread of germs to ensure safety of our students.	0.0 / 0				\$2,939			\$2,939
260	Sub-Total	0.0 / 0				\$2,939			\$2,939
	Develop & Implement Procedures and Systems to Improve Preparedness/Response efforts Sub-Total	0.0 / 0				\$2,939			\$2,939
Purchase of Sanitization Supplies									
260	Operations and Maintenance								
261	AMEND: Purchase of Cleaning Supplies, etc. to ensure safety of our students through adequate cleaning/preventing of spread of germs.	0.0 / 0				\$53,200			\$53,200
260	Sub-Total	0.0 / 0				\$53,200			\$53,200
	Purchase of Sanitization Supplies Sub-Total	0.0 / 0				\$53,200			\$53,200

MEGS+: Pertinent Information for the Audit Budget Version is Important

Recipient Code	Grant Number	Project Number	CFDA Number	Starting Date	Ending Date	Fiscal Year
76210	203710	1920	84.425D	03/13/2020	06/30/2022	2020
ESSER Formula Funds for Sandusky Community School District						

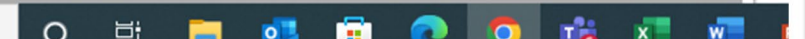
[Budget Summary](#) | [Budget Detail](#) | [Capital Outlay](#)

[Combined Budget Summary](#) | [Budget Summary +/-](#) | [Flagged Budget Detail](#) | [Download Budget Detail](#)

Version: Current GO

Func. Code	Description	Benefits 2000	Purchased Services 3000, 4000	Supplies & Materials 5000	Capital Outlay 6000	Other Expenditures 7000	Total
260	Development Procedures to Improve Preparedness/Response efforts						
	Amendment Submitted - Oct 21 2021 2:59PM						
	Amendment Submitted - Jun 10 2021 4:10PM						
	Amendment Submitted - Apr 8 2021 10:38AM						
	Amendment Submitted - Feb 19 2021 9:41AM						
	Amendment Submitted - Jan 13 2021 3:50PM						
	Amendment Submitted - Sep 11 2020 12:52PM						
260	Operations and Maintenance						
	AMEND: Full PPE & Plexi-Glass Enclosures with applicable training on procedures for disinfecting/preventing the spread of germs to ensure safety of our students.	0.0 / 0		\$2,939			\$2,939
261							
260	Sub-Total	0.0 / 0		\$2,939			\$2,939
	Develop & Implement Procedures and Systems to Improve Preparedness/Response efforts	0.0 / 0		\$2,939			\$2,939
	Sub-Total						
260	Purchase of Sanitization Supplies						
	Operations and Maintenance						
261	AMEND: Purchase of Cleaning Supplies, etc. to ensure safety of our students through adequate cleaning/preventing of spread of germs.	0.0 / 0		\$53,200			\$53,200
260	Sub-Total	0.0 / 0		\$53,200			\$53,200
	Purchase of Sanitization Supplies	0.0 / 0		\$53,200			\$53,200
	Sub-Total						
	Purchase of Educational Technology for						

🔍 Type here to search



MEGS+: Pertinent Information for the Audit **Budget Detail is Important**

Recipient Code	Grant Number	Project Number	CFDA Number	Starting Date	Ending Date	Fiscal Year
76210	203710	1920	84.425D	03/13/2020	06/30/2022	2020
ESSER Formula Funds for Sandusky Community School District						

[Budget Summary](#) | [Budget Detail](#) | [Capital Outlay](#)

[Combined Budget Summary](#) | [Budget Summary +/-](#) | [Flagged Budget Detail](#)

*Select the appropriate Function Code for this budget item:

284: Non- Instructional Technology Services ▼

*Use of Funds

Purchase of Educational Technology for Students Served by the LEA ▼

*Provide a specific description for this budget item. Do not repeat the Function Code description selected in the drop down menu or the heading(s) of the box(es) used below:

AMEND: Purchase of programs/materials such as online learning systems/virtual schooling options and/or interactive televisions, chrome-books, laptops, and necessary accessories to ensure our staff & students have the materials they need to teach and learn from home.

Enter the dollar amount associated with the budget item. Enter an amount in only one box unless the item is Personnel. Personnel must have both Salaries and Benefits. To enter Capital Outlay, use the link for Capital Outlay.

Salaries (1000)	Benefits (2000)	Purchased Services (3000, 4000)	Supplies & Materials (5000)	Other Expenditures (7000)
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text" value="80198"/>	\$ <input type="text"/>

If Salaries, enter the FTE or Hours:

FTE Hours



MEGS+: Pertinent Information for the Audit **Amendment Justification content is viewed**

Amendment Justification History:

Version: Kendra Messing - Sep 11 2020 12:49PM

This amendment is necessary due to the release of the newer funding sources and applicable needs not known about when this budget was originally submitted. These circumstances have changed our needs significantly for how we have decided as a district to expend these grants.

Version: Kendra Messing - Jan 13 2021 3:49PM

We had plans for technology purchases if we were to receive the ESSER Education Equity grant, but we did not receive it. We also are not going through much PPE as originally estimated due to shutdowns by local and state governments; therefore our budget does not need to be so high for those purchases. We would like to amend to be able to use those funds towards the additional staff time (that would generally be spent elsewhere if not for COVID) for our at-risk population of students specifically with regards to counseling and credit recovery in order to keep our students in line with the academics and mental well-being during this pandemic.

Version: Kendra Messing - Feb 19 2021 9:41AM

It has been decided that the additional mental health services will be provided and paid to current staff for additional time outside of their regular duties due to unavailability to obtain outside contracted services. This is why we need to adjust for it to be salaries and benefits instead of paid through purchased services.

Version: Kendra Messing - Apr 8 2021 10:36AM

To amend for ESEER 2 plan.

Version: Kendra Messing - Jun 10 2021 4:10PM

To amend for ESEER 2 plan.

Version: Kendra Messing - Oct 21 2021 2:56PM

With the new school year and different challenges of operating during COVID, we have adjusted how we are handling online learning/etc- changing the way in which our funds are allocated.

MEGS+: Pertinent Information for the Audit **Status History**

Sandusky Community School District - 76210

Quick Links: [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

Application: FY 2020 - Elementary & Secondary School Emergency Relief (ESSER Fund - Formula) A7 | **Status:** Grant Funds Available | **Security Level:** Not Assigned

The menu below contains links to the tools that can be used to manage this document. See the description below each link for more detail.

Management Tools



[CREATE FULL PRINT VERSION](#)

Select the link above to create a printable version of the document.



[VIEW AWARD PACKET](#)

Select the link above to view the Award Packet.



[EDIT INFORMATION](#)

Select the link above to go to the Edit Information page.



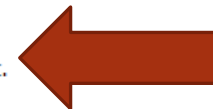
[ADD/EDIT PEOPLE](#)

Select the link above to perform actions such as adding people, changing a security role, or altering people's active dates on this document.




[STATUS HISTORY](#)

Select the link above to view the status history of this document.



MEGS+: Pertinent Information for the Audit **Status History GFA status date will align with NexSys draw date**

Status	Date/Time	By	Notes
Application In Progress	5/8/2020 3:30:37 PM	Messing, Mrs. Kendra	
Application Submitted	7/16/2020 2:06:01 PM	Messing, Mrs. Kendra	
Review In Progress	7/23/2020 10:14:24 AM	Walters, Mr. Kevin	
Modifications Required	7/23/2020 10:15:50 AM	Walters, Mr. Kevin	
Modifications In Progress	7/23/2020 10:55:22 AM	Messing, Mrs. Kendra	
Modifications Submitted	7/23/2020 11:03:58 AM	Messing, Mrs. Kendra	
Review In Progress	7/23/2020 11:16:32 AM	Walters, Mr. Kevin	
Program Office Review Complete	7/23/2020 11:17:06 AM	Walters, Mr. Kevin	
Grant Funds Available	7/23/2020 2:06:22 PM	Walters, Mr. Kevin	
Amendment in Progress	9/11/2020 9:02:56 AM	Messing, Mrs. Kendra	
Amendment Submitted	9/11/2020 12:52:27 PM	Messing, Mrs. Kendra	
Review In Progress	9/12/2020 8:11:12 AM	Walters, Mr. Kevin	
Program Office Review Complete	9/12/2020 8:11:54 AM	Walters, Mr. Kevin	
Grant Funds Available	9/14/2020 11:05:14 AM	Spagnuolo, Mrs. Susan	
Amendment in Progress	1/13/2021 3:19:52 PM	Messing, Mrs. Kendra	
Amendment Submitted	1/13/2021 3:50:00 PM	Messing, Mrs. Kendra	
Review In Progress	1/26/2021 5:51:34 PM	Walters, Mr. Kevin	
Program Office Review Complete	1/26/2021 5:52:06 PM	Walters, Mr. Kevin	
Grant Funds Available	2/3/2021 10:26:09 AM	Spagnuolo, Mrs. Susan	
Amendment in Progress	2/19/2021 9:37:52 AM	Messing, Mrs. Kendra	
Amendment Submitted	2/19/2021 9:41:40 AM	Messing, Mrs. Kendra	
Review In Progress	2/19/2021 4:15:31 PM	Walters, Mr. Kevin	
Program Office Review Complete	2/19/2021 4:16:03 PM	Walters, Mr. Kevin	
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Amendment Submitted	6/10/2021 4:10:24 PM	Messing, Mrs. Kendra	
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Program Office Review Complete	6/11/2021 4:30:41 PM	Walters, Mr. Kevin	
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Amendment Submitted	10/21/2021 2:59:51 PM	Messing, Mrs. Kendra	
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Grant Funds Available	10/26/2021 9:52:52 AM	Spagnuolo, Mrs. Susan	
Amendment in Progress	2/24/2022 9:44:09 AM	Messing, Mrs. Kendra	
Amendment Submitted	3/16/2022 2:01:08 PM	Messing, Mrs. Kendra	
Review In Progress	3/25/2022 9:53:22 AM	Walters, Mr. Kevin	
Program Office Review Complete	3/25/2022 9:56:25 AM	Walters, Mr. Kevin	
Grant Funds Available	3/31/2022 10:12:49 AM	Spagnuolo, Mrs. Susan	



NexSys: Pertinent Information for the Audit **Connection the dots between M+ and NexSys**

Login

Username

Password

Log In

[Forgot Username/Password!](#)

[New User? Register Here!](#)

NexSys: Pertinent Information for the Audit **Connection the dots between M+ and NexSys**

The screenshot displays the NexSys web application interface. At the top, the logo "NexSys" is followed by the text "Grant, Application and Cash Management System". Below this is a navigation bar with tabs: "Home", "Administration", "Searches", and "Reports". The "Reports" tab is selected, and a dropdown menu is open, listing various report categories. The "Financial Reporting" option is highlighted. To the right of the dropdown, a list of reports is visible, including "Balance Due", "Disbursements", "Final Expenditure Report Deviations", "Final Expenditure Report Status", "Final Expenditure Report Summary", and "GEPA 424 Report". A red arrow points to the "Disbursements" report. The main content area shows a "Dashboard" section with the text "No Dash Panels Configured." At the bottom, there is a footer with links for "Go to the top", "Copyright 2021 State of Michigan", and "Policies". The URL "https://mdoe.state.mi.us/NexSys/ReportBuilder/Report?stringGUID=d99f7a95-eb37-4b2a-8820-4aa899810ba4" is visible at the very bottom.

NexSys
Grant, Application and Cash Management System

Home Administration Searches **Reports**

Dashboard

No Dash Panels Configured.


- 21st Century
- CNP: OHNS Coordinated Food App
- Early On
- GSRP-MISCELLANEOUS
- Nonpublic Membership Report
- Sec 32p (4) - Home Visiting
- Section 32p
- Special Education - Preschool
- Adult Education
- Title I School Selection
- Section 99h Robotics
- NexSys General
- NSLP Equipment Assistance Grant Report
- Section 31a Program Report
- External Entity Report
- Financial Reporting**

- Balance Due ☆
- Disbursements** ☆
- Final Expenditure Report Deviations ☆
- Final Expenditure Report Status ☆
- Final Expenditure Report Summary ☆
- GEPA 424 Report ☆

Go to the top
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<https://mdoe.state.mi.us/NexSys/ReportBuilder/Report?stringGUID=d99f7a95-eb37-4b2a-8820-4aa899810ba4>

NexSys: Pertinent Information for the Audit **Checking Disbursements**

Grant, Application and Cash Management System

HomeAdministration ▾Searches ▾Reports ▾

Disbursements – Financial Activity

Search Criteria


Program Number

203710

Agreement Number

76210

Disbursement Date Start



Document Number

NexSys:

Pertinent Information for the Audit


Checking Disbursements

Recipient	Grant Number	Grant	Project Number	Amount	Project Paid	Document Number	Date
Sandusky Community School District - 76210	203710	ESSER - Formula	1920	\$56,816.60	\$56,816.60	21CMVZ005952	01/21/2021
Sandusky Community School District - 76210	203710	ESSER - Formula	1920	\$115,675.40	\$115,675.40	21CMVZ010888	04/20/2021
Sandusky Community School District - 76210	203710	ESSER - Formula	1920	\$0.00	\$0.00		09/02/2021
				\$172,492.00	\$172,492.00		

MEGS+: Pertinent Information for the Audit

Sandusky drew against ESSER I on: 1/21/21(9/14/20 GFA) 4/20/21(2/22/21 GFA)

Status	Date/Time	By	Notes
Application In Progress	5/8/2020 3:30:37 PM	Messing, Mrs. Kendra	
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Modifications In Progress	7/23/2020 10:55:22 AM	Messing, Mrs. Kendra	
Modifications Submitted	7/23/2020 11:03:58 AM	Messing, Mrs. Kendra	
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Amendment Submitted	9/11/2020 12:52:27 PM	Messing, Mrs. Kendra	
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Review In Progress	6/11/2021 4:29:10 PM	Walters, Mr. Kevin	
Program Office Review Complete	6/11/2021 4:30:41 PM	Walters, Mr. Kevin	
Grant Funds Available	6/15/2021 1:54:17 PM	Spagnuolo, Mrs. Susan	
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Program Office Review Complete	3/25/2022 9:56:25 AM	Walters, Mr. Kevin	
Grant Funds Available	3/31/2022 10:12:49 AM	Spagnuolo, Mrs. Susan	



MEGS+ and NexSys Accounting Technical Assistance

- [MDE - NexSys \(michigan.gov\)](http://mde-nexsys(michigan.gov))
- megs@michigan.gov
- [mde-nexsys-
accounting@michigan.gov](mailto:mde-nexsys-accounting@michigan.gov)