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MIDDLE MICHIGAN SCHOOL BUSINESS OFFICIALS
<https://www.msbo.org/about/regional-groups/middle-michigan/>

MINUTES

Friday, September 11, 2026

Montcalm Area ISD

621 New Street
Stanton, MI 48888

Meeting: 8:30 a.m.

Michigan Room

Attendees: Nik Trefil, Matt Andres, April Shaw, Rod Freeze, Chelsea Kauffman, Tricia Root, Melissa Stevens, Josie Hill, Susan Yaw, Jenna Irani, Kennedy Hadanek, Kevin Kolb, Brendan Adams, Aaron Flowers, Kayla Kaelin, Jeremy Brown, Stacey Haag, & Sherri Hess

8:31 a.m. President Trefil called the meeting to order.

Regular Business:

- a. Program – *MSBO Update* presented by Jason Helsen - [Presentation](#)
 - i. Reviewed FY 2026-27 School Aid Fund budget updates, compliance deadlines, MSBO initiatives, & current school finance issues.
- b. Roundtable – General roundtable on various school finance topics & issues.
 - i. Food service claim/reimbursement concerns.
 - ii. MSBO Exchange navigation & notification settings.
 - iii. Business office calendar project - [Form](#) for calendar submissions
 - iv. [IRIS Registration](#) for 1099 reporting.
 - v. Bus stop infraction revenue coding and related transportation use – [Link](#) to Chris May email
- c. [Zoom Video](#)
- d. [Shared Drive](#) for Meeting Resources
 - i. Presentation materials, linked documents, Zoom AI summaries, Gemini Notebook resources, and other applicable follow-up information will be housed in the shared drive.

Other Items:

- a. Please utilize The MSBO Exchange, the Middle Michigan SBO community and the others MSBO offers!
- b. Please extend the invite to anyone you think may be of benefit to our group!
- c. MSBO Events
 - a. Up North Workshop – October 1-2, 2026 – Crystal Mountain
 - b. Facilities Conference – October 4-6, 2026 – Crystal Mountain

10:57 a.m. Meeting Dismissed.