

Name of Center /Name on License: _____

Address/Phone#/Website: _____

Director's Name and Contact Information: _____

Licensed Capacity of Facility: _____

Licensed Capacity of PreK Rooms: _____

Hours and Days of Operation: _____

Licensing Status

- License in good standing
- Citations and dates
- Provisional license
- Investigation reports within the last 2 years
- Plan to address licensing issues is currently in place:

Great Start to Quality Status

- Application has been completed moving toward self-reflection
- Maintaining Health and Safety Level
- Reflecting on Quality
- Enhancing Quality or higher
- GSQ site visit has been completed and GSQ consultant is working with program

MiRegistry

- Program is not part of MiRegistry
- Program has a profile in MiRegistry and has staff in the database
- Program understands how to use MiRegistry for professional development opportunities
- Staff is aware of how to set up individual profiles to utilize professional development opportunities
- MiRegistry training will be needed for this program

Fiscal Status

- Program has no fiscal stability to operate GSRP program
- Program has a 15/30/60/90-day cash flow for reimbursement
- Accounting system in use: _____
- Name and title of staff member or vendor with primary fiscal oversight responsibilities and will be preparing GSRP invoices: _____
- Subrecipient understands the process for determining GSRP funded enrollment
- Last 2 years of financial statements provided
- Policy and procedures for account records
- Past audit documentation (if applicable)
- Current fiscal year budget
- Is the program currently participating in CACFP

Teacher Qualifications

- Staff hired
- Staff meet licensing requirements
- Staff will require a compliance plan
- Staff are fully credentialed for GSRP
- Staff are fully trained to implement a GSRP approved curriculum

Learning Environment

- The room is free of health and safety hazards
- The space meets licensing requirements
- The space meets GSRP requirements for developmental appropriateness
- Multicultural materials are integrated into the classroom
- A variety of children's work is displayed
- The classroom has evidence of curriculum utilization
- Daily routine posted
- Lesson plans provided
- Outdoor play is incorporated into schedule
- Program uses curriculum _____
- Program uses developmental screener _____
- Program uses child observation assessment _____
- Program is ready for GSRP implementation _____

Outdoor environment

- Licensed space
- Portable equipment that allows for movement
- Foundational equipment that is approved by licensing
- Space provided for outdoor play needs support

Curriculum

- Curriculum used _____
- Evidenced in classroom environment _____
- Parent Handbook is documented
- Discipline Policy is documented
- No-Expulsion Policy is documented
- System of communication used with parents/caregivers is identified

Assessment

- Documentation of utilizing formal GSRP approved assessment
- A developmental screener is being used

Rubric Points _____