



NORTHVILLE PUBLIC SCHOOL DISTRICT

Human Resources
405 West Main Street
Northville, Michigan 48167

NON-CERTIFIED POSTING

DATE: March 19, 2026

POSITION: Electrician
Technology, Operations, and Food Service ("TOFS") Employee Manual

LOCATION: Northville Public Schools - Operations

COMPENSATION: \$27.58 - \$36.78 / hour commensurate with experience, qualifications,
licenses - certifications

EXPECTED START DATE: Immediate upon hire and notice

MINIMUM QUALIFICATIONS:

1. High School graduate or equivalent
2. State of Michigan Journeyman or Master Electrician license
3. Effective analytical and problem solving skills
4. Possess and maintain a valid Michigan driver's license and a good driving record
5. Possess good verbal and written communication skills
6. Ability to read and interpret blueprints, schematics, and wiring diagrams
7. Must show evidence of good attendance and punctuality
8. Record of demonstrating initiative, efficiency and timely follow through on responsibilities. Candidate must be able to work independently and achieve and maintain job productivity
9. Record of cooperative and positive interactions with administration, staff, students, parents and/or customers
10. Must be able and willing to work overtime and respond to emergencies

PREFERRED QUALIFICATIONS:

1. Experience in K-12 or similar educational facility environments
2. Familiarity with fire safety systems, energy management systems, building automation, and low-voltage controls

TYPICAL JOB RESPONSIBILITIES & DUTIES:

The responsibilities listed below are subject to change to meet the emerging needs of the School and the District.

1. Report to the Director of Operations regarding the status of equipment and systems, and regularly update the work order system for completed tasks and projects
2. Inspect, maintain, troubleshoot, and repair electrical systems, including panels, circuits, lighting, switches, receptacles, motors, and control devices

3. Install new electrical wiring, conduit, devices, and equipment in accordance with local, state, and national electrical codes
4. Diagnose and correct electrical issues in building systems such as HVAC, fire alarm, intercom, and security systems in coordination with other trades
5. Perform preventive maintenance on electrical infrastructure and maintain accurate service records
6. Respond to work orders and emergency calls in a timely and professional manner
7. Ensure all work complies with current safety standards and District policies
8. Support capital improvement and renovation projects by reviewing plans, coordinating with contractors, and assisting with commissioning
9. Order required supplies to allow timely and efficient performance of maintenance items
10. Observe fire and safety precautions and recognized operating and maintenance procedures
11. Ability to read electrical and mechanical drawings, work related literature, manuals, blueprints and written instructions
12. Have and maintain ability to lift weight of up to 100 lbs., climb ladders and scaffolding, work from heights and work outside year around. Shall be physically capable of performing all necessary tasks; stooping, reaching, pushing, pulling, climbing, lifting and crawling
13. Compete required District on-line training
14. Comply with all OSHA work requirements
15. Work collaboratively with outside contractors and report their progress to the Director of Operations
16. Responsible for use and storage of operating power tools, equipment and vehicles in a safe and efficient manner
17. Work cooperatively with all administrative staff, employees, building principals and the public
18. Perform snow removal from a district provided vehicle when needed
19. Work independently with little or no supervision
20. Demonstrate regular and predictable in-person attendance
21. Be responsible for and perform any other duties as may be assigned

This position reports to the Director of Operations.

METHOD OF APPLICATION:

Interested applicants should submit a letter of intent, resume, credentials, letters of reference, etc. via the online link on the District website under “Jobs.”:

<https://www.applitrack.com/resa/onlineapp/jobpostings/view.asp?district=37119>

Northville Public School District
Mr. Brian Sumner, Director of Human Resources & Employee Relations
405 West Main Street
Northville, Michigan 48167

APPLICATION DEADLINE: Until Filled

Posting Authorized: 3-19-26 by Brian Sumner, Director of Human Resources & Employee Relations

NORTHVILLE PUBLIC SCHOOLS NON-DISCRIMINATION STATEMENT

No person applying for employment at Northville Public Schools shall, on the basis of race, color, national origin, sex (including sexual orientation and gender identity), age, religion, height, weight, marital or family status, pregnancy status, disability, military status, genetic information, or any other legally protected category, be subjected to discrimination during any program or activity or in employment.

We are an equal opportunity employer.