



Buchanan Community Schools: Bus Driver

Buchanan Community Schools is currently hiring one **Bus Driver**.

Job summary:

- Driving general education students to and from schools on schedule in all weather conditions.
- Transporting students to various sports and school field trips as needed.
- This route is approximately 5 hours per day.

Essential duties and responsibilities:

- Drive students to school and home making safety and efficiency your number one priority.
- Pre-trip and post-trip, report any issues on a service request form and submit to the supervisor.

The desired candidate must possess the following attributes:

- Able to effectively take direction, as well as, work independently and as a member of a team.
- Ability to perform duties with awareness of all district requirements and Board of Education policies.
- Ability to handle complex and stressful issues or situations with sound judgment, common sense, and a calm demeanor.
- Impeccable character, sense of humor, and compassion for students, families, and district staff.

Eligible candidates must meet the following qualifications:

- Good communication skills and ability to work with students.
- Flexible, caring, creative individual.
- Punctual and rarely absent work habits.

Preferred:

- CDL B with P and S endorsements and no Air Brake restrictions.
- Will train the right candidate.

Position Details:

- Title: Bus Driver
- Compensation: \$19.00 - \$21.20, Single Insurance Benefits
- Starting date: ASAP
- Posting date: 1/14/2022
- End Date: Until filled

Application Process:

Applicants for the position should submit the following documents using our online application located on the Buchanan Community Schools website and accessing the Employment link. Uploaded documents are acceptable **as one file of all scanned documents together in the area of Application Materials.**

Please be sure to upload the following documents:

- Copy of valid driver's license, CDL, MDOT physical card and continuing education card.
- A current resume with reference contact information

**Application and supporting materials should be submitted using
Buchanan Community Schools online employment link:**

<http://www.buchananschools.com/employment/>

Application materials should be addressed to:

Nate Will, Transportation Supervisor

Buchanan Community Schools

401 W. Chicago St.

Buchanan, Michigan 49107

Questions about the position or the district can be sent to Nate Will at: nwill@buchananschools.com

Until filled

BUCHANAN BOARD OF EDUCATION

STATEMENT OF ASSURANCE OF COMPLIANCE WITH FEDERAL LAW

Buchanan Community Schools complies with all federal laws and regulations prohibiting discrimination and with all requirements and regulations of the U.S. Department of Education. It is the policy of the Board of Education that no person on the basis of race, color, religion, national origin or ancestry, age, gender/sex, height, weight, marital status, or disability shall be subjected to discrimination in any program, service, or activity for which it is responsible or for which it receives financial assistance from the U.S. Department of Education. Compliance Officers for Affirmative Action and review of Federal requirements are as follows: Section 504, ADA, Title IX and Title VI; Brian Pruett (Buchanan High School Assistant Principal, 695-8404) and Shelby Beasley (Buchanan Middle School Principal, 695-8406).