



Michigan School Business Officials

2023 Meridian Award of Excellence Guidelines

Purpose & Intent:

The MSBO Meridian Award of Excellence is a special recognition award acknowledging successful practices in all areas of school management and education. Practices must be implemented in a district and applicants must document benefits to the district or MSBO.

Selection Process:

Recipient(s) are chosen by a selection committee comprised of one MSBO Board Member, one ISD representative, and three K-12 representatives. Selection is based on the degree to which the entry promotes and enhances the overall effective operation of a school district or MSBO.

The committee may recognize individuals or groups within various areas of specialization or professions of education.

Timeline:

- ✓ A completed application and required information must be emailed, faxed, or mailed by **January 31, 2023**.
- ✓ MSBO Meridian Award Winners recognized at the MSBO Annual Conference.

Eligibility Requirements:

- The MSBO Meridian Award of Excellence is open to any active MSBO member, school district, employee, or group of active school district employees in administrative or support areas.
- Members serving on the MSBO Board of Directors are not eligible.

Documentation:

- ☐ **Title** – Each submission must have a concise, descriptive title that conveys the content of the proposal, practice, or publication.
- ☐ **Problem** – Please provide a narrative describing what the problem, issue, or concern was that caused this practice to be developed?
- ☐ **Benefits** – Please provide a narrative describing what the measurable benefits are your school district derived from this practice.
- ☐ **Application** – Please provide a narrative describing how you believe this submission can be applied in other schools?
- ☐ **Supporting Information** – Submit supporting documentation. This may include, but is not limited to, typewritten materials, footnotes, news clippings, board minutes, financial records, charts, or audiovisual scripts.



Nominator Name _____ Position/Title _____

School District/Company _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Email _____

Nominee _____ Position/Title _____

School District _____

School Address _____

City/State/Zip _____

Phone _____ Fax _____

Email _____

☐ **Title:**

☐ **Problem** – Please provide a narrative describing what the problem, issue, or concern was that caused this practice to be developed?

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- MSBO Meridian Award
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