

Art Craft Display, Inc.

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NOTICE OF ON-LINE EXHIBITOR KIT

Re: MSBO Facilities Operation Directors Conference & Expo

October 2, 2023

Crystal Mountain Resort

Thompsonville, MI

Dear Exhibitor:

Art Craft Display, Inc. has been selected by your show management to serve as your official exposition service contractor.

YOUR EXHIBITOR KIT FOR THIS EVENT IS AVAILABLE ON OUR WEBSITE TO DOWNLOAD. IF YOU DO NOT HAVE INTERNET ACCESS, ART CRAFT DISPLAY CAN FAX OR MAIL THE KIT BY CALLING (616) 791-8024.

IF YOU NEED ADDITIONAL EQUIPMENT OR SERVICES, YOU CAN DOWNLOAD ORDER FORMS USING THE FOLLOWING PROCEDURES:

Go to the following website: www.artcraftdisplay.com

Click on: "Get Exhibitor Kit" Enter Event Code: 340182

Payment must accompany your order and be received in our office by September 15, 2023, to receive advance prices. We accept checks, American Express, MasterCard and Visa. *Orders placed with declined or invalid credit card number will be billed at floor order rates.* If there are any questions on billing, they must be settled at the service desk prior to the closing day of the show.

Advance exhibit freight must be shipped to the address on the provided labels and must be received by 4:00 pm on Thursday, September 28, 2023. Freight shipped to any other address or received after the cut-off time may be refused.

Please contact us at 616.791.8024 if you need further assistance. Yours for better show service, ART CRAFT DISPLAY, INC.

