

# MSBO - ISD Committee Meeting Minutes

October 18, 2018 – 9:30 am

MSBO Office, Lansing

## Members Present:

Anderson, Shay - Clare-Gladwin RES	Matthews, Barb - Van Buren ISD
Auwers, Roger - Jackson County ISD	McNamara, Helen - Ingham ISD
Bielecki, Linda – Traverse Bay ISD	McCain, Cindy
Bodiya, Paul - Macomb ISD	Melkert, Amanda - St. Clair County RESA
Bontekoe, Katrina - Wexford-Missaukee ISD	Owsley, Miranda - Washtenaw ISD
Curtiss, Bruce - Bay-Arenac ISD	Rafferty, Kori - Calhoun ISD
Dravland, Andrew - Ingham ISD	Recor, Tracy - St. Clair County RESA
Eastway, Elizabeth - Wexford-Missaukee ISD	Schomisch, Lori - Clinton County RESA
Ezikian, Steve - Wayne RESA	Shaffer, Belinda - Hillsdale ISD
Hills, Becky - Ingham ISD	Soto, Theresa - Lenawee ISD
Knight, Karen - Shiawassee RESD	Storms, Brad - Kalamazoo RESA
Krosnicki, Lisa - Charlevoix-Emmet ISD	Suszek, Tony - AMA ESD
Lamer, Chris - Ottawa ISD	Thomas, Scott - Kalamazoo RESA
Laux, Carol -Saginaw ISD	Thompson, Lynn - Jackson County ISD
Lloyd, Abby - Allegan RESA	Weese, Stephanie - Montcalm Area ISD
Ludlow, Mark - Calhoun ISD	
Marcel, Brian - Washtenaw ISD	

## Members Present – On Line:

Day, Jeanne – Tuscola ISD	
Higgins, Mark – Mecosta-Osceola ISD	Orihel, Mark – Midland ESA
	Tietz, Pricilla – Tuscola ISD

## Guests Present:

Emily Laidlaw, Karoub Associates  
Jill Kroll, MDE

1. **Call to Order:** Lisa Krosnicki, Chairperson at 9:32 am
2. **Introduction of Members/Guests:** Lisa Krosnicki, Chairperson
3. **Approval of Meeting Minutes:** September 13, 2018  
Motioned by Tony Suszek and Supported by Bruce Curtiss
4. **Legislative Update:** Emily Laidlaw, Karoub Associates
  - New Legislative Members with November election
  - Section 56 and 62 and how the funding corrections will be made
  - Lame Duck: Evaluation Tool
  - Pupil Accounting Manual different for Cyber Schools and Traditional Schools for mid-year students who move in; Workgroup being formed with Emily sitting on it.
5. **Program:** Jill Kroll, MDE
  - CTE Expenditures Reporting has not changed in 30 years.

- Purpose of 4033 is to provide data for calculating the added costs of CTE programs and monitor 61a1 funds.
- Goals of new 4033 report to align to FID coding and allow for import from district financial systems.
- Reviewed the proposed CTE coding structure.
  - Would require expenditures to be coded by Function, Object, Program (CIP Code) and Grant (61a1, 61b, etc)
- Use of Fund Guide is located in CTE Perkins section of MDE website.
- Goal is to implement new 4033 Expenditure Report in 2019-2020 school year.
- Reviewed Draft of the revised 4033 Expenditure Report
  - Working with Christopher May at MDE on draft and proper accounting coding and allowability.
- 61d: Funds will start in November State Aid Payment; District that counts the students is where the funding goes - not the District that runs the CTE Program; Funding based on students in the CTEIS Program.

#### 6. **MSBO Update** – David Martell, MSBO

- Business Leaders in Michigan doing a survey on non-instructional costs; date was expected to be October 17th (it is delayed); MDE will probably send it out, or will provide information to group (Guidehouse who is consultant assisting with survey) to send it out. Every Superintendent will receive a copy. Recommended that Superintendent is aware of the survey and makes determination if survey should be filled out.
- October 23rd: MSBO/MDE workshop
- Purchasing Card transition for January 1st, 2019 implementation date.
  - Clark Hill and Thrun reviewed contract
  - May want to run it by District legal counsel
- Early On 54d Funds (State Funds): Expected to continue because it impacts MOE
- COE Calculation: Could be in the Supplemental State Aid Bill.
- Financial Strategies: What would we like to see at the conference? Ideas should be sent to Bob Dwan.
- Leadership Conference: In early November to plan for annual conference; Amway will have some construction during annual conference to meeting rooms.

#### 7. **Round Table**

- What does programming look like this year? November will be Kathy Merry from Wayne RESA on Medicaid Update; December will be John Brooks for GSRP; February will be Howard Heideman on PPT; March will be Colleen O'Connor will discuss Early On; May will be John Andrejack on Special Ed; Probably no meeting in June.
- Discussion regarding allowability of Part C expenditures on the SE-4096.
- Homeless Students can go on Special Ed buses as long as route is not varied at all; only add stop that is along a normal route; will forward the approval from MDE that says this is allowable.
- 15 districts were overpaid Medicaid in June; money has not been collected.
- Group Solutions: When will it be available? Need only 1 Group Solutions and must take Financial Statement Preparation.

#### 8. **Adjournment:** 11:24 am with Scott Thomas and seconded by Brian Marcel

**Next Meeting** - Thursday, November 15, 2018 at MSBO in Lansing

Programming: Kathy Merry, Wayne RESA - Medicaid updates & maximizing revenues