

LAKESHORE SCHOOL BUSINESS OFFICIALS

March 2, 2018 MINUTES

March 2, 2018 8:30 a.m.
Fruitport Community Schools, Board Room

In Attendance:

Rob Jonker, Mona Shores
Tina Wright, Muskegon Public
Sharon Rushcamp, MAISD/NMPS
Jenny Mutchler, Holton
Jason Helson, Reeths-Puffer
Kim Bidwell, Orchard View
Mike Schluentz, MAISD

Catherine Kloska, Muskegon Public
Violet Parmeter, MAISD
Steve Aardema, Whitehall
Carol Anderson, MAISD
Todd Hronek, Oakridge
Mark Mesbergen, Fruitport
Tracey French, Montague

Guests in Attendance:

Kathleen Flynn, MAISD
Bob Kittle, Munetrix

Buzz Brown, Munetrix
Jessica Colbert, Fruitport

1. The minutes from the February 2, 2018 meeting were approved.
2. Bob Kittle and Buzz B presented the Munetrix program. They showed the functions of the program by using an example school district.
3. Kathleen Flynn gave an update on special education in regards to Catamaran and special education funding. The Catamaran system is used for special education communication with a finance section (MOE, SE-4096). Excess cost report will need to be reported to MDE for all districts before the end of the fiscal year. Katie presented an idea of creating a committee to review the special education billback.
4. Mike Schluentz presented an update on PA 92 - COE calculation. Jason Helson gave an update on a house bill that could impact the calculation.
5. Mike Schluentz and Carol Anderson gave an update on the Summaries and Information. The booklet was handed out to the members.
6. Mike Schluentz presented the check swap timeline. Districts will submit preliminary final SE-4096 on July 27, 2018. The check swap will be on August 27, 2018 at the MAISD - South.
7. April Act 18 preliminary payout was presented for fiscal year 2018. There is an 8 year comparison in the google drive.
8. The 2019 budget assumption google sheet was shared with members.

9. Best Practice Committee gave an update. The updated salary schedule pivot was shared with the members.
10. MUNIS Online Training were scheduled. The first meeting was for March 30 at MAISD - South with the topic of ESS.
11. A 2018/19 Secretary is needed. This will be brought up again during the next meeting.
12. 2019 meeting schedule was discussed. Changing the meeting time was brought up and if a district is hosting then the district can select the time of the meeting.
13. Roundtable

Meeting adjourned at 10:43 a.m.

NEXT MEETING: 5/4/18 @ Orchard View

Submitted by Mark Mesbergen, Secretary