

MSBO Finance Committee

Meeting November 18, 2016

Meeting Minutes:

Called to order by Jason Helsen 9:30 a.m.

Welcome and introductions

Jen Smith from MASB presented a legislative update.

- Third Grade Reading law has been passed
 - Retention to be used as last resort
 - Funding provide for two reading coaches per ISD
 - Would first apply when current year kindergarteners reach third grade
- Possible Lame Duck issues
 - Pension Reform
 - Dark Stores
 - Seclusion and restraint
 - Income Tax Collection and Refund Distribution

Presentation by Louis Burges of MDE – Uniform Guidance Implementation

- Guidance provide on MDE Website under Grants
- Six policies and procedures are required by UG
 - Written Cash Management Procedures
 - Written Allowability Procedures
 - Written Conflict of Interest Policy
 - Written Procurement Procedure
 - Written Procedure for Conducting Technical evaluations of proposals
 - Written Travel Policy
- Guidance also available on MSBO website

Bob Dwan gave brief MSBO update

- The Leadership Group did meet to put together plans for this year's Annual Conference which will be held May 2 – 4 in Grand Rapids. Hotels should be available for booking beginning December 1.
- Important upcoming dates
 - Financial Strategies - January 17-18, Kellogg Center, East Lansing
 - Group Solutions – February 7, Weber's Inn, Ann Arbor
 - Property Tax Overview – February 23, MSBO, Lansing

Meeting adjourned 11:35 a.m.

Next meeting Friday, December 16, 2016