

Michigan School Business Officials
PROFESSIONAL DEVELOPMENT COMMITTEE

Minutes for April 12, 2017

9:00 am – 11:00 am

Chair: Neil Cassabon, Warren Woods

Called to order at 9:03 am

Attendees: Neil Cassabon, Warren Woods Public Schools, Bob Dwan, MSBO, Jason Helsen, Reeths-Puffer Schools, David Palme, Ingham ISD, Julie Omer, Owosso Public Schools, Penny Morgan, Taylor School District, Dena Mayer, Eastern UP ISD, Mary Beth Rogers, Clarkston Schools, Teresa Davis, Mt. Clemens Community Schools, Courtney Byam and Debbie Kopkau, MSBO.

Kopkau Secretary

New item added #7 – approval of 2017-18 chair.

Approve [Minutes](#) of March 1, 2017. Omer moved. Morgan seconded. M/C

New Business – Propose name change of School Technology Management (STM) certification. Palme is representing the MSBO Technology Committee. The STM was reviewed last year matching with the CoSN model. Palme is recommending that we change the title to match with the times, make it more recognizable and more accurate of the industry. The proposed change would be Chief Technology Officer (CTO). Cassabon asked about background check on making the change so it doesn't conflict with anything else in the industry like our EDS to SED. Dwan questioned Chief Information Officer vs. Chief Technology Officer. It was discussed as synonymous in the industry.

Cassabon is recommending to put it on next month's agenda. This will give us time to review and investigate.

Review of Revenues Part I & Part II re-write to Preparing Your Financial Picture. Cassabon motions to approve the new class title and its content. Omer moved. Helsen seconded. M/C

Old Business - Review of CFO and SFO requirements document. A side-by-side comparison with the notes from the board.

Dwan mentioned that this was of interest to the board and a very in depth conversation. The board recognizes how much work this group has done in preparing CFO's to take the SFO testing. Mayer did concur with Dwan.

Cassabon discussed the past history of this project. It has taken two years to review the CFO criteria alongside of the SFO.

Helsen commented that we have an excellent program in Michigan and appreciate all the work that this committee has done.

Cassabon motions to take the new CFO requirements to the board for approval. Davis motions. Omer seconded. M/C This will go to the May 19 Board Meeting.

New addition – appoint a new chair for 2017-18 Professional Development Committee
Cassabon nominated by Davis. Omer seconded. M/C

Meeting adjourned at 9:49 am.

Next meeting June 14 at 9 am.

Respectfully submitted,

Debbie Kopkau