



Midland Public Schools

Inspiring Excellence

EMPLOYMENT OPPORTUNITY

<u>Position Type:</u>	Preschool 4 Program	<u>Job Posting ID:</u>	2390
<u>Description:</u>	Preschool Teaching Associate (1.0 FTE)	<u>Location:</u>	Carpenter Street School
<u>Date Posted:</u>	February 5, 2019	<u>Closing Date:</u>	February 19, 2019 or until filled

Assignment:

The Teaching Associate is responsible for the care and guidance of the children served by the Midland Public Schools Four-Year-Old Great Start Readiness Program. The Teaching Associate, under the direction of the Lead, is responsible for assisting to provide a safe, secure, and stimulating environment for children that attend the program. The Lead and Associate are responsible for providing a planned daily program appropriate to the developmental level of the children in attendance.

Associate Staff Person Responsibilities:

- Responsible for supporting the daily planning and implementation of curriculum to meet the physical, social, emotional and cognitive needs of each child
- Assist in creating an environment with well-established routines and smooth transitions
- Guarantee a safe environment by providing constant supervision, appropriate arrangement of space and reporting need for maintenance of equipment
- Assist in developing a calm, pleasant environment in the classroom in which children and families feel comfortable and secure
- Responsible for supporting attendance records, sign-in/sign-out, accident reports and other required record keeping
- Participate in ongoing in-service training and collaboration as may be required
- Assist with all procedures and activities relating to maintaining high standards and compliance for the program
- Support a strong home to school relationship through effective communication
- Adhere to all employment regulations as outlined in NEOLA policies for Midland Public Schools

Job Qualifications:

- GSRP Associate Staff must minimally have one of the following:
 - An associate's degree (AA) in early childhood education or child development or
 - A valid classroom CDA credential or
 - An **existing** 120 hour approval
- Must be certified or able to certify in First Aid and CPR
- Criminal Background and Central Registry check is required for employment

Application Procedure:

When applying for a position with the Midland Public Schools, interested candidates must complete an application in order to be considered an official applicant. To complete the application process, you will need to complete the online application at www.midlandps.org. Your application will be retained in active status for one school year. If your qualifications meet our needs, we will contact you for further information and a possible interview. Please do not send paper documents! When completing your application, you will submit your documents electronically. If you cannot upload your documents, be prepared to provide this information should you be called for an interview. Note: You assure that we have a complete record of your candidacy if you upload all materials yourself.

Thank you for your interest in the Midland Public Schools.

It is the policy of the Midland Board of Education that the Midland Public Schools will not discriminate in its educational programs and activities on the basis of age, race, creed, religion, color, national origin, sex, marital status, disability or any additional criteria identified by any applicable state or federal statute.



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Position Type: Teacher

Job Posting ID: 2408

Description: Art (1.0)

Building: District Wide

Date Posted: March 12, 2019

Closing Date: March 26, 2019 or until filled

Candidate must possess:

Art Education (LX or LQ) certification

A valid Michigan teaching certificate and be highly qualified for grade level and content area.

Application Procedure:

(Internal candidates: Please feel free to complete the shorter internal application if you have access to a networked school computer, otherwise, the detailed application will be necessary.)

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<u>Position Type:</u>	Elementary Curriculum and Instructional Specialist	<u>Job Posting ID:</u>	2407
<u>Description:</u>	Curriculum Specialist	<u>Building:</u>	Administration Center
<u>Date Posted:</u>	March 12, 2019	<u>Closing Date:</u>	March 26, 2019 or Until filled

Primary Responsibility:

Provides system-wide leadership in the development, assessment, and maintenance of elementary and preschool educational programming within the district. The Specialist reports to the Associate Superintendent of Curriculum, Instruction, and Assessment. The specialist collaborates closely with principals and building leaders, teacher leaders, and curriculum office staff to meet the following responsibilities:

- Ensure high quality learning experiences for all students to maximize learning, achievement, and personal growth
- Provide leadership in the areas of core curriculum, instruction, and assessment including: curriculum development, assessment development, alignment to required standards, implementation of research and evidence-based practices, multi-tiered system of support, instructional resource review and procurement, and other activities that promote teacher growth and student learning
- Plan and implement high quality professional learning for staff in collaboration with teacher leaders, principals, and other curriculum office leaders
- Provide leadership in data collection, analysis, and action planning
- Provide guidance and support to the Midland Public Schools International Baccalaureate Programme
- Hire, supervise, and evaluate staff (teacher leaders, teachers, learning coaches, office professionals, and others)
- Collaborate closely with principals, teacher leaders, and other staff regarding school improvement and building level initiatives
- Monitor and evaluate all educational programming to ensure effectiveness
- Assist in the development and coordination of budgets related to curriculum office functions including state and federal grants
- Provide supervision and leadership to the Science Resources Center regarding all aspects of operations
- Performs other duties as assigned

Salary/Benefit Information:

\$82,138 - \$96,633 (based on the 2018-2019 salary schedule)

Full time – 240 days per year/48 weeks

Full benefits

Starting Date:

July 1, 2019

Educational Background:

A master's degree is required. Both undergraduate and graduate work must be of exceptionally high quality. Evidence of strong professional development in the areas of curriculum, instruction, and assessment are desirable.

Educational and Work Experience:

At least five years of teaching with excellent quality is preferred. Evidence of experience and leadership in the areas of curriculum, assessment, instruction, program evaluation, supervision, and mentoring/coaching are desirable. Previous administrative experience with evidence of leadership strength is desirable.

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Certification:

A valid Michigan Teaching Certificate and Michigan Administrative Certificate (*or willingness to obtain within state timelines*) are required. The candidate must meet all requirements for continuing education as outlined under section 1246 (1) of the Revised School Code.

Other Qualifications:

- Effective communication and public relations skills
- Ability to work effectively with individuals and facilitate teams
- Ability to collaborate with business and the community to develop partnerships
- Evidence of innovation and solutions-based thinking
- Exceptional organizational and planning abilities
- Knowledge of learning theory, research-based and evidence-based educational practices, and current trends in education

Application Procedure:

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