BUS CONDUCT REPORT

Student’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Incident: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bus #: \_\_\_\_\_\_ Route #: \_\_\_\_\_\_\_\_ Driver’s Name: \_\_\_\_\_\_\_\_\_\_

PARENT NOTICE: Our intent in giving this Bus Conduct Report to your student is for your cooperation in

correcting their behavior while riding the school bus. Please review these actions with your student so further disciplinary steps do not occur. Please sign and return to the bus driver. Thank you

**DISCIPLINARY ACTIONS**

1. Written verbal warning
2. Written warning
3. One to three day suspensions from all route busses
4. Four to six day suspensions from all route busses
5. Suspension for the balance of the school year from all busses

**BUS RULES 1ST INCIDENT ADDITIONAL INCIDENTS**

 (see above) (see above)

1. Follow the bus drivers instructions at all times. 1 2-5

2. Fighting/Hitting/Spitting is prohibited. 3 4-5

3. Profanity/Vulgarity/Harassment/Intimidation to the bus 3 4-5

driver or other students will not be tolerated.

4. Students must sit in their assigned seats and 1 2-5

remain seated while the bus is moving.

5. Always keep yourself and all belongings inside 1 2-5

the windows. **CELL PHONES ARE PROHIBITED.**

6. Throwing objects is not permitted. 1 2-5

7. Eating or drinking on the bus is not allowed. 1 2-5

8. Ride your assigned bus only unless you have 2 3-5

a bus pass from the office.

9. Instruments, book bags, or other personal items 1 2-5

are to be kept on your lap or under the bus seat.

They may not be placed on the seat or in the aisle way.

10. Vandalism and stealing of any sort is unacceptable.\* 2 3-5

11. Controlled substances or drugs are prohibited by law.\*\* 3 4-5

12. Weapons of any kind are prohibited including fireworks \*\*\* 4-5 N/A

**\***Damages would be collected before the student is allowed to be transported

\*\*Controlled substances shall have the meaning of that established in the statutes of the State of Michigan

\*\*\*Established in the statues of the State of Michigan

**Once a student has accumulated excessive bus conduct reports, a parent conference will be held to determine the continuation of bus privileges.**

**Driver's Report:**

Rule # Violated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1st Incident: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Incident: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMMENTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Action Report: \_\_\_\_\_ Written Verbal Warning

 \_\_\_\_\_ Written Warning

 \_\_\_\_\_ One to three day suspension from the bus: \_\_\_\_\_days.

 \_\_\_\_\_ Four to six day suspension from the bus: \_\_\_\_\_days.

 \_\_\_\_\_ Student's bus privileges will be restored on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_ Phone contact made to parent Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_ Case referred to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_ Suspension from all buses for the remainder of the \_\_\_\_\_/\_\_\_\_\_ school year.

Parent’s Driver’s

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_