

To: (School District) Board of Education
From: (Designated Business Personnel of (ISD/School District))
Date: (Date)
Re: Federal Grants – Supplement, Not Supplant Policy

During the audit of our (Year)-(Year) Perkins and Tech Prep grants conducted during (Month), (Year) by the Office of Career and Technical Preparation, the state placed a required action for the fiscal agency (ISD/School District) to adopt a policy on supplement not supplant. In previous years, there was a “Supplement, Not Supplant” statement attached to each grant application for the Superintendent to sign. This has been discontinued, thus the state is requiring each fiscal agency to adopt a policy.

The proposed Federal Grants – Supplement, Not Supplant Policy addresses all of the State of Michigan, Office of Career and Technical Preparation requirements.

DDA - Federal Grants – Supplement, Not Supplant

It is the policy of (ISD/School District) not to use federal funds to supplant local funds. Generally, the “supplement, not supplant” provision means that federal funds must be used only to provide additional services, staff, programs, or materials that could not be provided by the district absent the federal funds. In other words, federal funds normally cannot be used to pay for things that would otherwise be paid for with state or local funds.