

(School District or ISD)  
**STAFF GIFTS**  
(Policy/Guidelines – SAMPLE)

The Board of Education considers the presentation of gifts to professional staff members by students and their parents an undesirable practice because it tends to embarrass students with limited means and gives the appearance of currying favor.

Based on the foregoing premise, it is the policy of the Board that professional staff members may accept gifts from students or parents of nominal value.

Individual gifts from the professional staff member to each student are strongly discouraged. It is suggested that if a professional staff member wishes to give a gift, she/he may do so as a gift to the classroom, for example, library books or other educational resources for the class.

The Superintendent may approve acts of generosity to individual staff members in unusual situations.

Upon the recommendation of the Superintendent, the Board shall consider, as appropriate, the presentation of token gifts to retiring members of the staff who have rendered service for a period of time.

**Parties, Programs, and Gifts**

The following guidelines apply to all District schools:

A. **Programs:** Schools may provide for short programs at Christmas and other recognized holidays with informal invitations extended to parents who wish to attend.

B. **Treats:** Treats are permitted at the discretion of the Principal/Director. It is recommended that the food and beverages served should reflect nutritional practices taught in the curriculum.