

RECOGNITION POLICIES

Board Recognitions

The Board supports a recognition program for staff, students, community members, Board members, and others who have demonstrated extraordinary service, achievements and accomplishments on behalf of the District. Any costs for such a program shall be paid in accordance with law it being noted that gifts or plaques for employees or officials, recognition dinners, and the like are not an allowable expense unless for a public purpose. (Retirement functions, gifts or plaques for employees or officials, presents to officials or employees, or “recognition dinners” are usually not for a “public purpose,” and, therefore, not an allowable expense.)

The Superintendent and Board President shall be responsible for developing a recognition program for the District.

Board Member Recognition

A certificate of service shall be presented to each Board member who completes at least four years of service on behalf of the District.

The Board may give appropriate recognition to those members whose service extends for a period of ten or more years by passing a resolution recognizing the Board member’s service or by other appropriate means as determined by the Board.

Staff Recognitions

The Board may provide appropriate recognition for staff members who have completed ten, fifteen, twenty, twenty-five and thirty-five years of service to the District.

Staff Retirements

Retiring staff members who have completed at least fifteen years of service to the District shall receive appropriate recognition by the Board. The Superintendent shall inform the Board at the beginning of each school year of potential retirees eligible for recognition.

Board Remembrances

The Board authorizes the Superintendent to provide suitable remembrances on behalf of the Board or the District in situations or circumstances deemed necessary by either the Board President or the Superintendent. No public funds shall be expended, however, for remembrances. (Flowers to the sick or departed are not considered a lawful expenditure of public funds.) The Superintendent is authorized and directed to seek other sources of revenue for such expenditures such as, but not limited to: Free-will donations from employees, corporate or business donations, or revenues from specified vending machines within the District.

In the case of death or serious illness involving a Board member or staff member, or student, or a member of such person’s immediate family, the Superintendent may provide a suitable remembrance on behalf of the Board or District. Such remembrance shall be in the form suitable

to the circumstance and may take the form of, by way of illustration and not limitation: flowers, cards, plaques, etc., with costs to be covered by non-public funds.

A quarterly report will be provided to the Board by the Superintendent indicating all remembrances provided by authority of Board policy.