

Tornado/Severe Weather

DESCRIPTION:

■ TORNADO/SEVERE WEATHER WATCH:

- Conditions are favorable for tornado or severe weather.
- Make staff aware, prepare, but take no action.

■ TORNADO WARNING:

- Tornado has been sighted.
- Take shelter immediately.

■ SEVERE WEATHER WARNING:

- Severe weather has been reported by weather spotter or tracked on radar.
- Take shelter immediately.

SIGNALS:

- An announcement on the school P.A. system, or...
- A backup signal will be three short blasts on a portable air horn, and bull horn announcements in the hallways by Principal.

STAFF

If Desired:

- Proceed to designated shelter areas
- Close all doors, windows & blinds
- Position sitting – away from door swings, facing wall away from storm direction, head down with hands behind head
- Maintain quiet
- Verify class count
- Wait for instructions/all clear

DO NOT RE-ENTER BUILDING

PRINCIPAL'S OFFICE

- On stormy days monitor LOCAL weather radio
- Advise staff to prepare, review shelter locations
- Have signaling devices ready
- Post weather spotter during tornado watch (if sighted – call **9-1-1**)
- Keep staff advised
- Signal staff as needed
- If damage - call 9-1-1
 - Admin. meet emergency responders
 - Activate Crisis Team
 - Notify emergency responders of anyone missing
- Or signal all clear when advised