


**State Aid School  
Finance Update**

November 2, 2011



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**FID Reporting**

Overview



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**Financial Information  
Database (FID)**

2010-11 FID available as of  
September 6, 2011

Must be submitted by November 15<sup>th</sup>  
or risk withholding of December  
State School Aid payment

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**Financial Information Database (FID)**

The following Balance Sheet Dimensions will be edited:

- Fund
- Major Class Code

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**Financial Information Database (FID)**

The following Revenue Dimensions will be edited:

- Fund
- Major Class
- Suffix

*Grant* Code recommended but not edited

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**Financial Information Database (FID)**

The following Expenditure Dimensions will be edited:

- Fund
- Function
- Object
- *Grant*
- Facility (Functions 1xx and 241 must be reported to a facility)

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**Financial Information  
Database (FID)**

MDE uses the FID data to collect School Meals to distribute 31d funds.

The FID data is also used to report information to the National Public Education Finance Survey – Data required to assure that Michigan receives an allocation of various federal funds (Title I, Title II, etc.)

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**Financial Information  
Database (FID)**

Combining Athletic Fund Balance with General Fund

Fund Modification in 2011 FID  
Athletic Fund – Expenditure Record  
Debit 21-611-8110 \$\$\$  
General Fund – Revenue Record  
Credit 11-621-0000 \$\$\$

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**Accounting For State  
School Aid Revenues**

Each Year the State Aid and School Finance Office provides a document to assist districts with accounting for funds received under the State School Aid Act. That document has been updated for 2011-12 and is available at:

[http://www.michigan.gov/documents/saacct03\\_45776\\_7.pdf](http://www.michigan.gov/documents/saacct03_45776_7.pdf)

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## FID Reporting Questions

- **CEPI FID FAQs may be found at:**  
[http://www.michigan.gov/documents/cepi/07-08NewToFID\\_206075\\_7.pdf](http://www.michigan.gov/documents/cepi/07-08NewToFID_206075_7.pdf)
- **Questions related to appropriate account numbers to use may be directed to Glenda Rader at:**  
[raderg@michigan.gov](mailto:raderg@michigan.gov) or by phone (517)335-0524

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## Section 22f Financial Best Practice Incentive Funds

MDE Guidance Available at:  
[http://www.michigan.gov/documents/mde/Best\\_Practice\\_Guidance\\_357138\\_7.pdf](http://www.michigan.gov/documents/mde/Best_Practice_Guidance_357138_7.pdf)




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## Best Practice Incentive

Section 22f of the State School Aid Act. 2011 PA 62 appropriates \$154 million to provide \$100 per pupils allocations for the 2011-12 school year to local education agencies and public school academies meeting four out of five of the following financial best practices:

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**Best Practice Incentive**

- Charge Employees at least 10% of total health care premium
- Hold policy on medical benefit plans
- Develop and Implement a Service Consolidation Plan
- Obtain Competitive Bids on non-instructional services
- Provide a Dashboard with specific indicators

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**Best Practice Incentive**

To qualify for the Best Practice Funds districts must:

- Send MDE a board resolution certifying which of the requirements the district has met
- District must meet the requirements by June 1, 2012

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**Best Practice Incentive**

District 22f allocation will be based on the 2011-12 Blended Pupil Count.

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### Best Practice Incentive

- For districts submitting the Best Practice Resolution by October 1, 2011, Section 22f funds distribution begins with the October 2011 State School Aid payment
- Resolutions received after that date will be processed in the next State Aid payment.
- Funds will be distributed similar to Other State Unrestricted Funds (1/11 of the allocation each month or if resolution received after the October payment, catch up 2/11 in November, 3/11 December...)

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### Best Practice Incentive

The 22f funds are considered unrestricted State School Aid funds

- Major Class Code 311

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### Best Practice Incentive

#### Questions?

Glenda Rader 517-335-0524.  
Send resolutions electronically to: [raderg@michigan.gov](mailto:raderg@michigan.gov)



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**MSBO/MDE Workshop  
November 2, 2011**



**Deficit District Requirements  
Transparency Update**



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**Deficit Elimination Plan (DEP)  
Requirements**

- DEPs are due 30 days after receipt of MDE notification or 30 days after school aid budget passed, whichever is later
  - Failure to meet deadline results in withholding of school aid
- If DEP is not approvable, district is notified and given two weeks to revise and resubmit
  - Examples:
    - Missing information (approved budget, spreadsheet detail, tec.)
    - Assumptions used in the DEP are not reasonable
    - Deficit increases in any subsequent year
    - Deficit not eliminated in two years (up to five years if additional years granted)
    - DEP does not comply with previously MDE approved DEP (if applicable)



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**Deficit Elimination Plan (DEP)  
Requirements**

- If, after revision, DEP is still not approvable, school aid is withheld until DEP is approved
- State Superintendent of Public Instruction can approve an extension to above deadlines
- If district fails to submit monthly Budgetary Control Report, school aid is withheld until report is filed.



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### Deficit Elimination Plan (DEP) Approval

- **Standard Contingencies**
  - District must submit monthly budgetary control reports
  - District must revise DEP if it adopts a revised budget
  - District must revise DEP if actual data, such as fall count or audited general fund balance, is significantly different than assumptions used in DEP
- **Special Conditions**
  - Section 102 of State School Aid Act allows MDE to set special conditions, for example:
    - District must provide memorandum of agreement when using consolidation of services as a DEP strategy




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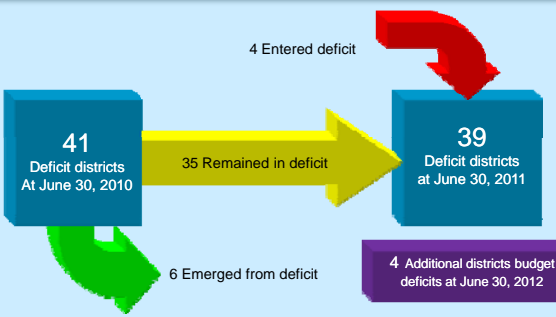
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### Deficit Districts (Preliminary)



4 Entered deficit


41 Deficit districts At June 30, 2010

35 Remained in deficit

39 Deficit districts at June 30, 2011

6 Emerged from deficit

4 Additional districts budget deficits at June 30, 2012




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### Transparency Requirements

- Within 30 days of adopting a budget, the district shall make the following available through a link on its website (or its ISD's website):
  - a) The annual operating budget
  - b) Charts of personnel expenditures and all district expenditures (downloadable from FID)
  - c) Links to the following:
    - a) Current collective bargaining agreements
    - b) Each health care benefits plan
    - c) Most recent audit report
    - d) Four or more latest bids solicited for medical benefit plans
  - d) Total salary and each fringe benefit for the superintendent (or head of district or academy) and for each employee whose salary exceeds \$100,000
  - e) Annual amount spent by district on association dues
  - f) Annual amount spent by district on lobbying




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**Transparency Requirements**

- Data elements should be updated 30 days after a change
  - Examples:
    - After FID data is submitted, district should update the pie charts within 30 days
    - District should update audited financial statements 30 within 30 days of uploading



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**Transparency Requirements**

- For compliance with the Best Financial Practice Incentive Funds Requirement (e), the district must comply with the following:
  - The district provides to parents and community members a dashboard or report card demonstrating the district's efforts to manage its finances responsibly. The dashboard or report card shall include at least all of the following for the 3 most recent school years for which the data are available:
    - Graduation and dropout rates
    - Average class size in grades kindergarten to 3
    - College readiness as measured by Michigan merit examination test scores
    - Elementary and middle school MEAP scores
    - Teacher, principal, and superintendent salary information including at least minimum, average, and maximum pay levels
    - General fund balance
    - The total number of days of instruction provided



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**Transparency Requirements**

- Best Financial Practice Incentive Payment Requirement (e) (Dashboard)
  - According to the MDE Best Financial Practice Guidance, districts wishing to meet the dashboard requirement under MCL 388.1622f(1)(e) may comply by providing a link to the Mi School Data portal under the district's Budget Transparency Icon. The URL to this portal is: <https://www.mischooldata.org/>



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**Transparency Requirements**

MDE guidance available at:  
[http://www.michigan.gov/documents/mde/Budget\\_Transparency\\_Reporting\\_327912\\_7.pdf](http://www.michigan.gov/documents/mde/Budget_Transparency_Reporting_327912_7.pdf)



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**MDE Contact Information**

**Jeff Kolb**  
Office of State Aid and School Finance  
Phone: (517) 373-1908  
Email: [kolbj2@michigan.gov](mailto:kolbj2@michigan.gov)



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**Michigan Department of Education**  
**Information Directory on State School Aid – FY 2011-2012**

**NOTE: See “Field Services” description on page 7.**

**Section 3(4) – “Cooperative Education Program”** definition – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 6(1) – “Center Program”** definition – Dianne Easterling – Special Education and Early Intervention Services – (517) 241-1235, [EasterlingD@michigan.gov](mailto:EasterlingD@michigan.gov)

**Sections 6(2), 6(3), 19(4) – District Pupil Retention Rate and Report; Annual Pupil Dropout Rate** — Center for Educational Performance and Information (CEPI) – (517) 335-0505, Option 3, [CEPI@michigan.gov](mailto:CEPI@michigan.gov)

**Sections 6(4), 6(7), 6(8), 6a, 24b – “Membership”** definition; **Membership Count Days; “Regular Daily Attendance”** definition – State Aid and School Finance – Brian Ciloski (517) 373-3352, [ciloskib@michigan.gov](mailto:ciloskib@michigan.gov)

**Sections 11g, 11i – Non-Plaintiff Durant Related Payments** - Glenda Rader – State Aid and School Finance (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**Section 11j – School Bond Redemption Fund** – David Boyne or Don Sauvola - Dept. of Treasury –Bureau of State and Authority Finance – David (517) 241-2028, [boyned@michigan.gov](mailto:boyned@michigan.gov) or Don at (517) 335-1009 , [sauvolad@michigan.gov](mailto:sauvolad@michigan.gov)

**Section 15(2) – Adjustments Due to Audits** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 17a – Withholding of Payments for Outstanding Obligations** – Dept. of Treasury – MFA-(517) 373-1728

**Section 17b(1) – State Aid Payment Schedule** – Dan Hanrahan or Glenda Rader - State Aid and School Finance - Dan (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov) , or Glenda (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

A copy of the schedule is available on the website at:

[http://www.michigan.gov/documents/mde/State\\_School\\_Aid\\_Payment\\_Schedule\\_2008-9\\_248952\\_7.pdf](http://www.michigan.gov/documents/mde/State_School_Aid_Payment_Schedule_2008-9_248952_7.pdf)

**Section 17b (4) – Advance Release of Funds** – Glenda Rader – State Aid and School Finance – (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**Section 18(1) – Use of State Aid Funds** – Glenda Rader – State Aid and School Finance – (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**Section 18 – Budget Transparency Reporting** – Glenda Rader – State Aid and School Finance – (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov) or Jeff Kolb, (517) 373-1908, [KolbJ2@michigan.gov](mailto:KolbJ2@michigan.gov)

**Sections 18(3) and 168 – Financial and Pupil Accounting Records and Audits** – Kathy Weller – Audits – (517) 335-6858, [WellerK@michigan.gov](mailto:WellerK@michigan.gov)

**Section 18(4) – Filing of Annual Comprehensive Financial Data** – Glenda Rader – State Aid and School Finance – (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov) - for questions regarding the **Financial Information**

**Database (FID)** –Center for Educational Performance and Information (CEPI) – (517) 335-0505, Option 3, [CEPI@michigan.gov](mailto:CEPI@michigan.gov)

**Section 18a – Carry-over of Certain Grant Funds** – Refer to the specific grant program for the appropriate contact person.

**Sections 18b and 18c – PSA Transfer of Property and PSA Obligations** – Mark Eitrem – Educational Improvement and Innovation – (517) 241-6668, [EitremM@michigan.gov](mailto:EitremM@michigan.gov)

**Section 18(5) – Filing of Special Education Actual Cost Report (SE-4096)** – Dianne Easterling – Special Education and Early Intervention Services – (517) 241-1235, [EasterlingD@michigan.gov](mailto:EasterlingD@michigan.gov)

**Section 18(6) – Filing of Transportation Expenditure Report (SE-4094)** – See Section 18(5)

**Section 19(2) – Annual Educational Report, PA 25 Requirements, and Accreditation** – David Judd – Assessment Office – (517) 373-4311, [JuddD@michigan.gov](mailto:JuddD@michigan.gov)

**Section 19(5) – Filing of Registry of Educational Personnel** – (REP), Center for Educational Performance and Information (CEPI) – (517) 335-0505, Option 3, [CEPI@michigan.gov](mailto:CEPI@michigan.gov)

**Section 19(6) – Filing of School Safety Infrastructure Database** – (SID) – Center for Education Performance and Information (CEPI) – (517) 335-0505, Option 3, [CEPI@michigan.gov](mailto:CEPI@michigan.gov)

**Section 19(7) – 5% Penalty for Non-Compliance with 19(2), 19(3), 19(4), 19(5) or 19(6)** – Dan Hanrahan or Glenda Rader – State Aid and School Finance: - Dan (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov) or Glenda (517)335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**Sections 20 and 20j – Foundation Allowance** – Dan Hanrahan or Glenda Rader - State Aid and School Finance: - Dan (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov) or Glenda (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**Sections 20(16), 20(17), 20(18), 20(19), 20(21), and 20(22) – Foundation Adjustments** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 21b – Dual Enrollment and Enrollment Options** – Sam Sinicropi – Educational Improvement and Innovation – (517) 241-1162, [SinicropiS@michigan.gov](mailto:SinicropiS@michigan.gov)

**Sections 22a, 22b and 51c – Durant Solution Payment Mechanism** – Dianne Easterling – Special Education and Early Intervention Services – (517) 241-1235, [EasterlingD@michigan.gov](mailto:EasterlingD@michigan.gov)

**Section 22d – Isolated Districts** – Dan Hanrahan –State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 22e – MBT Impact on Out-of-Formula Districts** - Phil Boone – State Aid and School Finance – (517) 335-4059, [BooneP2@michigan.gov](mailto:BooneP2@michigan.gov)

**Section 22f- Best Practice Incentive Funds-** Glenda Rader - State Aid and School Finance (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**Section 23 – University Schools** – Mark Eitrem – Office of Education Improvement and Innovation – (517) 241-6668, [EitremM@michigan.gov](mailto:EitremM@michigan.gov)

**Section 24 – Court-Placed Children** – Dianne Easterling – Special Education and Early Intervention Services (517) 241-1235, [EasterlingD@michigan.gov](mailto:EasterlingD@michigan.gov)

**Section 24a – Pupils in DHS Operated Juvenile Justice Facilities** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 24b** – See Section 6(4).

**Section 24c – Youth Challenge Program** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 25 – Alternative Education for Expelled Pupils** –

- **State Aid Implications** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 25b and 25c – Pupil Transfers Generating Payment between Districts** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 26 – Captured Assessed Value of Tax Increment Financing Plans; Taxes Received CAV** – Phil Boone – State Aid and School Finance – (517) 335-4059, [BooneP2@michigan.gov](mailto:BooneP2@michigan.gov)

**Section 26a – Renaissance Zone Reimbursements** – Howard Heideman – Dept. of Treasury – Office of Revenue and Tax Analysis (ORTA) – (517) 373-9002, [HeidemanH@michigan.gov](mailto:HeidemanH@michigan.gov)

**Section 26b – PILT Reimbursement** – Amy Henderson – Department of Natural Resources – (517) 241-2468, [HendersonA2@michigan.gov](mailto:HendersonA2@michigan.gov)

**Section 31a – At-Risk Pupils** – See Field Services

**Free Meal Counts** – Dawn Harris – Grants Coordination and School Support Services – (517) 373-4335, [HarrisD6@michigan.gov](mailto:HarrisD6@michigan.gov)

**Section 31a (6) – Child and Adolescent Health Centers** – Kyle Guerrant – Grants Coordination and School Support Services – (517) 335-0565, [GuerrantK@michigan.gov](mailto:GuerrantK@michigan.gov)

**Section 31a (7) – Vision/Hearing Screenings** – Patty Lawless – Grants Coordination and School Support Services – (517) 373-1122, [LawlessP@michigan.gov](mailto:LawlessP@michigan.gov)

**Section 31d – School Lunch Mandate Payment**– Dawn Harris – Grants Coordination and School Support Services – (517) 373-4335, [HarrisD6@michigan.gov](mailto:HarrisD6@michigan.gov)

**Section 31f – School Breakfast Mandate Payment**– Pam Miller – Grants Coordination and School Support Services – (517) 373-1074, [MillerP2@michigan.gov](mailto:MillerP2@michigan.gov)

**Section 32b – Great Start - Early Childhood Investment Corporation** – Alissa K. Parks – Early Childhood Investment Corporation – (517) 371-9000, ext.221, [aparks@ecic4kids.org](mailto:aparks@ecic4kids.org)

**Sections 32d, 37-40 – Great Start - Readiness Program – School District and Agency Grants** – Pat Sargent – Early Childhood Education and Family Services – (517) 241-4741, [SargentP@michigan.gov](mailto:SargentP@michigan.gov) - Blanche Deren – Early Childhood Education and Family Services – (517) 241-4289, [DerenB@michigan.gov](mailto:DerenB@michigan.gov) – Mischele McManus – Early Childhood Education and Family Services – (517) 373-8664, [McmanusM@michigan.gov](mailto:McmanusM@michigan.gov)

**Section 32j – Great Parents, Great Start** – Cheryl Hall – Early Childhood Education and Family Services – (517) 241-4766, [hallc7@michigan.gov](mailto:hallc7@michigan.gov)

**Section 321-Great Start Readiness Program (GSRP) Competitive** – Jayne Klein or Mischele McManus - Early Childhood Education and Family Services. Jayne (517) 373-9963 [kleinj@michigan.gov](mailto:kleinj@michigan.gov) or Mischele (517) 373-8664 [mcmanusm@michigan.gov](mailto:mcmanusm@michigan.gov)

**Section 41 – Bilingual Program** – Shereen Tabrizi, Mgr. – Educational Improvement and Innovation – (517) 373-6066, [tabrizis@michigan.gov](mailto:tabrizis@michigan.gov)

**Sections 51a, 51a(6), 52, 53a, 54 – Special Education – School for the Deaf and Blind, Tuition; Special Education – Mental Health Institutions; Special Education in General** – Dianne Easterling – Special Education and Early Intervention Services – (517) 241-1235, [EasterlingD@michigan.gov](mailto:EasterlingD@michigan.gov)

**Section 51a(5) – Special Education, Federal IDEA funds** – John Andrejack- Special Education and Early Intervention Services - (517) 241-1235, [AndrejackJ@michigan.gov](mailto:AndrejackJ@michigan.gov)

**Sections 51a(9), 56 – Special Education – ISD Membership and ISD Millage Equalization** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 58 – Special Education Pupil Transportation** –

-**Financial Issues** - Dianne Easterling – Special Education and Early Intervention Services – (517) 241-1235, [EasterlingD@michigan.gov](mailto:EasterlingD@michigan.gov)

-**Transportation Special Education Policy Issues** – Tom Freeman – Special Education and Early Intervention Services - 1-888-320-8384, [FreemanT@michigan.gov](mailto:FreemanT@michigan.gov)

**Section 61a (1) – Vocational Education – Added Cost – Joan Church – Career and Technical Education** – (517) 335-0360, [ChurchJ@michigan.gov](mailto:ChurchJ@michigan.gov)

**Section 61a (2) – Vocational Education – Administration** – Joanne Mahony – Career and Technical Education – (517) 335-0405, [MahonyJ@michigan.gov](mailto:MahonyJ@michigan.gov)

**Section 61a (3) – Vocational Education – ISD – Dan Hanrahan- State Aid and School Finance** – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 62 – Vocational Education – ISD Millage Equalization** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 74 – Bus Driver Safety Instruction Funds, Transportation Auxiliary Services** – Kenneth Micklash – Grants Coordination and School Support Services – (517) 373-6388, [MicklashK@michigan.gov](mailto:MicklashK@michigan.gov)

**Section 74(4) – School Bus Inspections** – Kenneth Micklash - Grants Coordination and School Support Services – (517) 373-6388, [MicklashK@michigan.gov](mailto:MicklashK@michigan.gov)

**Section 76 – Transporting Nonpublic Students** – Kenneth Micklash – Grants Coordination and School Support Services – (517) 373-6388, [MicklashK@michigan.gov](mailto:MicklashK@michigan.gov)

**Section 81(1) – ISD General Operations** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Section 81(4) – ISD SEV/Taxable Value Adjustments and Reimbursement** – Phil Boone – State Aid and School Finance – (517) 335-4059, [BooneP2@michigan.gov](mailto:BooneP2@michigan.gov)

**Section 81(5) – ISD Pupil Accounting Requirement** – Kathy Weller – Audits – (517) 335-6858, [WellerK@michigan.gov](mailto:WellerK@michigan.gov)

**Section 94a – Center for Educational Performance and Information (CEPI)** – (517) 335-0505, Option 3, [CEPI@michigan.gov](mailto:CEPI@michigan.gov)

**Section 98 – Michigan Virtual High School** – Barb Fardell – Education Technology and Data Coordination – (517) 335-1291, [FardellB@michigan.gov](mailto:FardellB@michigan.gov) or Bob Currie – Michigan Virtual University – (517) 324-5376, FAX (517) 336-7787.

**Section 98(7) – MVU Online Resources** – Barb Fardell – Education Technology and Data Coordination – (517) 335-1291, [FardellB@michigan.gov](mailto:FardellB@michigan.gov)

**Section 99 – Math and Science Centers** –Kevin Richard – Educational Improvement and Innovation – (517) 373-4226, [RichardK@michigan.gov](mailto:RichardK@michigan.gov)

**Section 99(6) – Math/Science Centers Professional Development Support** – Kevin Richard –Educational Improvement and Innovation - (517) 373-4226, [RichardK@michigan.gov](mailto:RichardK@michigan.gov)

**Section 99i – Crisis Intervention Program – Bob Higgins – Grants Coordination and School Support Services** – (517) 373-1024, [HigginsR@michigan.gov](mailto:HigginsR@michigan.gov)

**Section 101 – Days and Hours of Pupil Instruction** – State Aid and School Finance – Brian Ciloski (517) 373-3352, [ciloskib@michigan.gov](mailto:ciloskib@michigan.gov)

**Section 101(7) (d) – Travel Time Waiver** – State Aid and School Finance – Brian Ciloski (517) 373-3352, [ciloskib@michigan.gov](mailto:ciloskib@michigan.gov)

**Section 101(9) – Alternative Education Program – 1,098 Hour Instructional Time Waiver** – Sam Sinicropi – Educational Improvement and Innovation – (517) 241-1162, [SinicropiS@michigan.gov](mailto:SinicropiS@michigan.gov)

**Section 101(10) – Counting Teacher Professional Development Time as Pupil Instruction Time** – State Aid and School Finance – Brian Ciloski (517) 373-3352, [ciloskib@michigan.gov](mailto:ciloskib@michigan.gov)

**Section 102 – Deficit Districts** – Glenda Rader – State Aid and School Finance – (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov) or Jeff Kolb – State Aid and School Finance – (517) 373-1908, [KolbJ2@michigan.gov](mailto:KolbJ2@michigan.gov)

**Section 104 – Assessment Test Funding** – Vince Dean - Office of Educational Assessment and Accountability – (517) 241-2694, [DeanV@michigan.gov](mailto:DeanV@michigan.gov)

**Section 104b – Michigan Merit Assessment** – Martha Caswell– Office of Educational Assessment and Accountability – (517) 241-9106, [caswellm@michigan.gov](mailto:caswellm@michigan.gov)

**Sections 105 & 105c – Schools of Choice** – State Aid and School Finance – Brian Ciloski (517) 373-3352, [ciloskib@michigan.gov](mailto:ciloskib@michigan.gov)

**Section 107 – Adult Education** – Diane Duthie – Department of Labor and Economic Growth (DLEG) – Adult Education–(517) 335-3630, [DuthieD@michigan.gov](mailto:DuthieD@michigan.gov)

**Sections 111, 118 – Tuition Pupils** – State Aid and School Finance – (517) 373-3352. Questions regarding **tuition policy** – Dan Hanrahan – State Aid and School Finance – (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)

**Sections 121, 122, 124 – Valuation of District** – Adjustments, Deductions, Taxes Paid Under Protest or Unpaid, Bankruptcy – Phil Boone – State Aid and School Finance – (517) 335-4059, [BooneP2@michigan.gov](mailto:BooneP2@michigan.gov)

**Section 147 – Michigan Public School Employees Retirement System (MPERS)** – Dept. of Management and Budget (DMB) – MPERS, Office of Retirement Services (ORS) – (517) 322-5103 or 1-800-381-5111

**Section 147a- One Time Payments-** Glenda Rader - State Aid and School Finance: - (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**Section 151 – SEV / Taxable Value Reporting, SEV / Taxable Value by Class** – Phil Boone – State Aid and School Finance – (517) 335-4059, [BooneP2@michigan.gov](mailto:BooneP2@michigan.gov)

**Section 158b – Federal Impact Aid** – KathyWebb – State Aid and School Finance – (517) 241-0495, [WebbK1@michigan.gov](mailto:WebbK1@michigan.gov)

**Section 163 – Non-certificated Teachers** – Krista Ried - Professional Preparation Services - (517) 373-6791, [RiedK@michigan.gov](mailto:RiedK@michigan.gov)

**Section 163a – Information about McKinney Vento Homeless Assistance Program** – Pam Kies-Lowe – Office of Field Services, (517) 373-8691, [Kies-lowep@michigan.gov](mailto:Kies-lowep@michigan.gov)

**Section 164 – Chauffeur Report** – Glenda Rader – State Aid and School Finance – (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**Section 166a –Health Education Curriculum** – Mary Teachout– Grants Coordination and School Support Services – (517) 335-1730, [TeachoutM@michigan.gov](mailto:TeachoutM@michigan.gov)

**Section 166b – Nonpublic Part-time Pupils** – State Aid and School Finance – (517) 373-3352

**Section 167 – Immunization Status Reporting** – Patty Lawless – Grants Coordination and School Support Services – (517) 373-1122, [LawlessP@michigan.gov](mailto:LawlessP@michigan.gov)

**Section 168** – See Section 18(2).

**Section 169 – Public School Academy, Advertising Effort** – Mark Eitrem – Educational Improvement and Innovation – (517) 241-6668, [EitremM@michigan.gov](mailto:EitremM@michigan.gov)

THE OFFICE OF FIELD SERVICES has assigned consultants to the different regions of the State to assist local and intermediate districts with issues in several program areas. Questions concerning Section 31a, At-Risk Pupils, may be directed to the Field Services regional consultant. In addition to these State School Aid Act programs, the Field Services regional consultants can address issues concerning the following Federally-funded programs:

Title I, Part A	Improving Basic Programs
Title I, Part C	Education of Migratory Children
Title I, part D	Neglect and Delinquent/Prevention and Intervention Programs
Title II, Part A	Teacher and Principal Training and Recruiting
Title II, Part D	Enhancing Education through Technology
Title III, Part A	English Language Acquisition and Immigrant Education
Title VI, Part B, Subpart 2	Rural and Low-Income
Title X	McKinney-Vento Homeless Education Assistance

With general Field Services program questions or to determine who the consultant for a specific region is, call (517) 373-3743.

## **GENERAL QUESTIONS CONCERNING...**

**Accreditation** –Venessa Keesler –Office of Educational Assessment and Accountability – (517) 335-5784, [keeslerv@michigan.gov](mailto:keeslerv@michigan.gov)

**Administrative Rules** – Carol Easlick – Superintendent’s Office – (517) 373-0764, [EaslickC@michigan.gov](mailto:EaslickC@michigan.gov)

**Assurances/Certifications Related to Grants** – Louis Burgess – Grants Coordination and School Support Services – (517) 373-1806, [BurgessL@michigan.gov](mailto:BurgessL@michigan.gov)

**English Language Proficiency Assessment (ELPA)** – Jennifer Paul – Office of Educational Assessment and Accountability – (517) 335-3967, [PaulJ@michigan.gov](mailto:PaulJ@michigan.gov)

**MI-Access** – Linda Howley - Office of Educational Assessment and Accountability – (517) 241-2525, [HowleyL@michigan.gov](mailto:HowleyL@michigan.gov)

**Michigan Educational Assessment and Accountability** – Sandy Spencer – Office of Educational Assessment and Accountability – (517) 335-1394, [SpencerSI@michigan.gov](mailto:SpencerSI@michigan.gov)

**Michigan Student Data System (MSDS) formerly SRSD** – Center for Educational Performance and Information (CEPI) – (517) 335-0505, Option 3, [CEPI@michigan.gov](mailto:CEPI@michigan.gov)

**Migrant Student Education** – Office of Field Services – (517) 373-6066

**Electronic Fund Transfer of State School Aid Payments** – State Aid and School Finance – (517) 241-0495, or DMB Vendor Registration Help Desk – Toll Free at (888) 734-9749

**FID** – Glenda Rader – State Aid and School Finance – (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov) . For systeml questions regarding the **Financial Information Database (FID)** – Center for Educational Performance and Information (CEPI) – (517) 335-0505, Option 3, [CEPI@michigan.gov](mailto:CEPI@michigan.gov)

**GED Records** – Amy Heckman – Department of Labor and Economic Growth (DLEG) – (517) 373-1692, [HeckmanA@michigan.gov](mailto:HeckmanA@michigan.gov)

**Homeless Children** – Pam Kies-Lowe – Office of Field Services – (517) 373-8480, [Kies-lowep@michigan.gov](mailto:Kies-lowep@michigan.gov)

**Indirect Cost Rates** – Phil Boone – State Aid and School Finance – (517) 335-4059, [BooneP2@michigan.gov](mailto:BooneP2@michigan.gov)  
[http://www.michigan.gov/mde/0,1607,7-140-6530\\_6605-118785---,00.html](http://www.michigan.gov/mde/0,1607,7-140-6530_6605-118785---,00.html)

**Home Schools (preK-12)** – Tami Feldpausch – Grants Coordination and School Support – (517) 373-1833, [Feldpauscht@michigan.gov](mailto:Feldpauscht@michigan.gov) - for questions regarding the **data in the Institutional Nonpublic/Home Schools database** –Center for Educational Performance and Information (CEPI) – (517) 335-0505, Option 3, [cepi@michigan.gov](mailto:cepi@michigan.gov)

**Nonpublic Schools (preK-12)** – Tami Feldpausch – Grants Coordination and School Support - (517) 373-1833, [Feldpauscht@michigan.gov](mailto:Feldpauscht@michigan.gov) - for questions regarding the **data in the Institutional Nonpublic/Home Schools database** – Center for Educational Performance and Information (CEPI) – (517) 335-0505, Option 3, [cepi@michigan.gov](mailto:cepi@michigan.gov)

**Professional Development Days** – Donna Hamilton – Professional Preparation Services – (517) 241-4546, [HamiltonD3@michigan.gov](mailto:HamiltonD3@michigan.gov)

**Public School Academies** – Mark Eitrem – Educational Improvement and Innovation – (517) 241-6668, [EitremM@michigan.gov](mailto:EitremM@michigan.gov)

**Pupil Accounting – Local Districts:** contact your ISD pupil accounting office;

**Pupil Count Forms** – State Aid and School Finance – (517) 373-3352 - for questions regarding **SRSD (Single Record Student Database) - MSDS (Michigan Student Data System)** – Center for Educational Performance and Information (CEPI) – (517) 335-0505, Option 3, [CEPI@michigan.gov](mailto:CEPI@michigan.gov)

**Records Retention** – Glenda Rader – State Aid and School Finance – (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**School Bond Loan Program and MMBA Qualified School Bond Borrowing Program** – Mary Martin – Dept. of Treasury – School Bond Loan Program – (517) 373-3208, [Martinm11@michigan.gov](mailto:Martinm11@michigan.gov)

**Education Legislation** – Office of State and Federal Relations – Lisa Hansknecht – (517) 335-4973, [HansknechtL@michigan.gov](mailto:HansknechtL@michigan.gov)

**Schools of Choice** - State Aid and School Finance – Brian Ciloski (517) 373-3352, [ciloskib@michigan.gov](mailto:ciloskib@michigan.gov)

**SEVs and Taxable Values**, estimated and otherwise – Phil Boone – State Aid and School Finance – (517) 335-4059, [BooneP2@michigan.gov](mailto:BooneP2@michigan.gov)

**State Aid Borrowing** – April Griffin – Dept. of Treasury – (517) 335-4305, [GriffinA@michigan.gov](mailto:GriffinA@michigan.gov) for **MFA State Aid Note Borrowing Program** – John Barton - Dept. of Treasury – (517) 241-9515, [BartonJ@michigan.gov](mailto:BartonJ@michigan.gov)

**State Aid Payment Adjustments** – Dan Hanrahan or Glenda Rader - State Aid and School Finance  
Dan (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)  
Glenda (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**State Aid Status Reports** – – Dan Hanrahan or Glenda Rader - State Aid and School Finance  
Dan (517) 335-0521, [HanrahanD@michigan.gov](mailto:HanrahanD@michigan.gov)  
Glenda (517) 335-0524, [RaderG@michigan.gov](mailto:RaderG@michigan.gov)

**State and Federal Grants** – Mary Ann Chartrand – Grants Coordination and School Support Services – (517) 373-4013, [ChartrandM@michigan.gov](mailto:ChartrandM@michigan.gov)

**TIFAs, DDSs, and LDFAs; Captured Assessed Valuations** – Phil Boone – State Aid and School Finance – (517) 335-4059, [BooneP2@michigan.gov](mailto:BooneP2@michigan.gov)

**Teacher Certification** – Office of Professional Preparation – General Information – 517-373-3310 or 517-373-6505

**For additional information, contact:**

Daniel M. Hanrahan

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Office of State Aid and School Finance

P.O. Box 30008

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