

# ARRA Applications and Reporting Requirements

MSBO BUSINESS MANAGER/CPA  
WORKSHOP

Kellogg Center, June 3, 2009



## ARRA Comes in Two Large Sections

- Direct Education
  - Title I, Part A
  - Title I, Part A School Improvement
  - Title II, Part D Educational Technology
  - Title X, Part C Homeless
  - IDEA Special Education
  - School Meal Equipment Assistance
  - Other
- State Fiscal Stabilization

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## **ARRA Grants in MEGS\***

### **2009-2010 Consolidated Application:**

- ARRA - Title I, Part A
- ARRA - Title II, Part D Ed Tech Formula

### **Separate Applications :**

- ARRA – State Fiscal Stabilization Fund
- ARRA – Homeless – McKinney Vento Act
- ARRA – School Meal Equipment Assistance
- ARRA – IDEA Special Education:
  - Early On
  - Flowthrough
  - Preschool

*\*Contact Program Office for up to date information.*

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## **ARRA Grants in MEGS\* (Cont'd)**

### **Separate Applications:**

- ARRA - Title II, Part D Ed Tech Competitive\*\*
- ARRA – Title I – School Improvement\*\*

*\*Contact Program Office for up to date information.*

*\*\* Guidance anticipated July 2009 for ED Tech and September 2009 for School Improvement*

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## ARRA Target Dates

### *COMPETITIVE APPLICATIONS*

	GRANT ANNOUNCEMENT	APPLICATION READY IN MEGS	DUE DATE
Title VII, B - McKinney Vento Homeless	3/30/2009	4/28/2009	6/13/2009
School Meal Equipment Assistance	4/27/2009	5/6/2009	6/3/2009
Title II Part D - Education Technology	Guidance not anticipated until July 2009		

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## ARRA Target Dates

### *FORMULA APPLICATIONS*

	GRANT ANNOUNCEMENT	APPLICATION READY IN MEGS	DUE DATE *
Title I Part A - Improving Basic Programs	4/30/2009	6/2/2009	7/1/2009
Title II Part D - Education Technology	4/30/2009	6/2/2009	"Apply Later"
IDEA Part B - Flowthrough	4/9/2009	5/22/2009	7/3/2009

\* Rolling submissions are allowed on Formula grants. Submit early to get earliest possible award date.

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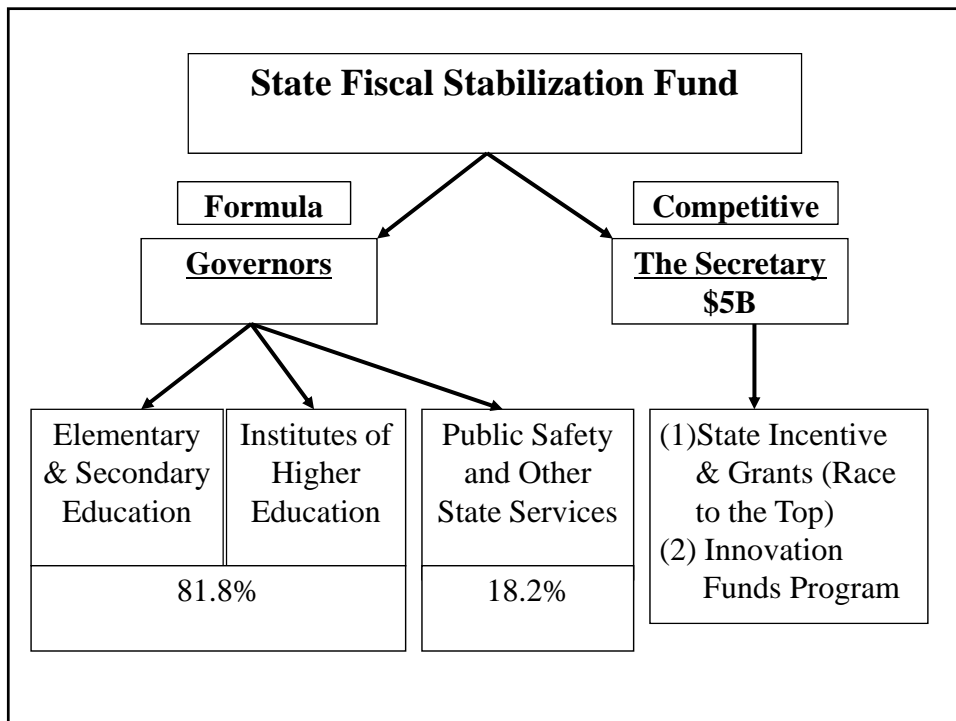
## ARRA Target Dates (Cont'd)

### FORMULA APPLICATIONS

	GRANT ANNOUNCEMENT	APPLICATION READY IN MEGS	DUE DATE*
IDEA Part B - Preschool	4/30/2009	5/28/2009	7/3/2009
IDEA Part C - Early On	4/30/2009	5/15/2009	7/3/2009
State Fiscal Stabilization Fund	6/10/2009	6/10/2009	7/31/2009
Title I Part A - School Improvement	Guidance expected September 2009		

\* Rolling submissions are allowed on Formula grants. Submit early to get earliest possible award date.

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## State Fiscal Stabilization Fund Process

- ✓ State application to USDOE
- SFSF Award made to State
- Legislative appropriation
- Superintendent approval of allocations
- Announcement to Districts/IHEs
- District/IHE submit applications to MDE
- Review of District/IHE applications
- Awards made to all eligible applicants
- District/IHE request/drawdown funds

## EXPECTATIONS FOR FY 2009

- \$429 million shortfall in State Aid
- Per Pupil decrease of \$265
- June State Aid payment same
- Decrease in Jul/Aug State Aid
- Section 22b funds only
- Stabilization \$\$ will restore cuts
- Approvals in June via CMS

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## Potentially Eligible Agencies

- Intermediate School Districts
- Local Educational Agencies
- Public School Academies
- Institutes of Higher Education (IHEs)

## State Fiscal Stabilization Fund Education Stabilization Funds

- Federal Regulations require LEAs (including ISDs and PSAs) to submit an application in order to receive Education Stabilization (ES) funds
- ES funds are FEDERAL grant monies and subject to all applicable federal spending and reporting requirements

## Requirements in the Application

- Confirm intention to accept ARRA Education Stimulus (ES) funds
- Refusal of ES funds is an option
- Agreement to Assurances and Certifications, including ARRA Assurances
- Brief statement (one page) of district use of funds
  - How funds helped to create or save jobs
  - How district intends to advance essential reform
- Submission by Authorized Official (level 5)
- Designate a Main Contact

## Initiating the Application

How to identify the application in MEGS

The screenshot displays three main sections of the MEGS interface:

- Initiate an Action:** A dropdown menu with a list of grant types. The first item, "ARRA Early On Michigan (FY-2010)", is circled in red. Other items include "ARRA Homeless Students Grant (FY-2010)", "Charter Schools Dissemination (FY-2009)", "Charter Schools Implementation (FY-2009)", "Governors Discretionary Grant (FY-2010)", "Homeless Students Grant (FY-2010)", "IFER: Preschool (FY-2009)", and "Special Education: Preschool (FY-2010)".
- Additional Functions:** A list of actions including "Enter/Update Your GRIF", "Review Grant Applications", "Assign/Review ISD Reviewers", "Certification Menu", and "Reports Due".
- Maintain MEGS Accounts:** A list of actions including "Add Users to MEGS", "Contact Information", "Application Security Level(s)", "Edit Your Agency Information", and "Edit Your Contact Information".

# The ARRA Application

ARRA Education Stabilization Fund  
Applicant: East Detroit Public Schools (50020)  
Application #: 0910-0484 - Application In Progress  
User: Mr. Louis Burgess - Consultant

Consultant Overview Application Search Help  
Application Menu Errors Report Menu Edit Information  
CMS Admin Add Help Logout  
Checklist

[SUBMIT APPLICATION](#)

**ARRA Education Stabilization Fund**

- The current status is **Application In Progress**
- This application is due on **Friday, July 31, 2009** to obtain earliest beginning date
- [Important Information About the ARRA Education Stabilization Fund Application](#)
- [Assurances and Certifications](#)
- ARRA Education Stabilization Fund are Accepted

Please click on the links below to begin/continue completing your application.

**MANAGEMENT ACTIVITIES**

- Control Access to this Application
- View a PDF of this application
- View a blank PDF

**GENERAL INFORMATION**

- Grant Contact and Fiscal Agent Information
- Grant Member Information

**PROGRAM INFORMATION**

- Access/Refuse Education Stabilization Funds

[SUBMIT APPLICATION](#)

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## Things to Think About

- It is strongly advised to read the SFSF guidance
- Think/plan/act for stabilization and innovation
- Four core reform assurances
- Plan for sustainability beyond September 30, 2011
- Detailed accountability, tracking, transparency & monitoring

## Allowable Use of Funds

- Consistent with overall intent and goals of ARRA
- Short-term investments...long-term benefits
- Any activity authorized under ESEA (including Impact Aid), IDEA, Adult and Family Literacy Act, & Perkins Career and Tech Education Act, or for modernization, renovation or repair

## Prohibited Use of Funds

- Payment of maintenance costs
- Stadiums or other facilities used for athletics/exhibitions where admission is charged
- Purchase or upgrades of vehicles
- Improvement of facilities, e.g., central office administration, operations or transportation
- Modernization, renovation or repair inconsistent with State law
- Construction of aquariums, zoo operations, golf courses, swimming pools
- Restoring a "rainy day" fund

## A Starting Point: Questions to Ask

- **Of the four State Fiscal Stabilization Fund assurances, where will our district/school focus?**
  - Achieving equity in teacher distribution;
  - Improving collection and use of data;
  - Enhancing the quality of standards and assessments;
  - Supporting struggling schools
  
- What does the **data** tell us? What doesn't the data tell us?

Source: Learning Point Associates

## More Questions

- How does our work **align and maximize** the governor's investments?
  
- How can we use these funds today to **plan and improve student achievement for the long-term**? [www.nga.org](http://www.nga.org) (Center for Best Practices and ARRA Resource Center)
  
- How will our work **involve the community**? The school board? Our local units of government? Parents? Teachers? Businesses? Community-based organizations?

## More Questions

- Is there a **psychological benefit** to our work? (e.g., modernize a classroom versus buy new testing software)
- Will we incur any **future costs**? Can we afford that?
- **What are the allowable uses of funds?** (How did we spend funds? Was it effective? How else might we best utilize fund?)

## More Questions

- Are we reinventing the wheel, or can we **learn from others**?
- How will we know if we **succeeded**?
- What vendors, off-the-shelf solutions, and professional development options exist?
- Where can we go to get more information?

## Fund Details

- ES monies are paid on a reimbursement basis
- Funds will be requested using CMS
- Final Expenditure Reports will be required for all ARRA ES funds

## Accountability and Transparency

- Expect reports to be posted on websites.
- Be ready to encumber the funds within short timelines.
- Keep separate accounting ledgers for ARRA funds.
- Expect to be monitored.
- Expect quarterly or more frequent reporting with quick turn around timelines.

## Reporting

Expect to report on:

- How many jobs were created or retained.
- What activities or services were restored that were eliminated as a result of budget reductions.
- A detailed list of all projects or activities funded with ARRA funds
- The impact funding made towards closing achievement gaps.
- The U.S. Department of Education has not issued final guidance on the detailed reporting requirements

## Federal Register April 1, 2009 ARRA Reporting Requirements

- DUNS Number
  - Data Universal Numbering System
  - <http://fedgov.dnb.com/webform>
- Central Contractor Registration (<http://www.ccr.gov>)
- Organization Information
- ARRA Grant Awards
- ARRA Grant Withdrawals
- Description of Projects
- Evaluation of Projects
  - Jobs Created/Jobs retained
  - Primary Performance Location
  - Address four core assurances

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## Reports at the End of the Grant

Consolidated Application		Top
<b>Application #0809-4844 A1 Clinton County RESA</b>		Status: Grant Funds Available
Grants	Access Level	Granted By
Title I, Part D - N or D Prevention / Intervention	Authorized Official	
Title II, Part A - Teacher/Principal Training & Recruiting	Authorized Official	
<a href="#">VIEW / EDIT</a>	<a href="#">AMEND APPLICATION</a>	<a href="#">VIEW REPORTS</a>
<a href="#">VIEW HISTORY</a>	<a href="#">AWARD PACKET</a>	

When "View Reports" is selected, all required reports are found here.

REPORT PAGES
<ul style="list-style-type: none"><li>• <a href="#">Action Plan and Final Outcome Report</a></li><li>• <a href="#">Report of Approved CTE Instructional Equipment Purchases (if applicable)</a></li><li>• <a href="#">Report of CTE Perkins Grant Reimbursements to Local Education Agencies</a></li><li>• <a href="#">Final Status of Coordination With WIA</a></li></ul>

Expenditure Reports
<b>CTE Perkins Expenditure Reports</b>
<a href="#">CTE Perkins Regional Expenditure Summary</a>

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## Four Core Reform Assurances

- **Achieving Equity in Teacher Distribution:** Increase teacher effectiveness and address inequities in the distribution of highly qualified teachers.
- **Improving Collection and Use of Data:** Establish and use a pre-K-through-college-and-career data system to track progress and foster continuous improvement.

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## Four Core Reform Assurances (Cont'd)

- **Improving Standards:** Make progress towards rigorous college- and career-ready standards and high-quality assessments that are valid and reliable for all students, including limited English proficient students and students with disabilities.
- **Supporting Struggling Schools:** Provide targeted, intensive support and effective interventions to turn around schools identified for corrective action and restructuring.

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## Requesting Funds

PROJECTS									
Select	Grant Number	Grant Name	Project Number	Project End Date	Project Approved Amount	Project Paid	Balance	Current Cash Request	Date of Current Advance
Select	096871	My Pyramid	0708	6/30/2009	\$1,700.00	\$506.00	\$1,194.00		
Select	091120	Federal Adult Ed English	950347	6/30/2009	\$55,000.00	\$20,233.00	\$34,767.00		
Select	091130	Federal Adult Education ABE Instruction	910417	6/30/2009	\$430,500.00	\$175,880.00	\$254,620.00		
Select	091190	Federal Adult Education Institutional Programs	910417	6/30/2009	\$63,423.00	\$21,388.00	\$42,035.00		
Select	091530	Title I, Part A	0809	9/30/2009	\$5,742,976.00	\$4,430,718.00	\$1,312,258.00		
Select	092110	21st CCLC	04036	6/30/2009	\$850,000.00	\$432,323.00	\$417,677.00		
Select	092110	21st CCLC	04038	6/30/2009	\$850,000.00	\$462,943.00	\$387,057.00		
Select	092110	21st CCLC	D07069	6/30/2009	\$709,009.00	\$370,206.00	\$338,803.00		
Select	092110	21st CCLC	DA07024	6/30/2009	\$500,000.00	\$273,772.00	\$226,228.00		
Select	092110	21st CCLC	E08064	6/30/2009	\$750,000.00	\$321,254.00	\$428,746.00		
Select	092110	21st CCLC	E08065	6/30/2009	\$750,000.00	\$333,143.00	\$416,857.00		
Select	092110	21st CCLC	E08066	6/30/2009	\$750,000.00	\$414,529.00	\$335,471.00		
Select	092320	Homeless Students' Assistance Grants	0809	9/30/2009	\$83,739.00	\$48,039.00	\$35,700.00		
Select	092860	Safe & Drug Free School	0809	9/30/2009	\$273,455.00	\$137,491.00	\$135,964.00		
Select	092930	Reading First Competitive	0809	6/30/2009	\$655,792.00	\$268,262.00	\$387,530.00		

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## Requesting Funds – Cont.

**PROJECT**

**Grant Number** 091130  
**Grant Name** Federal Adult Education ABE Instruction  
**CFDA** 84.002A  
**Project Number** 910417  
**Project Approved Amount** \$430,500.00  
**Project Paid** \$175,880.00  
**Balance** \$254,620.00  
**Revenue Code** (Optional, for Recipient use)

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**FUND REQUESTS**

**Current Total Cash Request** \$254,620.00  
**Interim Cumulative Expenditure Amount**

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## Certifying Funds Request

**CERTIFYING FUND REQUESTS**

To correct a request, click "Edit" for that request. When all of the fund requests displayed are correct, click I Certify to submit these requests for funds.

Edit	Grant Number	Grant Name	Project Number	Revenue Code	Project Dates	Status	Project Paid	Interim Cumulative Expenditure Amount	Advance Request	Date of Current Advance	Current Cash Request
<a href="#">Edit</a>	091130	Federal Adult Education ABE Instruction	910417		7/1/2008 6/30/2009	Pending	\$175,880.00	\$430,500.00	\$0.00		\$254,620.00
											\$254,620.00

I certify that the expenditures to the actual projects listed above are accurate and that the requested amounts do not exceed the cash needs limitation.

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# Reporting Final Expenditures

**REPORTING FINAL EXPENDITURES**

Grant Number 081130 Approved Amount \$430,500.00  
 Grant Name Federal Adult Education ABE Instruction Paid \$430,500.00  
 CFDA 84.002 Balance \$0.00  
 Project Number 810417  
 Revenue Code  
 Project Start Date 7/1/2007  
 Project End Date 6/30/2008  
 Business Office Contact Craig Thuzman Project Contact Debby Roberts  
 Business Office Phone (616) 819-2070 Ext. Project Phone (616) 819-3202 Ext.  
 Recipient Code 41010 Recipient Grand Rapids Public Schools  
 Changed By Date Last Changed

1: Non-Local  2: Local

Function Code	Approved Budget	Salaries 1000	Benefits 2000	Purchased Services 3000, 4000	Supplies & Materials 5000	Capital Outlay 6000	Other Expenses 7000, 8000	Total Expend.	Differ \$	% Var
132 Secondary Learning Experiences	\$412,526.00	266901.00	139387.00	3787.00	2224.00	0.00	0.00	\$412,269.00	(\$257.00)	0.06 %
226 Supervision and Direction of Instructional Staff	\$17,974.00	12480.00	5781.00	0.00	0.00	0.00	0.00	\$18,231.00	\$257.00	1.42 %
<b>Subtotal</b>	<b>\$430,500.00</b>	<b>\$279,381.00</b>	<b>\$145,138.00</b>	<b>\$3,787.00</b>	<b>\$2,224.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$430,500.00</b>	<b>\$0.00</b>	<b>0.00 %</b>
<b>Budget Total</b>	<b>\$430,500.00</b>									
								<b>Expend. Total</b>	<b>\$430,500.00</b>	

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# Certifying Final Expenditures

**REPORTING FINAL EXPENDITURES**

Grant Number 081130 Approved Amount \$430,500.00  
 Grant Name Federal Adult Education ABE Instruction Paid \$430,500.00  
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<b>Budget Total</b>	<b>\$430,500.00</b>									
								<b>Expend. Total</b>	<b>\$430,500.00</b>	

Add Function Code(s)

131: Basic Learning Experiences  
 139: Occupational Training or Upgrading/Retraining  
 211: Transitory/Advisement services  
 212: Guidance services

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## Questions?

- Federal Cash Draw, Accounting, and Reporting  
Craig Thurman      517-373-2810  
[thurmant@michigan.gov](mailto:thurmant@michigan.gov)
- Education Stabilization Funds  
Louis Burgess      517-373-1806  
[burgessl@michigan.gov](mailto:burgessl@michigan.gov)

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