

II.	<u>Superintendent/Director Relationship</u>	Needs to					<u>Comments</u>
		High		Improve			
		<u>5</u>	<u>4</u>	<u>3</u>	<u>2</u>	<u>1</u>	
A.	Knows and is able to assist superintendent in fulfilling responsibilities according to state laws, regulations and current Board policies.	5	4	3	2	1	
B.	Willing to listen and to respond to superintendent's concerns, questions or request.	5	4	3	2	1	
C.	Provides superintendent with sufficient information and alternatives to assist him in making effective decisions.	5	4	3	2	1	
D.	Is prepared, punctual and organized at meetings of the Board and/or its committees.	5	4	3	2	1	
E.	Respects confidentiality of individual conversations and concerns shared with superintendent.	5	4	3	2	1	
F.	Keeps superintendent informed of statewide and national concerns related to department issues.	5	4	3	2	1	
G.	Supportive of superintendent's decisions and policies in dealing with staff and community.	5	4	3	2	1	
<u>Additional Comments:</u>		<u>Total</u> __+__+__+__+__+__+__+__=____=					
							7

IV.	<u>Community Relationships</u>	Needs to					<u>Comments:</u>
		High		Improve			
		5	4	3	2	1	
A.	Provides for an effective public relations program that keeps local schools and community informed about the performance and needs of the school district.	5	4	3	2	1	
B.	Knows and is aware of community leaders with whom the school district must work or can enlist for support.	5	4	3	2	1	
C.	Willing to be involved and “out in front” of the public in representing the school district.	5	4	3	2	1	
D.	Develops positive and effective relationships with the representatives of the community’s media.	5	4	3	2	1	

Additional Comments:

Total + + + = = **4**

V.	<u>Personal Traits</u>	Needs To					<u>Comments</u>
		High	Improve				
		<u>5</u>	<u>4</u>	<u>3</u>	<u>2</u>	<u>1</u>	
A.	Appearance and actions provide an appropriate and positive example for the school district.	5	4	3	2	1	
B.	Willing to “go the extra mile” if necessary in order to see that goals and tasks are done effectively.	5	4	3	2	1	
C.	Has sense of integrity in performing tasks and carrying out responsibilities.	5	4	3	2	1	
D.	Displays continued willingness and desire to grow and develop professionally.	5	4	3	2	1	
E.	Able to balance demands of work with responsibilities to self and family.	5	4	3	2	1	
F.	Capable of dealing with disagreements or differences of opinion without being vengeful or taking such differences personally.	5	4	3	2	1	

Additional Comments:

Total + + + + + = =
6

(SCHOOL DISTRICT/ISD)
DIRECTOR'S SELF-EVALUATION

Director's Name: _____

1. Please prepare a short statement of your accomplishments throughout the past six months/year:

2. Are there current problems that exist within your area of supervision which are affecting your or the staff's productivity? Can you do anything about them?

3. How would you rate your performance based on the following criteria: On a scale of 1 to 4 (with 1.0 = Unsatisfactory; 4.0 = Excellent) – you may use decimals, i.e., 2.7, 3.8 etc.

INDIVIDUAL DEPARTMENTAL GOALS

4. Please identify three to five goals that you have for your department or area of supervision. How can the Superintendent help or support you in reaching your goals for the District?

Goal 1:

Goal 2:

Goal 3:

Goal 4:

Goal 5:

PERSONAL/PROFESSIONAL GOALS

Goal 1:

Goal 2:

Goal 3:

Overall Rating

Date of Self-Evaluation

Director's Signature