

## **UTILITY PERSON**

**REPORTS TO:** Garage Operations Manager or Head Mechanic

**GOAL:** To assist in maintaining a safe school bus fleet.

### **QUALIFICATIONS:**

1. High school diploma.
2. Experience in vehicle repair.
3. Positive recommendation from former employer.
4. Must be able to obtain CDL with appropriate endorsements and meet all other requirements for school bus drivers.
5. Must provide basic tools.
6. Other alternatives as deemed appropriate by the district.

### **RESPONSIBILITIES:**

1. Grease, oil changes and filter changes.
2. Check buses for starting.
3. Chassis and body inspections.
4. Assist mechanics with two person jobs as time allows.
5. Work as a member of the team.
6. Share in the responsibility of keeping a clean and organized work area.
7. Report any and all unsafe conditions.
8. Complete all required paperwork.
9. Attend training and meetings as requested or required.
10. Make service calls to downed buses.
11. Other duties as assigned.

### **TERMS OF EMPLOYMENT:**

12-month position. Wages and benefits as determined by the Board, with an annual evaluation.