

ATHLETIC DIRECTOR

Position: Promotes, organizes and directs a program of interscholastic athletics.

Reports to: Superintendent, High School Principal, and Middle School Principal

Supervises: Athletic program including sports, coaches, athletes, support staff, and staff necessary to conduct events.

Qualifications: Degree in Education, Teaching Experience, Coaching Experience, and Demonstrated Leadership Skills.

Performance Responsibilities:

1. Develop and maintain a program which emphasizes safety, healthy life choices, and welfare of the participants.
2. Strives to develop the concepts of discipline, hard work, desire to excel, and dedication to the sports of their choosing.
3. Hire and maintain a coaching staff that believes in the value of educational athletes. That is to promote athletics as a component of the educational process, where students learn valuable lessons in practice and competition that will shape their future.
4. Supervise an evaluation program for the coaches and set up training programs for coaches to be certified in CPR and First Aid.
5. Encourage each head coach to develop a weight training program that will allow the athletes to experience the value of hard work in the weight room.
6. Manage athletic events/competitions, develop a budget, and administer the rules and regulations of the MHSAA.
7. Pursue in-service and training programs that will improve the quality of the athletic program at (School District).

Terms of Employment: Salary and benefits as established by the (School District) Administrators' Association collective bargaining agreement. Flexible schedule to supervise/attend events, activities and meetings held evenings and weekends.

Evaluation: As determined by the (School District) collective bargaining agreement.