

POSITION: Dietitian (Nutrition Education)

DEPARTMENT: Department of Business and Facilities

DIVISION: Nutrition Services

REPORTS TO: Nutrition Education and Training Supervisor

GENERAL SUMMARY OF POSITION: This position is responsible for planning, coordinating, implementing and monitoring nutrition education programs for the school community.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Reviews and assists with the development of nutrition education goals and objectives which are in accordance with state and federal guidelines.
- Establishes new nutrition education programs which are designed to motivate good nutrition for the school community.
- Integrates accurate nutrition information into the curricula of other academic disciplines including science, health, physical education, home economics and social studies.
- Distributes nutrition education materials which may include information concerning health promotion, special nutrition projects and resource manuals to the school community, as well as allied health community agencies.
- Teaches nutrition education to students in grades K-12, teachers and other adults in the school community.
- Maintains a reference library of current nutrition education resource materials that will be used in developing curricula for nutrition education.
- Develops, implements, and evaluates nutrition education programs to meet the needs of the school community.
- Designs and implements nutrition education materials for food service programs.
- Provides effective nutrition education sessions to improve the quality of service and meet the changing needs of food service.
- Works with other departments and divisions to promote quality food service, nutrition education and the well-being of the school community.
- Maintains current information of food service technology and nutrition education advances.
- Provides consultation services for the development and implementation of special nutrition projects funded by local, state and federal grants.
- Assists with writing, coordination and implementation of grant funded nutrition education projects.
- Assumes additional responsibilities as requested by the Director of Nutrition Services.
- Provides nutrition assessments for children who possess special dietary needs.

PERSONNEL SUPERVISORY RESPONSIBILITIES: This position has no supervisory responsibilities

HOURS OF WORK AND WORKING CONDITIONS:

- Located at the (School District) Nutrition Education and Training Center
- Works a 40-hour week
- Term of employment is (10) months per year

QUALIFICATIONS AND TRAINING: This position requires a minimum of a Bachelor's Degree level Registered Dietitian. Maintenance of National Registration and State Registration Licensure is required. Must have academic knowledge of quantity school food service operations and procedures related to Federal and State nutrition guidelines. Minimum work experience of two years in an educational or clinical dietetic setting.