

**MSBO PROFESSIONAL DEVELOPMENT COMMITTEE
MINUTES OF OCTOBER 5, 2011 MEETING**

MEMBERS PRESENT via conference call: Mary Beth Stein, Traverse City Area Schools, Carolyn Claerhout, Oakland Schools, Patti Miller, Sturgis Public Schools, Zeina Hosn, Dearborn Academy, Dan Zimolzak, Van Dyke Public Schools. Attending at the MSBO office in Lansing were: Sue Millon (Chair), EasternUP ISD, and Debbie Kopkau, MSBO/MIEM.

WELCOME AND INTRODUCTION: Sue Millon opened the meeting at 9:00AM and welcomed all the attendees. Introductions were made. Sue Millon recorded the minutes for this meeting.

REVIEW AGENDA/ADDITIONS: Added to the agenda were the following topics: MPAAA Data Quality hours and Change of date for October 2012 meeting.

APPROVE MINUTES: Motion by Carolyn Claerhout, second by Patty Miller to accept the minutes for the May 4, 2011 meeting as presented. Motion approved.

OLD BUSINESS:

MSBO Leadership Institute – Debbie reported that the first cohort for the MSBO Leadership Institute would be meeting October 11 and 12. The program was originally designed to span two years but was reduced to one. David Hulings is the consultant who will be leading the program. There will be face-to-face meetings and online reading/collaboration as well as personal mentoring. The attendees will be studying leadership as it relates to four topics: politics, the auto industry, the housing market and travel/tourism. 3.6 CEUs will be awarded for complete participation.

ASBO Certification –It was discussed that some MSBO members have passed the ASBO exam for SFO certification.

NEW BUSINESS:

Review request for waiver – The committee agreed to waive the Group Solutions requirement for a member renewing a certification who currently is employed by a Community College.

Annual Conference ideas – The committee suggested the following ideas for the MSBO Annual Conference sessions: Pupil Accounting basics, Best Practices, evaluations for Administrators, grant writing and how to follow through after a grant is awarded. A suggestion was made to offer a 3 hour Data Quality session at the conference for the PAS and PAA tracks as they are having difficulty fulfilling the 6 required hours.

Education level of current staff – The committee discussed the value of formal education vs job experience. While it was agreed that experience is very important, it

was also noted that education and MSBO certification are needed to professionalize the positions.

Membership change/trends – It was discussed that the number of professional association members may decline as positions are eliminated or consolidated.

MPAAA – The presentation of the required data quality hours was discussed in the above item on the Annual Conference.

Face to face meeting October 2012 – It was decided to move the meeting in October of 2012 to the second week of October as the first week in October conflicts with Count Day. It was also decided to move the November 2011 meeting from the 2nd to the 3rd since there may be a conflict with those attending the MDE/MSBO Workshop.

ADJOURNMENT: The meeting was adjourned at 10:53 am.

NEXT MEETING: The next conference call meeting is scheduled for November 3, 2011 at 9:00 am.